

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 18.4.21		Prepared by: Hamendra DK	
PO/WO no. 76251		PO / WO Date. 8/4/21	
Supplier Name S.S LLP		PO/WO amount 4416/-	
Firm/Company VRC LLP		Project VRC	
Sl. No.	Bill No.	Bill Date	Bill amount
1	16930	15/4/21	274/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges): 274/-			
Sl. No.	DC No	DC. Date	MRN No.
1.	14522	15/4/21	91221
2.			
3.			
Amount B –Other Credits :Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			
Amount E – PO / WO value:			
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☒ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☐ Yes ☒ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		23/4/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	18.4.21	18/4	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 15-04-2021

Customer Details				Invoice No.	16930		
Villa Orchids LLP Behind Janapriya, Kowkur, Hyderabad GSTIN : 36AANFG4817C1ZH				Invoice Date.	15-04-2021		
				PO No.	76251		
				PO Date.	08-04-2021		
				Req ID	65255		
				Req Date	07-04-2021		
				Loc Req No	63678		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6548 - Paints - Janata Paste - NA - kgs		4	58.00	232.00	18	41.76
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
				20.88		20.88	
Total Taxable Amount				232.00		41.76	
Total Invoice Amount				273.76			

Rupees : Two Hundred Seventy Three and Paise Seventy Six Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

1 Of 1

08-04-2021 16:17:14

76251
30.03.21 4:59:15

Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP 5-4-187/3&4, IInd floor, Soham Mansion, MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	76251	63678
	Doc Date	08-04-2021	
	Quote No	Nil	
	Quote Date	08-04-2021	
	SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7109 - Plumbing - other - Araldite - other - gms	6.00	585.00	0.00	18.00	4,141.80
2 6548 - Paints - Janata Paste - NA - kgs	4.00	58.00	0.00	18.00	273.76
Total Order Value . . .					4,415.56

Rupees : Four Thousand Four Hundred Fifteen and Paise Fifty Six Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill.**Tax** All taxes included in above price.**Delivery Date** Next Working Day.**Delivery Location** Villa Orchids
kowkur, Alwal
Phone. .**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.**Completion Date** NA**Measurement** NA**Security** Nil**Remarks**

PO Amt 4416/-
Bill - Amt 274/-
do 4142/=

For **Villa Orchids LLP**

Authorised Signatory

41
09/04/2021

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Requisition Form

[illegible]

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 15-04-2021

Customer Details		DC No.	14527
Villa Orchids LLP		DC Date.	15-04-2021
Behind Janapriya, Kowkur, Hyderabad		PO No.	76251
		PO Date.	08-04-2021
		Req ID	65255
GSTIN : 36AANFG4817C1ZH		Req Date	07-04-2021
		Loc Req No	63678
	Description of Goods	HSN/SAC	Qty
1	6548 - Paints - Janata Paste - NA - kgs		4
2			
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INWARD	
Inward No: 1008	DT: 16/04/21
MRN No: 91221	DT: 16/04/21
Received By	SIGN:
VILLA ORCHIDS LLP	

17.40

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

