PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19/4/21	Prepared by:	MOUNIKA
PO/WO no.	76264	PO / WO Date.	8/4/21
Supplier Name	SSLLP	PO/WO amount	526.46/-
Firm/Company	19MRK LLP	Project	GHJ
Sl. No.	Bill No.	Bill Date	Bill amount
1	16942	16/4	526.46/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			526.46/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	14539	16/4/21	91261	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	526.46/-
Amount E – PO / WO value:	526.46/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☐ No
Payment – due date	24/4/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	19/4	19/4					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE **ORIGINAL INVOICE**

Summit Sales LLP

#5-4-187/3 & 4 II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	16942
Sy No. 196, Kowkur, Hyderabad	Invoice Date.	16-04-2021
	PO No.	76264
	PO Date.	08-04-2021
	Req ID	65239
GSTIN : 36ABLFM7631F1Z3	Req Date	07-04-2021
	Loc Req No	140520

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos	9608	20	3.50	70.00	12	8.40
	Blue						
2	7544 - Stationery - other - Marker - NA - nos	9608	20	16.00	320.00	12	38.40
	Black						
3	7587 - Stationery - other - Sketch Pen - NA - pkts	9608	1	20.00	20.00	12	2.40
4	7594 - Stationery - other - Stapler pin - other - boxes	7415	3	19.00	57.00	18	10.26
	Small						
5							
6							
7							
8							
9							
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12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	467.00	59.46
	29.73	29.73	Total Invoice Amount	526.46	

Rupees : Five Hundred Twenty Six and Paise Fourty Six Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★
INWARD
No. 7661
Date 19/4
Sign.

Authorised signatory

Purchase Order

 08-04-2021 16:17:14

76264
30.03.21 4:59:15

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5000
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	76264	140520
Doc Date	08-04-2021	
Quote No	Nil	
Quote Date	08-04-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7560 - Stationery - other - Pen - NA - nos *Blue*	20.00	3.50	0.00	12.00	78.40
2	7544 - Stationery - other - Marker - NA - nos *Black*	20.00	16.00	0.00	12.00	358.40
3	7587 - Stationery - other - Sketch Pen - NA - pkts	1.00	20.00	0.00	12.00	22.40
4	7594 - Stationery - other - Stapler pin - other - boxes *Small*	3.00	19.00	0.00	18.00	67.26
					Total Order Value . . .	**526.46**

Rupees : Five Hundred Twenty Six and Paise Fourty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For *Mehta & Modi Realty Kowkur LLP*
Authorised Signatory

Name : 09/04/2021
Contact - -

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MMR Kowkur llp	Date:	06-04-2021
Site & Phase :	GHT	Time:	14:28
Supplier		Req. No.	140520
Material required before date:	07-04-2021	ID No.	65239

No	Description	Size	Quantity	Units	Inward No	Date
1	Blue pens	Std	20	No.s		
2	Black markers	Big	20	No.s		
3	Sketch pens	small	1	Packet		
4	Stapler pins	Small	03	No.s		
5						
6	76264					
7						
8						
10						

Remarks: - For site office purpose.

Prepared By	N.Shravya	Approved by	A Suresh
Sign.& Date	06-04-2021	Sign. & Date	06-04-2021

Note: On receipt of material at site write inward number and date in last 2 columns.

09 APR 2021

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No.	14539
Sy No. 196, Kowkur, Hyderabad	DC Date.	16-04-2021
	PO No.	76264
	PO Date.	08-04-2021
	Req ID	65239
GSTIN : 36ABLFM7631F1Z3	Req Date	07-04-2021
	Loc Req No	140520

	Description of Goods	HSN/SAC	Qty
1	7560 - Stationery - other - Pen - NA - nos	9608	20
2	7544 - Stationery - other - Marker - NA - nos	9608	20
3	7587 - Stationery - other - Sketch Pen - NA - pkts	9608	1
4	7594 - Stationery - other - Stapler pin - other - boxes	7415	3
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INWARD

Inward No: 11021 Dt: 17/04/21

MRN No: 91261 Dt: 19/04/21

Received By: Sign:

MEHTA & MODI REALTY KOWKUR LLP

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No: 4995
Date: 19/4
Sign:

Authorised signatory

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Mehta & Modi Realty Kowkur LLP
Sy No. 196, Kowkur, Hyderabad

GSTIN : 36ABLFM7631F1Z3

Invoice No.	16942
Invoice Date.	16-04-2021
PO No.	76264
PO Date.	08-04-2021
Req ID	65239
Req Date	07-04-2021
Loc Req No	140520

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos Bluc	9608	20	3.50	70.00	12	8.40
2	7544 - Stationery - other - Marker - NA - nos Black	9608	20	16.00	320.00	12	38.40
3	7587 - Stationery - other - Sketch Pen - NA - pkts	9608	1	20.00	20.00	12	2.40
4	7594 - Stationery - other - Stapler pin - other - boxes Small	7415	3	19.00	57.00	18	10.26
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12							
13							
14							
15							

INWARD
Inward No: 11021 Dt: 17/04/21
MRN No: 91261 Dt: 17/4/21
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

IGST	CGST	SGST	Total Taxable Amount	467.00	59.46
	29.73	29.73	Total Invoice Amount	526.46	

Rupees : Five Hundred Twenty Six and Paise Fourty Six Only.

for Summit Sales LLP

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Authorised signatory