

PURCHASE DIVISION
Advice for approval for credit to supplier **E**

Date:	18/4/21	Prepared by:	Mounika
PO/WO no.	76183	PO / WO Date.	06/4/21
Supplier Name	Venkataraman station	PO/WO amount	
Firm/Company	MPL	Project	Mayflower platinum
Sl. No.	Bill No.	Bill Date	Bill amount
1	071	18/4/21	9441/-
2			/
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges): 9441/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	/	/	91228	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges

Amount C –Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier:

Amount E – PO / WO value:

Amount F – Difference (A – E): GST-18%

Quantity received as per PO /WO ☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)

Is difference between PO / Bill acceptable? ☐ Yes ☒ No (explained below)

Excess / short material received ☐ Approved – within acceptable limits ☐ No (explained below)

Close PO / W?O ☒ Yes ☐ No – wait for balance material ☐ No (explained below)

Advance paid / PDC given (deduct when paying) ☐ Yes – Rs. ___/- ☐ No

Payment – due date 23/4/21

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Mounika						
Date	18/4	18/4					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Ph: 040 - 27842572

Cell: 9849360076

VENKATARAMANA STATIONERY AND BINDING WORKS

Note Books, Registers, Account Books, Stationery & Xerox Paper Etc. Available

#1-5-85, General Bazar, Secunderabad - 500 003. Email: venkataramana.bindingworks@gmail.com

To
M/S. Modi Properties Pvt Ltd

Order No 76183/177557 Date 6/4/2021

Delivery Challan No Date

Bill No. 2021-22 071 Date 14/4/2021

GSTIN 36AABCM 4761 E12M

SI No	PARTICULARS	HSN Code	Qty	Rate	12% GST	18% GST	0% -5% GST	Amount Rs.	Ps.
1	Fruit Packing Cover	3923	10Pkt	80		800			
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									

INWARD	
Inward No: 1673	Dt: 15/4/21
MRN No: 91228	Dt:
Received By:	Sign: D. S. C. M.
MODI PROPERTIES PVT. LTD. Sy No. 82/1.	

Rupees.....

Total

SUB Total

CGST

SGST

Grand Total

800

72

72

944

944

Receiver's Signature & Seal



GSTIN: 36AEJPP5811M1Z2

Terms & Conditions

Goods once sold will not be taken back

Interest @2%p.m. if not paid within 30 days time

Subject to Secunderabad Jurisdiction.

THE COSMOS CO-OP BANK LTD. M.G. Road, Secunderabad.

RTGS / NEFT CODE COSB0000069 A/C No. 069100102707

For: VENKATARAMANA STATIONERY AND BINDING WORKS

Signature

Purchase Order

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06-04-2021 17:24:56

Original ,

76183
30.03.21 4:51:32

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Venkatramana Stationery & Binding works
1-5-85, General Bazar, Sec-Bad -500 003.

GSTIN 36AEJPP5811M1Z2

27842572

9849360076

Doc No	76183	177557
Doc Date	06-04-2021	
Quote No	Nil	
Quote Date	06-04-2021	
SupplyType	Supply	

Kind Attn : Mr. Prathap

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4030 - Consumables - Fruit packing cover - other - pkts	10.00	80.00	0.00	18.00	944.00
Total Order Value . . .					944.00

Rupees : Nine Hundred Fourty Four Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Already delivered

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for A-Block switch board use purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : 

Contact : -

Accepted the above Terms And Conditions

For **Venkatramana Stationery & Binding works**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		05.04.2021	
Site & Phase :		May Flower Platinum		Time:		17:31	
Supplier				Req.No.		177557	
Material required before date:			08.04-2021		ID No.		65218
No	Description	Size	Quantity	Units	Inward No	Date	
1	Fruit packing cover 80 @ 18	Std	10	Roles			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: for A block switchboard use purpose							
Prepared By		K.Sravani Reddy		Approved by		S.V.Subba Reddy	
Sign.& Date		05.04.2021		Sign. & Date			

Note:

