PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	14-04-21	Prepared by:	MOUNIKA
PO/WO no.	75858	PO / WO Date.	23-03-21
Supplier Name	Reflections Electricals Pvt Ltd	PO/WO amount	3,628.50
Firm/Company	SSLLP	Project	Summit Housing Llp
Sl. No	Bill No.	Bill Date	Bill amount
1	3541	25-03-21	3,629.00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,629.00

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1183	23/03/21	90542	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,629.00
Amount E – PO / WO value:	3,628.50
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____ ☑ No
Payment – due date	19-04-21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	14/4/21	14/4					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **3541**	Dated **25-Mar-2021**
	Delivery Note **1183**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **3541 dt. 25-Mar-2021**	Other References
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **75858/168513**	Dated **23-Mar-2021**
	Dispatch Doc No.	Delivery Note Date **25-Mar-2021**
	Dispatched through **Your Self**	Destination **Cherlapally**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Torch LED Emerald Plus CL0008**	8513	18 %	**5 No's**	615.00	No's	**3,075.00**
	OUTPUT CGST						**276.75**
	OUTPUT SGST						**276.75**
	Rounding Off						**0.50**
	Total			**5 No's**			**₹ 3,629.00**

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 76188 Date: 01/04 Sign:

INWARD Inward No: 16078 Dt: 25/3/21 GRN No: 90542 Dt: 25/3/21 Received By: Sign: SUMMIT SALES LLP

Certified by: Stores Manager

Amount Chargeable (in words) *E. & O.E*

INR Three Thousand Six Hundred Twenty Nine Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8513	3,075.00	9%	276.75	9%	276.75	553.50
Total	**3,075.00**		**276.75**		**276.75**	**553.50**

Tax Amount (in words) : **INR Five Hundred Fifty Three and Fifty paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

DELIVERY CHALLAN

REFLECTIONS
ELECTRICALS PVT. LTD.
Bright Ideas
5-4-187/6, P.M. Modi Complex, 1st Floor,
M.G. Road, Secunderabad - 500 003.
Tele-Fax : 040 - 2754 3785
TIN No. 28163593748

M/s Summit Sales LLP
Site: Cherlapally
Hyderabad.

Date 23/03/21 No. 1183

Invoice No.......... No.of Cases.......... Date.......... Way Bill No..........

S.No.	Description of Material	Qty.	No. of Boxes	No. PCS in Each Box	Remarks
	Doc No: 75858 / 168513 dt 23/03/21				
1	CL0008 Torch	05 Nos			Invoice
	Emerald Plus.				No: 3541
					dt
					25/03/21

INWARD
Inward No: 16078 Dt: 25/3/21
MRN No: 90542 Dt: 25/3/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Received the above material in Good condition

Received by

For **REFLECTIONS ELECTRICALS PVT. LTD.**

Authorised Signatory

PROPERTIES PVT. LTD. SECBAD
INWARD
No: 4692
Date: 30/3
Sign:

Purchase Order

75858
24.03.21 11:09:56

 23-03-2021 3:53:13 PM

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003 **GSTIN** 36AADCR2047Q1ZZ 27540307 27543785.. 9849875767	**Doc No**	75858	168513
	Doc Date	23-03-2021	
	Quote No	Nil	
	Quote Date	23-03-2021	
	SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4062 - Consumables - Torch light - Big - nos	5.00	615.00	0.00	18.00	3,628.50
					Total Order Value . . .	**3,628.50**

Rupees : Three Thousand Six Hundred Twenty Eight and Paise Fifty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Date : __/__/____

Company Name	Summit sales LLP				
Site & Phase	Summit Housing LLP			Requisition No.	168513
Date	22-03-2021	Time	10:30 AM	ID No.	64909
Supplier					
Material required before				Time:	

Sl. No.	Description	SIZE	QTY	UNITS
1.	Lights Type 7		20	nos
2.	Type 5 75858		20	nos
3.	Type 4		20	nos
4.	Gate light - square		10	nos
5.	Torch light 75858	Big	05	nos

23 MAR 2021

Remarks:			
Prepared By:	Neha	Approved By:	
Sign. & Date:	22-03-2021	Sign. & Date:	