PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/04/2021	Prepared by:	MINISH.
PO/WO no.	76115.	PO / WO Date.	02/04/2021
Supplier Name	SSLLP.	PO/WO amount	1,700/-
Firm/Company	KNM.	Project	Bloomdale.
Sl. No.	Bill No.	Bill Date	Bill amount
1	16825	05/04/2021	1,385/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,385/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	14426	05/04/2021	90952.	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,385/-
Amount E – PO / WO value:	1,700/-
Amount F – Difference (A – E): GST-18%	315/-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ ~~Short received~~ ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☑ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No~~ (explained below)
Close PO / W?O	☐ Yes ☑ ~~No~~ – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	16/04/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 14 APR 2021				
Date	27.3.21	14/4	MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Kadakia and Modi Housing	Invoice No.	16825
SY NO. 1139, Shameerpet, Hyderabad, Road Opposite Orange Bowl -	Invoice Date.	05-04-2021
	PO No.	76115
	PO Date.	02-04-2021
	Req ID	65144
GSTIN : 36AAHFK8714A1ZI	Req Date	02-04-2021
	Loc Req No	21592

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4041 - Consumables - Mopping stick - NA - nos	9603	3	126.00	378.00	18	68.04
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	4	76.00	304.00	18	54.72
3	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	3	84.00	252.00	18	45.36
4	4001 - Consumables - Air Freshner - NA - nos	3307	6	40.00	240.00	18	43.20
5							
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IGST	CGST	SGST				
			Total Taxable Amount	1,174.00		211.32
	105.66	105.66	Total Invoice Amount	1,385.32		

Rupees : One Thousand Three Hundred Eighty Five and Paise Thirty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

16391
10/4

Purchase Order

 02-04-2021 17:10:11

76115
30.03.21 4:51:32

From Company : **Kadakia and Modi Housing**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAHFK8714A1ZJ

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	76115	21592
	Doc Date	02-04-2021	
	Quote No	Nil	
	Quote Date	02-04-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4041 - Consumables - Mopping stick - NA - nos	3.00	126.00	0.00	18.00	446.04
2	4003 - Consumables - Bombay Broom - Big - nos	5.00	63.00	0.00	0.00	315.00
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	4.00	76.00	0.00	18.00	358.72
4	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3.00	84.00	0.00	18.00	297.36
5	4001 - Consumables - Air Freshner - NA - nos	6.00	40.00	0.00	18.00	283.20
					Total Order Value . . .	**1,700.32**

Rupees : One Thousand Seven Hundred and Paise Thirty Two Only.

Part quantity Recieved.
Invoice No/- 16825 Dt/- 5/4/21
Amt/- 1,385/-
Bal. Amt/- 315/-
12/04/2021

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Bloomdale Sy. No. 1139, Shameerpet, Hyd. Take Rd Opp. Orange Bowl Phone. Mobile no. 9100461618 (Mr.Vijay Bhasker - Admin)
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Kadakia and Modi Housing***
Authorised Signatory

Name : ______

Contact : -

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form

Name:	Kadakia & Modi Housing	Date:	02-04-2021
Phase:	Bloomdale	Time:	12:40
Supplier		Req. No.	21592
Material required before date:	urgent	ID No.	65144

No	Description	Size	Quantity	Units	Inward No	Date
1	Mopping stick	-	03	Nos		
2	Bombay broom	Large	05	Nos		
3	Harpic	-	04	Nos		
4	Lizol	1ltr	03	Nos		
5	Odonil	-	06	Nos		
6						
7						
8						
9	76115					
10						
11						
12						
13						
14						

Remarks : For office use purpose

Prepared By	G.Rahul	Approved by	
Sign. & Date	02-04-2021	Sign. & Date	03 APR 2021

APPROVED
PRABHAKAR
G. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Kadakia and Modi Housing	DC No.	14426
SY NO. 1139, Shameerpet, Hyderabad, Road Opposite Orange Bowl -	DC Date.	05-04-2021
	PO No.	76115
	PO Date.	02-04-2021
	Req ID	65144
	Req Date	02-04-2021
GSTIN.: 36AAHFK8714A1ZJ	Loc Req No	21592

	Description of Goods	HSN/SAC	Qty
1	4041 - Consumables - Mopping stick - NA - nos	9603	3
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	4
3	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	3
4	4001 - Consumables - Air Freshner - NA - nos	3307	6
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INWARD	
Inward No: 16625	Dt: 05/04/21
MRN No: 90952	Dt: 05/04/21
Received By: G.Rahul	Sign: G.Rahul
Kadakia & Modi Housing	

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

41066
8/4

Authorised signatory