

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11-04-21	Prepared by:	PRABHAKAR
PO/WO no.	76084	PO / WO Date.	1-4-21
Supplier Name	SUMMIT SALES LLP	PO/WO amount	799-10
Firm/Company	Silver Oak Villas LLP	Project	Phase IX
Sl. No.	Bill No.	Bill Date	Bill amount
1	16797	3-4-21	799-10
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			799-10
Sl. No.	DC.No	DC. Date	MRN No.
1.	14429	3-4-21	90897
2.			
3.			
Amount B –Other Credits :_Transportation charges/Charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			799-10
Amount E – PO / WO value:			799-10
Amount F – Difference (A – E): GST-18%			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		19-04-21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

OFFICE COPY

Supplier / Customer / Transporter - Copy

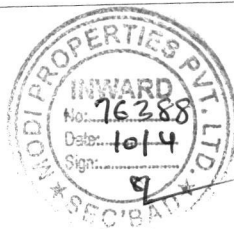
GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 03-04-2021

Customer Details				Invoice No.		16797					
Silver Oak Villas LLP Sy No, 291, Phase IX, Cherlapally, Hyderabad GSTIN : 36ADBFS3288A2Z7				Invoice Date.		03-04-2021					
				PO No.		76084					
				PO Date.		01-04-2021					
				Req ID		65111					
				Req Date		01-04-2021					
				Loc Req No		156428					
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt				
1	7560 - Stationery - other - Pen - NA - nos Bluc	9608	60	3.50	210.00	12	25.20				
2	7560 - Stationery - other - Pen - NA - nos Black	9608	40	3.50	140.00	12	16.80				
3	2117 - Carpentry - hardware - Measuring tape - 5mtrs	9017	3	115.00	345.00	18	62.10				
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15											
IGST				CGST		SGST		Total Taxable Amount	695.00		104.10
				52.05		52.05		Total Invoice Amount	799.10		
Rupees : Seven Hundred Ninty Nine and Paise Ten Only.											

Rupees : Seven Hundred Ninty Nine and Paise Ten Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Monik
 Authorised signatory

Purchase Order

Page(s) 1 Of 1

01-04-2021 17:25:36

From Company : **Silver Oak Villas LLP**

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No. : 36ADBFS3288A2Z7



76084

30.03.21 4:51:32

Supplier Details

Summit Sales LLP

5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No

76084

156428

Doc Date

01-04-2021

Quote No

Nil

Quote Date

01-04-2021

SupplyType

Supply

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7560 - Stationery - other - Pen - NA - nos Blue	60.00	3.50	0.00	12.00	235.20
2 7560 - Stationery - other - Pen - NA - nos Black	40.00	3.50	0.00	12.00	156.80
3 2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	3.00	115.00	0.00	18.00	407.10
Total Order Value . . .					799.10

Rupees : Seven Hundred Ninty Nine and Paise Ten Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.**Delivery Location** Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.**Completion Date** NA**Measurment** NA**Security** Nil**Remarks**

Accepted the above Terms And Conditions

For **Silver Oak Villas LLP**

Authorised Signatory

For **Summit Sales LLP**

Date : _/_/

Name : _____

Name : _____

Contact : _____

Requisition Details			
Company Name:	Silver Oak Villas LLP	Date:	01-04-2021
Site & Phase :	Silver Oak Villas	Time:	10.00
Supplier		Req. No.	156428
Material required before date:	04-04-2021	ID No.	65111
No.			

Remarks: For Site Office use and tapes for engineers

Prepared By	G.Mona	Approved by	
Sign.& Date	31-03-2021	Sign. & Date	

APPROVED
01 APR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

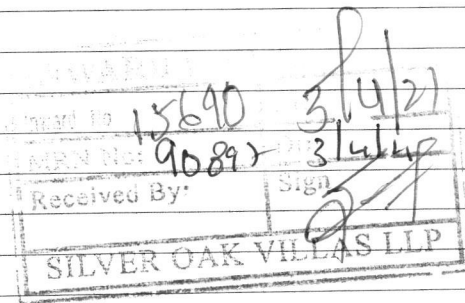
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 03-04-2021

Customer Details		DC No.	14399
Silver Oak Villas LLP		DC Date.	03-04-2021
Sy No, 291, Phase IX, Cherlapally, Hyderabad		PO No.	76084
		PO Date.	01-04-2021
		Req ID	65111
		Req Date	01-04-2021
GSTIN : 36ADBFS3288A2Z7		Loc Req No	156428
	Description of Goods	HSN/SAC	Qty
1	7560 - Stationery - other - Pen - NA - nos	9608	60
2	7560 - Stationery - other - Pen - NA - nos	9608	40
3	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	9017	3
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP**TRANSIT COPY**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 03-04-2021

Customer Details				Invoice No.	16797		
Silver Oak Villas LLP				Invoice Date.	03-04-2021		
Sy No, 291, Phase IX, Cherlapally, Hyderabad				PO No.	76084		
				PO Date.	01-04-2021		
				Req ID	65111		
				Req Date	01-04-2021		
GSTIN : 36ADBFS3288A2Z7				Loc Req No	156428		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos	9608	60	3.50	210.00	12	25.20
	Bluc						
2	7560 - Stationery - other - Pen - NA - nos	9608	40	3.50	140.00	12	16.80
	Black						
3	2117 - Carpentry - hardware - Measuring tape - 5mtrs	9017	3	115.00	345.00	18	62.10
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14							
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IGST	CGST	SGST	Total Taxable Amount		695.00		104.10
	52.05	52.05	Total Invoice Amount		799.10		
Rupees : Seven Hundred Ninty Nine and Paise Ten Only.							

for Summit Sales LLP

Hemika

Authorised signatory

Subject to Hyderabad Jurisdiction