PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	18.4.21	Prepared by:	T Bhasker
PO/WO no.	76294	PO / WO Date.	9/4/21
Supplier Name	SSLLP	PO/WO amount	3312
Firm/Company	MRM LLP	Project	UMR
Sl. No.	Bill No.	Bill Date	Bill amount
1	16904	12/4/21	3088
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3088

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	14501	12/4/21	91163	□ ~~Yes~~ □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3088
Amount E – PO / WO value:	3312
Amount F – Difference (A – E): GST-18%	225

Quantity received as per PO /WO	□ Yes □ Excess received □ ~~Short~~ received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained be~~low)
Excess / short material received	□ ~~Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes □ ~~No~~ – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ ~~No~~
Payment – due date	23/4/21
Remarks: Short D:M	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	18.4..21	18/4					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL / OFFICE COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	16904
Modi Reality Mallapur LLP		Invoice Date.	12-04-2021
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,		PO No.	76294
		PO Date.	09-04-2021
		Req ID	65315
GSTIN :	36AAEFM1459R1ZP	Req Date	09-04-2021
		Loc Req No	68910

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10	220.00	2,200.00	12	264.00
2	7560 - Stationery - other - Pen - NA - nos	9608	20	3.50	70.00	12	8.40
	Blue						
3	7587 - Stationery - other - Sketch Pen - NA - pkts	9608	2	20.00	40.00	12	4.80
4	7533 - Stationery - other - Highlighter - NA - nos	9608	5	20.00	100.00	12	12.00
5	7605 - Stationery - other - Whitner Pen - NA - nos	9608	10	21.00	210.00	18	37.80
6	7584 - Stationery - other - Scribbling Pads - other -		10	12.00	120.00	18	21.60
7							
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15							

IGST	CGST	SGST			
			Total Taxable Amount	2,740.00	348.60
	174.30	174.30	Total Invoice Amount	3,088.60	

Rupees : Three Thousand Eighty Eight and Paise Sixty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD No. 7654 Date 14/4 SEC'BAD

Purchase Order

Page(s) 1 Of 1   09-04-2021 17:50:29   Ori

76294
30.03.21 4:59:15

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	76294	68910
	Doc Date	09-04-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	09-04-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7555 - Stationery - other - Paper - A4 - bundles	10.00	220.00	0.00	12.00	2,464.00
2	7560 - Stationery - other - Pen - NA - nos *Blue*	20.00	3.50	0.00	12.00	78.40
3	7587 - Stationery - other - Sketch Pen - NA - pkts	2.00	20.00	0.00	12.00	44.80
4	7533 - Stationery - other - Highlighter - NA - nos	15.00	20.00	0.00	12.00	336.00
5	7605 - Stationery - other - Whitner Pen - NA - nos	10.00	21.00	0.00	18.00	247.80
6	7584 - Stationery - other - Scribbling Pads - other - nos	10.00	12.00	0.00	18.00	141.60
				Total Order Value . . .		**3,312.60**

Rupees : Three Thousand Three Hundred Twelve and Paise Sixty Only.

Part Bill : 16904 Dt: 12/4/21
~~Bal: 3088~~
Amt: 3088/-
Bal: 225/-
18/4/21

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security ______, Admin 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For ***Modi Reality Mallapur LLP***
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________   Date : __/__/____

Requisition Form

Company Name:			
Site & Phase :	Modi realty Mallapur LLP	Date:	09.04.2021
Supplier	GMR	Time:	10:50
		Req. No.	68910
Material required before date:	12.04.2021	ID No.	65315

No	Description	Size	Quantity	Units	Inward No	Date
1.	A4 Papers	std	10	Bundles		
2.	Blue pens	std	02	Boxes		
3.	Sketch pens (All colours)	std	02	Boxes		
4.	Highlighters (All Colours)	std	02	Boxes		
5.	Whiteners	std	10	No's		
6	Scrippling pads	std	10	No's		
7.						
8	₹6294					
9						
10						
11						

Remarks: For site office and sales office staff use purpose at GMR site

Prepared By :	Madhan	Approved by	
Sign.& Date :	09.04.2021	Sign. & Date	

Note:

APPROVED
09 APR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
09 APR 2021
M. [illegible]
PROJECT MANAGER

13:00

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,	DC Date.	12-04-2021
	PO No.	76294
	PO Date.	09-04-2021
	Req ID	65315
GSTIN : 36AAEFM1459R1ZP	Req Date	09-04-2021
	Loc Req No	68910

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3	7587 - Stationery - other - Sketch Pen - NA - pkts	9608	2
4	7533 - Stationery - other - Highlighter - NA - nos	9608	5
5	7605 - Stationery - other - Whitner Pen - NA - nos	9608	10
6	7584 - Stationery - other - Scribbling Pads - other - nos		10
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MODI PROPERTIES SEC'BAD INWARD No: 41188 Date: 17/4 Sign:

Subject to Hyderabad Jurisdiction

INWARD
MODI REALTY MALLAPUR LLP
Ward No 4040 Dt. 12/4/21
MRN No. 91163. Dt.
Received By... Amit .Sign...

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

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Rupees : Three Thousand Eighty Eight and Paise Sixty Only.

INWARD
MODI REALTY MALLAPUR LLP
Ward No 4040 Dt 12/4/21
MRN No........ Dt........
Received By Amit Sign........

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction