PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11-04-21	Prepared by:	PRABHAKAR
PO/WO no.	75246	PO / WO Date.	25-02-21
Supplier Name	SRI BALAJI ENTERPRISES	PO/WO amount	4,39,794-97
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	4	5-4-21	2,52,815-00
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,52,815-00

Sl. No.	DC.No	DC. Date	MRN No.	DC matches MRN
1.			90943	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges/Charges	3,776-00
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,56,591-00
Amount E – PO / WO value:	4,39,794-97
Amount F – Difference (A – E): GST-18%	1,83,158-00
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.______/- ☐ No
Payment – due date	**19-04-21**
Remarks: **FINAL BILL**	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date		11/4					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

"SHREE GANESHAY NAMAH"

Tax Invoice

SRI BALAJI ENTERPRISES #14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01 E-mail : seetaram.joshi@yahoo.com Mob: 9030605690, 9885288441 **GSTN : 36AEIPJ0494H1ZF**	Invoice No. **4** PO / DOC No. **75246** Vehicle No. **TS12UD-2008**	Dated **05-04-2021** Destination

Billing Address :
Summit Sales LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :
Summit Housing LLP
Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

S. N0.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	4418	Masonite 2 pnl door	32mm	82x32	50	2187.00	109350.00
2	4418	Masonite 2 pnl door	32mm	82X26	20	1777.00	35540.00
3	4418	Masonite 2 pnl door	32mm	80x26	40	1734.00	69360.00
						Cartage	3200.00
					110		217450.00

INWARD
Inward No: 16153 Dt: 5/4/21
MRN No: 90943 Dt: 5/4/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

re Tax : Rs 217450.00 Tax Rs.: 39141.00 Post Tax Rs.: 256591.00 R/o Rs.: **Final Rs.: 256591.00**

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
4418	217450	9%	19570.5	9%	19570.5			39141.00
Total	**217450**	**0.09**	**19570.5**	**0.09**	**19570.5**			**39141.00**

TERMS & CONDITIONS :
1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 76367 Date 9/4

For SRI BALAJI ENTERPRISES
SRI BALAJI ENTERPRISES SBE HYD
Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

Purchase Order

75246
25.02.21 10:26:00

Page(s) 1 Of 1 25-Feb-21 4:49:25 PM

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Balaji Enterprises	**Doc No**	75246	168435
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	25-02-2021	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	25-02-2021	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	50.00	2,187.00	0.00	18.00	129,033.00
2	2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos	20.00	1,777.00	0.00	18.00	41,937.20
3	2360 - Carpentry - doors - Panel Doors - Others - Nos 26"x80"	40.00	1,734.00	0.00	18.00	81,844.80
4	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	~~168.00~~	860.00	43.00	18.00	97,177.25
5	2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	~~320.00~~	335.00	43.00	18.00	72,102.72
6	2092 - Carpentry - hardware - Door Stopper - NA - nos	~~150.00~~	100.00	0.00	18.00	17,700.00
					Total Order Value . . .	**439,794.97**

Rupees : Four Lakh(s) Thirty Nine Thousand Seven Hundred Ninty Four and Paise Ninty Seven Only.

Terms and Conditions :-

Specification / Brand	2 panel doors with mango wood frame hard wood filling with masonite skin both sides Rs. 120+18% GST, Hardware is Dorset brand
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With a week
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year replacemant warranty on doors, two years on cylendrical locks, 5 years on mortise locks
Advance Paid	Nil
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for stock maintenence purpose
Completion Date	NIL
Measurment	Nil
Security	Nil
Remarks	Nil

Part Bill
Invoice no: 176
Amount: 1,86,329.60
Date: 03/03/21
Ballance receivable

~~Part Bill~~
Invoice no: 4
Amount: 25,591
Date: 3/4/21.

For *Summit Sales LLP*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Sri Balaji Enterprises*

Name : ____________ Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	23.2.2021
Site & Phase :	Summit housing llp	Time:	12.00
Supplier		Req. No.	168435
Material required before date:		ID No.	G4361

No	Description	Size	Quantity	Units	Inward No	Date
1	Non WPC-Panel door	32" X 82"	70	nos		
2	Non WPC- Panel door	26" X 82"	40	nos		
3	Non WPC- Pnel door	26" X 80"	40	nos		
4	Non WPC- Panel door	38" X 80"	15	nos		
5	Cylindrical locks		168	nos		
6	SS Hinges		320	nos		
7	Magnetic door stoppers		150	nos		

75246

75248

Remarks: Stock maintenance and site use

Prepared By	NEHA		
Sign.& Date	23.2.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
24 FEB 2021
SOHAM MODI
MANAGING DIRECTOR