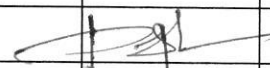


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		11-04-21		Prepared by:		PRABHAKAR	
PO/WO no.		76117		PO / WO Date.		2-4-21	
Supplier Name		AKSHAYA TRADERS		PO/WO amount		10,669-20	
Firm/Company		Summit Sales LLP		Project		SHLLP	
Sl. No.		Bill No.		Bill Date		Bill amount	
1		1159		8-4-21		10,669-00	
2							
3							
Amount A – Bills total(Excluding Transport & Hamali Charges):						10,669-00	
Sl. No.	DC.No	DC. Date	MRN No.	DC matches MRN			
1.			91068	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B –Other Credits : Transportation charges/Charges						-	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						10,669-00	
Amount E – PO / WO value:						10,669-00	
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)				
Is difference between PO / Bill acceptable?			<input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)				
Excess / short material received			<input checked="" type="checkbox"/> Approved = within acceptable limits <input type="checkbox"/> No (explained below)				
Close PO / W?O			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)				
Advance paid / PDC given (deduct when paying)			<input type="checkbox"/> Yes – Rs. ___/- <input checked="" type="checkbox"/> No				
Payment – due date			19-04-21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	11/4						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-



TAX INVOICE

AKSHAYA TRADERS

Cell : 9959611144
9381004542

Suppliers : BOMBAY BROOMS, SPONGES, GOA ROPES,
BLUE SHEETS, DIAMOND MESH, FOAM SHEETS Etc.

H.No. 6-4-392/1, New Bholakpur, Secunderabad - 500 003. T.S.

GSTIN : 36BFYPA0121A1Z3



Invoice No. 1159

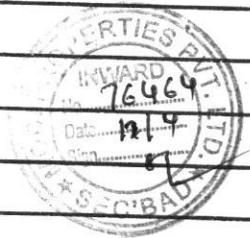
Date 8/4/2021

Name..... Summit Sales Lp GSTIN 36ACDF8209UC1Z7

Address..... P.O.No. 76.117

State..... State Code.....

Sl. No.	PARTICULARS	HSN CODE	Qty	Rate	Amount	5%	12%	18%	Amount
1	C.I Bucket	1718	24	110	2640			475.2	3115.2
2	Spade with handle	1741	20	90	1800			324	2124
3	Sponges	3921	500	7	3500			630	4130
4	Coconut Brooms	9603	100	13	1300	-	-	-	1300
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									



Handwritten signature

Handwritten mark

Mode of Payment :
Cash/Cheque/Cheque No.

INVOICE

Invoice No: 16173 No: 8/4/21

Invoice Date: 9/4/21

Signature: *[Signature]*

AKSHAYA TRADERS LLP

Total Amount		9240
Add CGST 9%	714.6	
Add SGST 9%	714.6	
Total GST	1429.2	
Total Amount		10669.2

Rupees in Words.....

Receiver's Signature *A. W. S. S. S.*
Proprietor For Akshaya Traders

Purchase Order

Page(s) 1 Of 1

03-04-2021 2:16:17 PM



76117

30.03.21 4:51:32

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Akshaya Traders
6-4-392/1, New Bholakpur, Secunderbad

GSTIN 36BFYPA0121A1Z3
9381004542 9959611144

Doc No	76117	168551
Doc Date	02-04-2021	
Quote No	Nil	
Quote Date	02-04-2021	
SupplyType	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6023 - Miscellaneous - GI- Bucket - other - nos	24.00	110.00	0.00	18.00	3,115.20
2 9570 - Tools - Spade with handle - NA - nos	20.00	90.00	0.00	18.00	2,124.00
3 4057 - Consumables - Sponges - NA - nos	500.00	7.00	0.00	18.00	4,130.00
4 4009 - Consumables - Coconut Broom - other - nos	100.00	13.00	0.00	0.00	1,300.00
Total Order Value . . .					10,669.20

Rupees : Ten Thousand Six Hundred Sixty Nine and Paise Twenty Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** GST included in above price.**Delivery Date** Next Day.**Delivery Location** Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not confirming to qty & specs. Breakage in your account. Above order for Stock maintain purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Akshaya Traders**

Name : _____

Name : _____

Date : ___/___/___

Requisition Form

Company Name:		Summit sales llp	Date:	31.03.2021		
Site & Phase :		Summit housing llp	Time:	12.00		
Supplier			Req. No.	168551		
Material required before date:			ID No.	65154		
No	Description	Size	Quantity	Units	Inward No	Date
1	G I Buckets		24	nos		
2	Spade with handle		20	nos		
3	Bombay brooms	Big	50	nos		
4	Mopping stick		30	nos		
5	Coconut brooms		100	nos		
6	Dettol liquid		12	nos		
7	Santoor handwash		48	nos		
8	Scrubber		24	nos		
9	Bubble can	20 ltrs	20	nos		
10	Safety belts	76118	10	nos		
11	Safety indication ribbons		05	nos		
12	Sponges	76007	500	nos		
Remarks: For stock maintenance purpose						
Prepared By		NEHA				
Sign. & Date		31.3.2021	Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
 01 APR 2021
 SOHAM MODI
 MANAGING DIRECTOR