PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	18/4/21	Prepared by:	MOUNIKA
PO/WO no.	74062	PO / WO Date.	22/1/21
Supplier Name	SSLLP	PO/WO amount	7805.70/-
Firm/Company	A. Basha	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1	15606	27/1/21	1561.14/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1561.14/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	13373	2/2/21		☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1561.14/-
Amount E – PO / WO value:	7805.70/-
Amount F – Difference (A – E): GST-18%	6244/-

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained be~~low)
Excess / short material received	~~□ Approved – wi~~thin acceptable limits □ No (explained below)
Close PO / W?O	~~□ Yes~~ ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	23/4/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	18/4						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	15606
A. Basha	Invoice Date.	27-01-2021
Sy No.143/133/134/135/136, Rampally Village, Hyderabad	PO No.	74062
	PO Date.	22-01-2021
	Req ID	63276
	Req Date	22-01-2021
GSTIN : 36AUWPA6056C2ZK	Loc Req No	175158

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6601 - Paints - Wall Care Putti - 20kgs - bags	3214	2	661.50	1,323.00	18	238.14
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 22528 Dt: 16/4/21
MRN No: Dt:
Received By: Ashok Sign:
Nilgiri Estates

IGST	CGST	SGST				
			Total Taxable Amount	1,323.00		238.14
	119.07	119.07	Total Invoice Amount		1,561.14	

Rupees : One Thousand Five Hundred Sixty One and Paise Fourteen Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 14-Apr-21 1:51:03 PM Original / Office Copy / Purchase Dlv.Copy

From Company :	**A.Basha** H.No:3-1-6/41/1/25, Bramhapuri Colony, Mallapur,Uppal, Hyderabad, R.R Dist.T.S G S T No. : 36AUWPA6056C2ZK

Supplier Details			
Summit Sales LLP	**Doc No**	74062	175158
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	22-01-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	22-01-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6601 - Paints - Wall Care Putti - 20kgs - bags	10.00	661.50	0.00	18.00	7,805.70
					Total Order Value . . .	**7,805.70**

Rupees : Seven Thousand Eight Hundred Five and Paise Seventy Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 1st quality brand.
Payment Terms	nill
Tax	All taxes included in above price.
Delivery Date	With in 4 days
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Nil
Transportation Cost	Included
Warranty	Nil
Advance Paid	nill
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Supplier:

INWARD Dt: 16/4/21
Inward No: Dt:
MRN No: Sign
Received By:
Nilgiri Estates

For ***A.Basha***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : / /

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	22-01-2021
Site & Phase :	NILGIRI ESTATE	Time:	10:18
~~Supplier~~		~~Req. No.~~	175158
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Brilawall care putty	STD	10	Bag's		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - for site purpose..

Prepared By	KAVITHA	Approved by	APPROVED
Sign.& Date	22-01-2021	Sign. & Date	14 APR 2021

Note: On receipt of material at site write inward number and date in last 2 columns.

P. PRABHAKAR
Sr. MANAGER PURCHASE

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	13373
A. Basha	DC Date.	02-02-2021
Sy No.143/133/134/135/136, Rampally Village, Hyderabad	PO No.	74062
	PO Date.	22-01-2021
	Req ID	63276
GSTIN : 36AUWPA6056C2ZK	Req Date	22-01-2021
	Loc Req No	175158

	Description of Goods	HSN/SAC	Qty
1	6601 - Paints - Wall Care Putti - 20kgs - bags	3214	2
2			
3			
4			
5			
6			
7			
8			
9			
10			
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30			

INWARD
Inward No: 22578 Dt: 16/4/21
MRN No: Dt:
Received By: Ashir Sign
Nilgiri Estates

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory