

PURCHASE DIVISION Advice for approval for credit to supplier

Date: 12/4/21			Pr	Prepared by:			MOUNIKA			
PO/WO no.	76124	1	PC	PO / WO Date.			02/4/21			
Supplier Nan					PO/WO amount			18,651.52		
Firm/Compa	ny SShko			Project			SHALP			
Sl. No.	Bill No.		Bill Date				Bill amount			
1	012		S	- 14	Q)		186521			
2				, . (
3										
4										
Amount A –	Bills total(Excluding T	ransport & Ha	mali Charges)):			18652			
Sl. No.	DC .No	DC. Dat	e		MRN N	0.	DC matches MR	N		
1.	\				900	787	Yes 🗆 No			
2.			\		, -		□ Yes □ No			
3.							□ Yes □ No			
Amount B -	Other Credits : Transpo	ortation charges	S							
Amount C -	Other Debits :									
Amount D (D=A+B-C) – Amount	o be credited to	o the supplier:				18652 -			
Amount E -	PO / WO value:						186521-			
Amount F -	Difference (A – E): G	ST-18%								
Quantity rec	ceived as per PO/WO		Yes 🗆 Ex	cess re	ceived	Short receive	d □ Other (explain	ed below)		
Is difference	e between PO / Bill acc	eptable?	□ Yes □ N							
Excess / sho	ort material received		□ Approved within acceptable limits □ No (explained below)							
Close PO /	W?O		Yes 🗆 N	o – wait	for bala	nce material c	No (explained be	elow) 		
Advance pa	iid / PDC given (deduct	when paying)	□ Yes – R	s <u>.</u> /	_□ No					
Payment -	due date		19/	1/21						
Remarks:	8		1 1 1 1	1						
Approve	ed Purchase Officer	Purchase Manager	Procurement Manager	Ī	M D	Accounts – receiver of bill		Accounts Manager		
Sign:	Nehr	28								
Date	14/1/21	14/4					V for debit or crea	dit 2 Attac		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph: 66338850 Cell: 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name: Sunning Sous LLP. Address: M-6. Grand Second						No.: 012	
Address: MrG. 91 coul	Sec-be	~1)			Invoice D	Date: 5/4/2/	
GSTIN	No 36 Ara	FS2	LO44CI2	27	DC No. :	76124-11	88551
GSTIN No : 36 A C & F S 2 0 4 4 C 1 2 7 State: State Code: 36.						elangana	State Code : 36
Transportation Mode :		icle Nun				Date of Supply:	OK.
8	110110-1-	Oty	Rate			Taxable Value	
No Description of Goods	HSN Code	Qty.	/ 0 1	_	5%	18%	3000 100
1 Bombay brooms. V 2 moffing Stlute.		50 V	120			3600 00	>606 1700
2 mopping stime. V	1	120	// /:			1764 -00	
	1	48~				3840,00	
5 Scribber Coun.		240	. 1			360,00	
6 Creater bother 2012		200	185/			3700 -00	
6 201 9 201							
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			1/27/11	763			
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			-	The Control of the Co	Service Servic		
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Amount in words & No. 16163	D1:5 4 21	Iotal Ar	nount before 1a	+		1193.76.	
Amount in words 1 No: 90989	Sign: A	-Add S	GS1	-			
Consider on the constant and the constant of t	TOTED	Add C		-		1193-76.	
SUMMIT SA	LEBLLE	Add IC	SST ———————————————————————————————————	-			
Bank Details :		Round Off		_		4 H8.	
A/c No. 303011023425 Branch: General Bazar, Secunderaba	d,	Total Ar	mount after Tax			15652.00	3000-00
IFSC Code: KKBK0007450 Main Branch: Kotak Mahindra Bank		Total Ta	ax Amount			GRAND TOTAL	18652 ,00
Terms & Conditions : • All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyder	abad only	Cer	tified by:	o vite		the particulars given above Veerabhadra	
Cheques Subject to realisation. Goods once sold will not be taken bar		E'tana	s Manager	n en		Authorised Sign	natory
A CASA PARAMETER STATE OF THE S	17	OTOTO	O IVICILIAN CI	5	13		

Purchase Order

Paye(s) 1 Of 1

02-04-2021 17:10:11

From Company: Summit Sales LLP

5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.

G S T No.: 36ACQFS2044C1Z7



30.03.21	4	:	5	1	:	32
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Supplier Details					
Veerabhadra Enterprises		Doc No	76124	168551	
D.No. 3-2-188, Raja Mudaliar St	Doc Date	02-04-2021			
		Quote No	Nil		
GSTIN 36AEMPG9276J1ZV		Quote Date	02-04-202	21	
040 - 66338850	9246269111	SupplyType	Supply		

Kind Attn: Mr. Venkatesh.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4003 - Consumables - Bombay Broom - Big - nos	50.00	60.00	0.00	0.00	3,000.00
2 4041 - Consumables - Mopping stick - NA - nos	30.00	120.00	0.00	18.00	4,248.00
3 4022 - Consumables - Dettol - NA - nos Liquid	12.00	147.00	0.00	18.00	2,081.52
4 4022 - Consumables - Dettol - NA - nos Hand wash(Santoor)	48.00	80.00	0.00	18.00	4,531.20
5 4055 - Consumables - Scrubber - NA - nos	24.00	15.00	0.00	18.00	424.80
6 4108 - Consumables - Water Bottle - NA - Nos 20ltrs	20.00	185.00	0.00	18.00	4,366.00
		Total Or	der Value	e	18,651.52

Rupees: Eighteen Thousand Six Hundred Fifty One and Paise Fifty Two Only.

Terms and Conditions :-

Specification /

As per details given in the quotation.

Payment Terms

After Delivery & Production of bill

Tax

Inclusive of all taxes

Delivery Date

Next Day.

Delivery Location

Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad

Phone. 9618244433, Hamendra

Penality For Delay N

Transportation

Transport cost shall be borne by us.

Warranty

Nil

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose

Completion Date

Nil

Measurment

Nil

Security

Nil

Remarks

Name : ___

For Summit Sales LLP

Accepted the above Terms And Conditions

For Veerabhadra Enterprises

Authorised Signatory

Name :

Date : __/__/___

Requisition Form

Company Name: Summit sales llp		ales llp	Date	Date:		31.03.2021		
Site & Phase : Summit housing ll		ousing llp	Time	Time:		12.00		
Supplier			Req	Req. No.		168551		
	rial required before date:			IDN	No.		65154	
No	Description	on	Size	Qua	intity	Units	Inward No	Date
1	G I Buckets			2	24	nos		
2	Spade with handle			2	20	nos		
3	Bombay brooms		Big	5	50	nos		
4	Mopping stick			3	30	nos		
5	Coconut brooms			1	00	nos		
6	Dettol liquid	,94		1	12	nos		
7	Santoor handwash	46/2J		4	18	nos		
8	Scrubber	•		2	24	nos		
9	Bubble can		20 ltrs	2	20	nos		
10	Safety belts			1	10	nos		
11	Safety indication ribbons	/		(05	nos	. /	
12	Sponges			5	00	nos	V	* 0
	narks:For stock maintenanc	e purpose				7/3	APPROVED	, 2
Prepared By NEHA						1 APR 2021		
Sign.& Date 31.3.2021			Sign	Sign. & Date		0 1 111 11		
Note: On receipt of material at site write inward no			ward number and date in	last 2 column	ns.	200 Sec. 201	SOHAM MOO MANAGING DIRECT	OR