PURCHASE DIVISION
Advice for approval for credit to supplier

②

Date:	14/4/21	Prepared by:	MOUNIKA
PO/WO no.	76032	PO / WO Date.	30/3/21
Supplier Name	Ganesh tube traders	PO/WO amount	29,736/-
Firm/Company	SELLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	744	31/3/21	29,736/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			29,736/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	/	/	90847	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :_Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	29,736/-
Amount E – PO / WO value:	29,736/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- ☑ No
Payment – due date	19/4/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]					
Date	14/4/21	14/4					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GANESH TUBE TRADERS (ORIGINAL FOR RECIPIENT)

GSTIN: 36ADBPJ8881C1
Authorised Distributor:
Clair® Too Strong to Resist...

Invoice No. 744
Ref. No. 76032

Dated 31-Mar-2021

TAX INVOICE

Party : **SUMMIT SALES LLP**
5-4-187/3&4, 2 Nd Floor, Mg Road,
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	WALL PUTTY *30 Kg Bag*	3214	18 %	**30 NO**	840.00	NO		**25,200.00**
	CGST							2,268.00
	SGST							2,268.00
	Total			**30 NO**				**₹ 29,736.00**

INWARD
16136 Dt: 31/3/21
90847 Dt: 01/4/21
Recd by: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

MODI PROPERTIES PVT. LTD. INWARD No. 76369 Date 9/4 SEC'BAD

Amount Chargeable (in words)
INR Twenty Nine Thousand Seven Hundred Thirty Six Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3214	25,200.00	9%	2,268.00	9%	2,268.00	4,536.00
Total	**25,200.00**		**2,268.00**		**2,268.00**	**4,536.00**

Tax Amount (in words) **INR Four Thousand Five Hundred Thirty Six Only**

Company's PAN ADBPJ8881C

Company's Bank Details
Bank Name : **HDFC CA 50200014835551**
A/c No. : **50200014835551**
Branch & IFS Code: **PG ROAD,SEC-BAD & HDFC0000042**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for GANESH TUBE TRADERS(2018-2019)

GANESH TUBE TRADERS SEC'BAD

Authorised Signatory

REVERSE CHARGE: NO

H.No.5-2-270, Plot No.29, Hyderbasti,
(Back side of Old Traffic P.S.)
Secunderabad - 500 003.
Ph: 040-66568587, 66568581
Email: ganeshtubetraders@gmail.com
www.ganeshtubetraders.com

Purchase Order

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

76032
30.03.21 4:51:31

Supplier Details			
Ganesh Tube Traders 5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.	**Doc No**	76032	168488
	Doc Date	30-03-2021	
	Quote No	Nil	
GSTIN 36ADBPJ8881C1ZJ 66568587/ 66384751	**Quote Date**	30-03-2021	
9246330441. 9949248666	**SupplyType**	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6602 - Paints - Wall Care Putti - NA - kgs *30Kg*	30.00	840.00	0.00	18.00	29,736.00
					Total Order Value . . .	**29,736.00**

Rupees : Twenty Nine Thousand Seven Hundred Thirty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*

Authorised Signatory

Name :

Contact

Accepted the above Terms And Conditions

For ***Ganesh Tube Traders***

Name : ______________________

Date : __/__/____

Company Name	Summit sales LLP				
Site & Phase	Summit Housing LLP			Requisition No.	168488
Date	15-03-2021	Time	10:30 AM	ID No.	64705
Supplier					
Material required before				Time:	

Sl. No.	Description	SIZE	QTY	UNITS
1.	Wall care putty 76032	20 kgs	30	Bags
2.	OBD day break	20 Ltrs	10	nos
~~3.~~	~~OBD white for ceiling~~	~~20 kgs~~	~~10~~	~~Bags~~
4.	ACE exterior white	20 Ltrs	10	nos
	75645			

Remarks: For stock maintenance purpose

Prepared By:	Neha	Approved By:	
Sign. & Date:	15-03-2021	Sign. & Date:	

APPROVED BY
14 MAR 2021
SOHAM MODI
MANAGING DIRECTOR