PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/04/2021	Prepared by:	MANISH.
PO/WO no.	75933.	PO / WO Date.	26/03/2021
Supplier Name	SSLLP.	PO/WO amount	2,328/-
Firm/Company	SOVLLP.	Project	SOV-Part III.
Sl. No.	Bill No.	Bill Date	Bill amount
1	16851	08/04/2021	1,260/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,260/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	14452	08/04/2021	91050.	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,260/-
Amount E – PO / WO value:	2,328/-
Amount F – Difference (A – E): GST-18%	1068/-

Quantity received as per PO /WO	☑ Yes ☐ ~~Excess received ☐ Short received ☐ Other (explained below)~~
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☑ ~~Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ ~~No – wait for balance material ☐ No (explained below)~~
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____ /- ☑ No
Payment – due date	19/04/2021
Remarks: Material Recieved, Po closed.	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	27.3.21	18/4	18 APR 2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	16851
Silver Oak Villas LLP	Invoice Date.	08-04-2021
Sy No, 291, Phase IX, Cherlapally, Hyderabad	PO No.	75933
	PO Date.	26-03-2021
	Req ID	64985
GSTIN : 36ADBFS3288A2Z7	Req Date	26-03-2021
	Loc Req No	156424

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4003 - Consumables - Bombay Broom - Big - nos	9603	20	63.00	1,260.00	0	0.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,260.00		0.00
	0.00	0.00	Total Invoice Amount	1,260.00		

Rupees : One Thousand Two Hundred Sixty Only.

for Summit Sales LLP

Authorised signatory

MODI PROPERTIES PVT. LTD. INWARD No. 76443 10/4 9

Subject to Hyderabad Jurisdiction

Purchase Order

 26-03-2021 16:22:04

75933
24.03.21 11:13:31

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	75933	156424
	Doc Date	26-03-2021	
	Quote No	Nil	
	Quote Date	26-03-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4009 - Consumables - Coconut Broom - other - nos	20.00	15.75	0.00	0.00	315.00
2	4003 - Consumables - Bombay Broom - Big - nos	20.00	63.00	0.00	0.00	1,260.00
3	4057 - Consumables - Sponges - NA - nos	50.00	8.70	0.00	18.00	513.30
4	4080 - Consumables - Bombay Brooms - Other - Nos	24.00	10.00	0.00	0.00	240.00
					Total Order Value . . .	**2,328.30**

Rupees : Two Thousand Three Hundred Twenty Eight and Paise Thirty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for patch finishing purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

Part quantity Recieved,
Bill No:- 16715 Dt:- 27/3/21 Amt:- 1,068/-,
Bal:- Amt:- 1,260/-
22/04/2021

For *Silver Oak Villas LLP*
Authorised Signatory

Name : ____________________

Contact ...

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	26-03-2021
Site & Phase :	Silver Oak Villas	Time:	12.00
Supplier		Req. No.	156424
Material required before date:	28-03-2021	ID No.	64985

No	Description	Size	Quantity	Units	Inward No	Date
1	Coconut brooms		20	Nos		
2	Boombay brooms	Big	20	Nos		
3	Roller Tissues		10	Nos		
4	Plastic Gampa		12	Nos		
5	GI buckets		06	Nos		
6	Sponges 75933		50	Nos		
7	Araldite		06	Nos		
8	Bombay brooms	small	24	nos		
9						
10						

Remarks: -For Site Roads Cleaning and office use purpose and tissues for CH & Office Washrooms

Prepared By	G. Mona	Approved by	APPROVED 27 MAR 2021 P. PRABHAKAR Sr. MANAGER PURCHASE
Sign.& Date	26-03-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	Silver Oak Villas LLP	Date:	21.02.2020
Site & Phase :	Silver Oak Villas	Time:	12.00
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						

Remarks: -For Level markings and plastering purpose

Prepared By	G.Mona	Approved by	
Sign.& Date	21.02.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	14452
Silver Oak Villas LLP	DC Date.	08-04-2021
Sy No, 291, Phase IX, Cherlapally, Hyderabad	PO No.	75933
	PO Date.	26-03-2021
	Req ID	64985
GSTIN : 36ADBFS3288A2Z7	Req Date	26-03-2021
	Loc Req No	156424

	Description of Goods	HSN/SAC	Qty
1	4003 - Consumables - Bombay Broom - Big - nos	9603	20
2			
3			
4			
5			
6			
7			
8			
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11			
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INWARD WITH TIME:
Inward No 15695 Dt. 8/4/21
MRN No. 91050 Dt: 8/4/2021
Received By: Sign
SILVER OAK VILLAS LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 4133
Date: 14/4
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	16851
Sy No, 291, Phase IX, Cherlapally, Hyderabad	Invoice Date.	08-04-2021
	PO No.	75933
	PO Date.	26-03-2021
	Req ID	64985
	Req Date	26-03-2021
GSTIN : 36ADBFS3288A2Z7	Loc Req No	156424

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4003 - Consumables - Bombay Broom - Big - nos	9603	20	63.00	1,260.00	0	0.00
2							
3							
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9							
10							
11							
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13							
14							
15							

No 15694 Dt 8/4/21

MRN No: Dt:

Received By: Sign

SILVER OAK VILLAS LLP

IGST	CGST	SGST				
			Total Taxable Amount	1,260.00		0.00
	0.00	0.00	Total Invoice Amount	1,260.00		

Rupees : One Thousand Two Hundred Sixty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction