

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 12/4/21		Prepared by: MOUNIKA	
PO/WO no. 75936		PO / WO Date. 26/3/21	
Supplier Name Veerabhadra Enterprises		PO/WO amount 15450.40/-	
Firm/Company SShhp		Project SShhp	
Sl. No.	Bill No.	Bill Date	Bill amount
1	013	05/4/21	15037/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			15037/-
Sl. No.	DC No.	DC. Date	MRN No. DC matches MRN
1.			90988 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			15037/-
Amount E – PO / WO value:			15450/-
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☐ No	
Payment – due date		19/4/21	
Remarks: Rate Difference can be consider			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date	14/4/21	14/4	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE / CASH / CREDIT

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Invoice No. : 013

Invoice Date : 5/4/21

GSTIN No: 36ACWF5204C227

DC No.: 75936-188530

State : _____ State Code : 26

State : Telangana

State Code : 36

Transportation Mode :

Vehicle Number :

Date of Supply :

PROPERTIES
INWARD
76266
914
62

INWARD	
Inward No: 16164	Dt: 6/4/20
ds: Item No: 90988	Dt: 2/4/20
Received By:	Sign:  Add C
SUMMIT SALES LLP	
	Add I

Bank Details :

Bank Details .
A/c No. 303011023425

A/c No. 303011023425
Branch : General Bazar, Secunderabad,
44762007450

Branch : General Bazar, 30
IFSC Code : KKBK0007450

IFSC Code : KKBK0007430
Main Branch : Kotak Mahindra Bank

Terms & Conditions :

- Terms & Conditions .**
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
 - Cheques Subject to realisation.
 - Goods once sold will not be taken back.

Total Amount before Tax

Add SGST

Add CGST

Add IGST

Round Off

Total Amount after Tax

Total Tax Amount

8930.00	4500.00
---------	---------

803.70

803,70

- 40 -

10537.00

GRAND TOTAL	15037.00
-------------	----------

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Stores Manager

Purchase Order



75936

24.03.21 11:13:31

Page(s) 1 Of 2

12-04-2021 11:26:50

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

Veerabhadra Enterprises

D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.

GSTIN 36AEMPG9276J1ZV

040 - 66338850

9246269111

Doc No	75936	168530
Doc Date	26-03-2021	
Quote No	Nil	
Quote Date	26-03-2021	
SupplyType	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4022 - Consumables - Dettol - NA - nos Liquid	12.00	80.00	0.00	18.00	1,132.80
2 4001 - Consumables - Air Freshner - NA - nos Air Packets	25.00	60.00	0.00	18.00	1,770.00
3 4014 - Consumables - Colin - 500ml - nos	20.00	76.00	0.00	18.00	1,793.60
4 4046 - Consumables - Phynyle - 1Ltr - nos	40.00	40.00	0.00	18.00	1,888.00
5 4003 - Consumables - Bombay Broom - Big - nos	50.00	60.00	0.00	0.00	3,000.00
6 4108 - Consumables - Water Bottle - NA - Nos 20ltrs	20.00	185.00	0.00	18.00	4,366.00
7 4009 - Consumables - Coconut Broom - other - nos	100.00	15.00	0.00	0.00	1,500.00
Total Order Value . . .					15,450.40

Rupees : Fifteen Thousand Four Hundred Fifty and Paise Fourty Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose**Completion Date** Nil**Measurment** Nil**Security** Nil

Accepted the above Terms And Conditions

For **Veerabhadra Enterprises**For **Summit Sales LLP**

Authorised Signatory

Date : __/__/__

Name : _____

Name : _____

Content

Purchase Order

Page(s) 2 Of 2

12-04-2021 11:26:50

Original / Office Copy / Purchase Div.Copy

Remarks

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Veerabhadra Enterprises**

Name : _____

Date : __/__/__

Company Name:		Summit sales llp		Date:		24.03.2021	
Site & Phase :		Summit housing llp		Time:		12.00	
Supplier				Req. No.		168530	
Material required before date:				ID No.			
No	Description						
1	Dettol liquid						

[illegible]

Remarks: Stock maintenance and site use
Prepared By

Prepared By

NEHA

24.03.2021

Approved by

Sign. & Date

24.03.2021	Appr
	Sign.

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
25 MAR 2021
SOHAM MODI
MANAGING DIRECTOR