PURCHASE DIVISION

Advice for approval for credit to supplier E

Date:	18/4/21	Prepared by:	MOUNIKA
PO/WO no.	75803	PO / WO Date.	22/3/21
Supplier Name	Sri Sai Rohit Mas.	PO/WO amount	2,548.80/-
Firm/Company	SOV Lhp	Project	SOV
Sl. No.	Bill No.	Bill Date	Bill amount
1	001	01/4/21	2548/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2548/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			90858	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2548/-
Amount E – PO / WO value:				2548/-
Amount F – Difference (A – E): GST-18%				—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No ~~(explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	23/4/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Mouni	[illegible]					
Date	18/4	18/4					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN NO. 36AMHPC9678H1ZM

TAX INVOICE

Orginal for Recepient
Duplicate for Supplier/Transporter
Triplecate for Supplier

SRI SAI ROHIT MARKETING .CO

Dealers In: All Kinds of Aluminium Section Sheets, Glass, Plywood & Hardware Etc.,

New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad-76. T.S. CELL: 98665 12288

TAX IS PAYABLE ON REVERSE CHARGE (YES/NO)

INVOICE NO: 001

INVOICE DATE: 01-04-21

TRANSPORTATION NAME:

VEHICLE NO: L/R.NO:

DATE & TIME OF SUPPLY:

PLACE OF SUPPLY:

DETAILS OF RECEIVER (BILLED TO)

M/s Silver oak villas LLP.
5-4-187/3 E 4, IInd Floor, M.G. Road,
Sec-bad - 500003

STATE CODE GSTIN NO: 36AADBFS 3288A2Z7

DETAILS OF CONSIGNEE (SHIPPED TO)

-do-
P.O.NO 75803

STATE CODE GSTIN NO:

S.No.	HSN CODE	THICKNESS	DISCRIPTION	NO. OF.PCS	QUANTITY IN.SQ.MTRS	RATE PER.SQ.MTR	Amount Rs.	Ps.
1			Door closer →	2 nos		1080.00	2160	-
					TOTAL BEFORE TAX		2160	00
					ADD:CGST	9%	194	40
					ADD:SGST	9%	194	40
					ADD:IGST			
					TAX AMOUNT GST			
					GRAND TOTAL		2548	80

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 76502
Date 9/4
Sign.

INWARD WITH TIME: 1/4/21
Inward No M15 Dt. 1/4/21
MRN No: 90858 Dt: 02/4/21
Received By: Sign.
SILVER OAK VILLAS LLP

BANK DETAILS: HDFC BANK, HABSIGUDA BRANCH
SRI SAI ROHIT MARKETING.CO
A/C NO. 50200007478658 IFSC CODE: HDFC0000368

Rupees in Words...

For SRI SAI ROHIT MARKETING.CO

1. Once goods sold will not be taken back
2. Interest @24% p.a. will be charged if payment is not made within 15 days from the date of the Bill.
3. Subject to Secunderabad juridiction only.
4. Our Responsibilty ceases sooner the goods leave our premises

E.&O.E

Authorised Signature

Receiver Stamp & Signature..............................

Purchase Order

 22-Mar-21 2:32:44 PM Or 75803

24.03.21 11:09:55

From Company :	**Silver Oak Villas LLP** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Sri Sai Rohith Marketing Company	**Doc No**	75803	156421
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad - 500 076.	**Doc Date**	22-03-2021	
	Quote No	Nil	
GSTIN 36AMHPC9678H1ZM	**Quote Date**	22-03-2021	
9866512288	**SupplyType**	Supply	

Kind Attn : Mr. C. Laxman Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2088 - Carpentry - hardware - Door Closer - NA - nos	2.00	1,080.00	0.00	18.00	2,548.80
					Total Order Value . . .	**2,548.80**

Rupees : Two Thousand Five Hundred Fourty Eight and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	Brand is godrej
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in 2 days
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year
Advance Paid	Nil
Other Terms	We reserve the rights to reject the items if not as specified above order is for Apartment headroom and office head room doors purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Sai Rohith Marketing Company***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	19-03-2021
Site & Phase :	Silver Oak Villas	Time:	15.00
Supplier		Req. No.	156421
Material required before date:	21-03-2021	ID No.	64823

No	Description	Size	Quantity	Units	Inward No	Date
1	Door Closures		02	Nos		
2						
3						
4						
5						
6						
7						
8						
10						
11						

1080×18 | 1580

APPROVED 17 MAR 2021 P. PRABHAKAR Sr. MANAGER PURCHASE

Remarks: -For Apartment Headroom and office head room doors purpose

Prepared By	G. Mona	Approved by	
Sign.& Date	19-03-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	Silver Oak Villas LLP	Date:	
Site & Phase :	Silver Oak Villas	Time:	
Supplier		Req. No.	
Material required before date:	20-03-2021	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
2						
3						
4						
5						
6						
7						
8						
9						

Note: On receipt of material at site write inward number and date in last 2 columns.