PURCHASE DIVISION Advice for approval for credit to supplier

Date: 15-04-21				Prepared by:			PRABHAKAR				
PO/WO no		76071				PO / WO Date.			1-4-2	1	
Supplier N	ame	SUMMIT SA	LES LL	P		PO/WO amount		10,649-21			
Firm/Comp	oany	Serene Const	ructions	LLP		Project			Serene F	arms	
Sl. No. Bill No.					Bill Dat	e		Bill amount			
1 16874					9-4-21			1	7,454-45		
2	2										
3									=		
Amount A	– Bills	total(Excluding	ng Transp	ort & Ha	mali Charg	ges):				7,454-45	
Sl. No.	DC.N	No		DC. Dat	te		MRN	No.	DC matches MI	RN	
1.	3668			7-4-21			91007	!	Yes 🗆 No		
2.									□ Yes □ No		
3.									□ Yes □ No		
Amount B	-Other	r Credits :_Tran	sportatio	n charges	s/Charges			8	8	-	
Amount C	-Other	Debits:								-	
Amount D	(D=A-	+B-C) – Amou	int to be c	redited to	the suppli	er:			/	7,454-45	
Amount E	– PO /	WO value:						^	/	10,649-21	
Amount F	– Diffe	erence (A – E):	GST-18	%						3,195-00	
Quantity re	ceived	as per PO/W	O		□ Yes □	Excess re	eceived	Short received	l ☐ Other (explain	ned below)	
Is difference	e betw	veen PO / Bill	acceptabl	e?	□ Yes □	No (expl	ained be	elow)			
Excess / sh	ort ma	terial received	() 		□ Appro	□ Approved – within aeceptable limits □ No (explained below)					
Close PO /	W?O				□ Yes □	☐ Yes ☐No – wait for balance material ☐ No (explained below)					
Advance p	aid / P	DC given (ded	uct when	paying)	□ Yes –	□ Yes – Rs. /- □ No					
Payment -	due da	nte		21	19-04-21						
Remarks: I	PART	BILL									
Approve	ed	Purchase Officer	Purch Mana		Procureme Manager		M D	Accounts – receiver of bill	Accountant	Accounts Manager	
Sign:			DA	-							
Date			is	121					for debit or cred	it 2 Attach	
1	1		1/1/					4 - L	TOP GODIE OF CTPO	a / AHACH	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1:09-04-2021

2	9'0 x 2'3" - 0		10 00	00000010	12.5	50.05	007.00	10	1.15	
-		e - granite - Tan Brov	vn - 19mm - Sft	68022310	13.5	59.85	807.98	18	145.4	44
_	6'0 x 2'3" - (
3	6188 - Misc	ellaneous - Hamali ch	narges - NA - Per Sft		94.5	7.00	661.50	18	119.	08
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15										
	IGST	CGST	SGST	Total Taxable	Amount		6,317.33		1,137.	12
	1051	568.56	568.56	Total Invoice		(5) (6) (6) (6) (6) (6) (6) (6) (6) (6) (6	CONTRACTOR MANAGEMENT	7,454.45		1035

Rupees: Seven Thousand Four Hundred Fifty Four and Paise Fourty Five Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003. Tel: 040 - 6633 5551 DC No. Date Vehicle No. P.O. / W.O. No. P.O. / W.O. Date : Quantity SI. **PARTICULARS** No. 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 GSTIN: For SUMMHT SALES LLP Received the above materials in good condition. Stamp: Received by Authorsed Signatory

Date:

Purchase Order

01-04-2021 12:30:44



30.03.21 4:51:31

Serene Constructions LLP

5-4-187/374, ii Floor, M.G. Road, Secunderabad-500 003.

G S T No.: 36ACVFS7909P1ZV

applier Details				
Summit Sales LLP	Doc No	76071	150514	
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	Doc Date	01-04-2021		
	Quote No	Nil		
GSTIN 36ACQFS2044C1Z7	Quote Date	01-04-2021		
040-66335551 9618244433	SupplyType	Supply		

Kind Attn: Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 8534 - Stone - granite - Tan Brown - 19mm - Sft 9'0 x 2'3" - 04 nos	3 81.00	59.85	0.00	18.00	5,720.46
2 8534 - Stone - granite - Tan Brown - 19mm - Sft 6'0 x 2'3" - 04 nos	54.00	59.85	0.00	18.00	3,813.64
3 6188 - Miscellaneous - Hamali charges - NA - Per Sft	135.00	7.00	0.00	18.00	1,115.10
		Total Or	der Value	e	10,649.21

Rupees: Ten Thousand Six Hundred Fourty Nine and Paise Twenty One Only.

Terms	and	Conditions :-
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Specification / Brand All items shall be of 19mm thickness slabs.

Payment Terms After delivery & Production of bill

Tax All taxes included in above price. Within 2days.

Delivery Location Serene Farms

Sy no-44, Yenkepally Village, Chevella Mandal, RR. Dist-501 503

Penality For Delay Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.

Transportation Cost Included in above price.

Warranty

Nil

Advance Paid Nil

We reserve the right to reject items not conforming to quality and specifications. Above order for Kitchen counter top in V.no. 30,45 & 46

purpose. Cutting charges included in above rates.

Completion Date

Measurment

Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Security

Other Terms

Delivery Date

Supplier shall be responsible for security and storage of material at site at its risk and cost.

Remarks Skirting Rs. 12/- per rft for labour only.

For Serene Constructions LLP

Accepted the above Terms And Conditions

For Summit Sales LLP

Part 16:11

Inoneno: 16+74

Anow: 7454.45

Detc: 9/4/2/

Reller ren

Authorised Signatory

Name:

Date : __/_/_

Name :	1.2	-

Requisition Form

Company Name: Se		Serene construction llp		Date:			31-03-21		
Site & Phase: Se			Serene farms			16:30			
Supp	lier				0.	150514			
Mate	rial required before date:		05-04-21	ID No.			28029		
No	Description	Size	, 1	Quantity	Units	Inward No	Date		
1	Tan brown granite		9ft x 2ft 3inch		4	nos			
2	Tan brown granite	6ft x 2ft 3inch		4	nos				
3				- 5					
4		-							
5	760	M							
6									
7									
8						01/			
9					1	2			
10					()	PPROV			
Rema	arks: The above materials re	equired for	or villa no 30,45 and 46		- 1 1	, DR	5051		
Prepa	ared By	GOLAM SARWAR	Approve by 01 APR 2021			1.4			
Sign.	& Date	21	Approve by Sign. & Date PRASHAKAR PURCHASE						

NOTE: on receipt of material at site write inward number and date in last 2 columns.



DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003. Tel: 040 - 6633 5551 DC No. Date Vehicle No. P.O. / W.O. No. P.O. / W.O. Date: SI. **PARTICULARS** Quantity No. bromsgravite 91.0 x 21. 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 **GSTIN:** For SUMMIT SALES LLP Received the above materials in good condition. Stamp: Received by Date: Authorised Signatory