

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 15/04/2021		Prepared by: MINISH.	
PO/WO no. 75654		PO / WO Date. 17/08/2021	
Supplier Name SLLP.		PO/WO amount 24,933/-	
Firm/Company MPL.		Project MFP.	
Sl. No.	Bill No.	Bill Date	Bill amount
1	16821	05/04/2021	708/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			708/-
Sl. No.	DC No	DC. Date	MRN No.
1.	14422	05/04/2021	90963
2.			
3.			
Amount B – Other Credits :Transportation charges			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			708/-
Amount E – PO / WO value:			24,933/-
Amount F – Difference (A – E): GST-18%			24,225/-
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W/O		☐ Yes ☒ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		17/04/2021	
Remarks: Part Quantity Recieved, Balance Amt dueivable - 1,014/-			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date	27.3.21		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 05-04-2021

Customer Details				Invoice No.	16821		
Modi Properties Private Limited,.				Invoice Date.	05-04-2021		
Sy No. 82/1, Mallapur, Nacharam, Hyderabad				PO No.	75654		
				PO Date.	17-03-2021		
				Req ID	64722		
				Req Date	17-03-2021		
GSTIN : 36AABCM4761E1ZM				Loc Req No	177471		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6621 - Paints - Janta pasta - NA - Nos	3506	10	60.00	600.00	18	108.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount		600.00		108.00
	54.00	54.00	Total Invoice Amount		708.00		

Rupees : Seven Hundred Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

P 1 of 1

17-03-2021 3:52:23 PM



75654

15.03.21 12:26:21

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	75654	177471
Doc Date	17-03-2021	
Quote No	Nil	
Quote Date	17-03-2021	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3165 - Chemicals - Roff Stone Tile Adhesive - 25 - Kgs	20.00	704.00	0.00	18.00	16,614.40
2 6621 - Paints - Janta pasta - NA - Nos	20.00	60.00	0.00	18.00	1,416.00
3 7109 - Plumbing - other - Araldite - other - gms	10.00	585.00	0.00	18.00	6,903.00
Total Order Value . . .					24,933.40

Rupees : Twenty Four Thousand Nine Hundred Thirty Three and Paise Fourty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks

Part quantity received
Bill No. 16821 dt 17/3/21
amt - 708/-
Bal - amt - 1,014/-

Part Bill
Invoice no: 16512
Date: 19/3/21
Amount: 15,210/-
Balance receivable 9723
Bill: 16621 dt: 23/3/21
amt: 2369
Bal: 7354/-

Part quantity received,
Bill No. 16765 dt 31/3/21 amt: 5,632/-
Bal: amt - 1,722/-
15/04/2021

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name :

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : 15/04/2021

Requisition Form

[illegible]

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 05-04-2021

Customer Details		DC No.	14422
Modi Properties Private Limited.,		DC Date.	05-04-2021
Sy No. 82/1, Mallapur, Nacharam, Hyderabad		PO No.	75654
		PO Date.	17-03-2021
		Req ID	64722
		Req Date	17-03-2021
GSTIN : 36AABCM4761E1ZM		Loc Req No	177471
	Description of Goods	HSN/SAC	Qty
1	6621 - Paints - Janta pasta - NA - Nos	3506	10
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INWARD	
Inward No: 16/00	Date: 15/4/21
MRN No: 90963	By: [Signature]
Received By: [Signature]	Sign: [Signature]
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 05-04-2021

Customer Details				Invoice No.		16821	
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM				Invoice Date.		05-04-2021	
				PO No.		75654	
				PO Date.		17-03-2021	
				Req ID		64722	
				Req Date		17-03-2021	
				Loc Req No		177471	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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15							
IGST		CGST	SGST	Total Taxable Amount		600.00	108.00
		54.00	54.00	Total Invoice Amount		708.00	

Rupees : Seven Hundred Eight Only.

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 16100	Dt: 5/4/21
MRN No: 90963	Dt:
Received By:	Sign: <i>Nisam</i>
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

for Summit Sales LLP

Authorised signatory