PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14-04-2021	Prepared by:	MOUNIKA
PO/WO no.	76091	PO / WO Date.	02-04-21
Supplier Name	Summit Sales LLP	PO/WO amount	822.98
Firm/Company	MC Modi Educational Trust	Project	Manilal modi Memorial Hospital
Sl. No.	Bill No.	Bill Date	Bill amount
1	16792	02-04-21	822.98
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			822.98

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	14394	02-04-21	90936	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				822.98
Amount E – PO / WO value:				822.98
Amount F – Difference (A – E): GST-18%				

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	19-04-21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	14/4/21	14/4					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
MC Modi Educational Trust	Invoice No.	16792
Manilal Modi Memorial Hospital	Invoice Date.	02-04-2021
	PO No.	76091
	PO Date.	02-04-2021
	Req ID	65128
GSTIN : 36AAATM5488Q2ZO	Req Date	02-04-2021
	Loc Req No	162098

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4009 - Consumables - Coconut Broom - other - nos	9603	20	15.75	315.00	0	0.00
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	20	10.00	200.00	0	0.00
3	4057 - Consumables - Sponges - NA - nos	3921	30	8.70	261.00	18	46.98
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14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	776.00	46.98
	23.49	23.49	Total Invoice Amount	822.98	

Rupees : Eight Hundred Twenty Two and Paise Ninty Eight Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES SEC'BAD

76429
10/4

Authorised signatory

76091
30.03.21 4:51:32

Purchase Order

 02-04-2021 11:42:48 Origir

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

Supplier Details			
Summit Sales LLP	**Doc No**	76091	162098
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	02-04-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	02-04-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4009 - Consumables - Coconut Broom - other - nos	20.00	15.75	0.00	0.00	315.00
2	4080 - Consumables - Bombay Brooms - Other - Nos	20.00	10.00	0.00	0.00	200.00
3	4057 - Consumables - Sponges - NA - nos	30.00	8.70	0.00	18.00	307.98
				Total Order Value . . .		**822.98**

Rupees : Eight Hundred Twenty Two and Paise Ninty Eight Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Manilal Modi Memorial Hospital . Phone. .
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for patch finishing purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For ***MC Modi Educational Trust***

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : _/_/__

Requisition Form

Company Name:	MCMET	Date:	01.04.2021
Site & Phase :	Manilal Modi Memorial Hospital	Time:	03:30PM
Supplier		Req. No.	162098
Material required before date:	03.04.2021	ID No.	65128

No	Description	Size	Quantity	Units	Inward No	Date
1	**Cocunut Brooms**		20	No's		
2	**Bombay Brooms (Small)** 76091		20	No's		
3	**Sponges**		30	No's		
4	**Hand Gloves**		20	No's		
5						
6						
7						
8						
9						
10						

Remarks: For site use.

Prepared By	Pushpalatha	Approved by	Madhu
Sign.& Date	01.04.2021	Sign. & Date	01.04.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
03 APR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	14394
MC Modi Educational Trust	DC Date.	02-04-2021
Manilal Modi Memorial Hospital	PO No.	76091
	PO Date.	02-04-2021
	Req ID	65128
	Req Date	02-04-2021
GSTIN : 36AAATM5488Q2ZO	Loc Req No	162098

	Description of Goods	HSN/SAC	Qty
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2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	20
3	4057 - Consumables - Sponges - NA - nos	3921	30
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MODI PROPERTIES PVT. LTD. SECBAD INWARD No: 40988 Date: 7/21 Sign:

Subject to Hyderabad Jurisdiction

INWARD
Inward No: 10201 Dt: 02/4/21
MRN No: 90936 Dt: 05/4/21
Received By: Sign:
MC MODI EDUCATIONAL TRUST

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	16792
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Manilal Modi Memorial Hospital	PO No.	76091
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for Summit Sales LLP

Authorised signatory

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