PURCHASE DIVISION Advice for approval for credit to supplier

Date:	18.4.21			Prepared	by:		T Bhasker		
PO/WO no.	76	135		PO / WO Date.			3/4/21		
Supplier Name	Sithy	varpa.	H-ma-	PO/WO amount			3304		
Firm/Company	S	scep	Project				SHLEP		
Sl. No.	Bill No. Bill Date						Bill amount		
1		20		10	141	~1	3304		
2							ſ		
3			8			*			
4									
Amount A – Bills	total(Excludin	g Transport & I	Hamali Charg	ges):			3304		
Sl. No. DC N	lo	DC. D	Date		MRN	No.	DC matches M	RN	
1.			196		9	1184	□ Yes □ No		
2.							□ Yes □ No		
3.							□ Yes □ No		
Amount B -Other	Credits :Trans	portation charg	es				_		
Amount C -Other	Debits:						_		
Amount D (D=A+	B-C) – Amour	nt to be credited	to the suppli	ier:			3304		
Amount E – PO /	WO value:		98			fa EO	3304		
Amount F – Diffe	rence (A – E):	GST-18%					_		
Quantity received	as per PO /WO)	□ Yes □	Excess re	ceived [Short received	ed Other (explained below)		
Is difference betw	een PO / Bill a	cceptable?	□ Yes □	Yes \(\text{No (explained below)}					
Excess / short mat	erial received		□_Appro	ved - with	rin ac ce	ptable limits 🗆	No (explained be	low)	
Close PO / W?O			Yes 🗆	No – wait	for bala	ance material	□ No (explained below)		
Advance paid / PI	OC given (dedu	ct when paying	g) □ Yes –	Rs. /-	□ №	0			
Payment – due da	te		23	23/4/21					
Remarks:	0				11				
Approved by	Purchase Officer	Purchase Manager	Procurement Manager		ИD	Accounts – receiver of bill	Accountant	Accounts Manager	
Sign:	16								
Date 1	8.421						/ for debit or cre		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

4	A.	GSTIN:36BCB	BPS4784B	1ZJ /		PAN	BCBPS	S4784B	TAXII	NVOICE-	CASH/CREDIT
e (Sathya	vara	ipu H	ard	Wa	res	11		ginal for F	
		De	alers in : Kit	chen Accessor	ies & Exc	lusive H	lardware				Transporter
	ec i	Ø: 040-6661033	37 🕲 : 98853 1	er Road, Nallagu 16000, ⊠: sathya	tta, Secund avarapu_ra	derabad. svi@yaho	oo.com	/			Supplier
	oice No	11.711	/19 - 20				ortation M			LR No:	
Stat	oice Da	te : Telangan		State Cod	1026		Number:			No. of Cas	
Stat		DETAILS OF CONSI		BILLED		P.O. N		AILS OF RE		Place of S	SHIPPED TO
NAM	E:	UMNIT (5-4-187 2 (Secur	Sales 13(4)	LLP	e MG		NAME:_ Address	0	wr	3/4/	5
GSTI		GACBFS Televera					GSTIN:				
State	:	Jeangeng		State Code:_	36		State:			State C	code:
S. No.	HSN/S/ Code		escription of C	Goods	Qty	y.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	7318	25'X6	MSon	ew o	10		put	95		18%	950=W
2	7218		A	W	10	1	w	185		18%	18502W
3											
4						\neg		4.			
5											
6						_					
7					ACT STATE OF THE PARTY OF			TOTAL CONTRACTOR	and the property of the		
8			INWA	RD	121		1	Certi	fied by	T S	To complete
9		Inward No	: 16191	Dt: 12	912	and the second				6	
10		MRN No:	91180	Sign:	9				1	01	
11		Received	*)*	0	1		of contract of	S /	AM		
12		SU	MMIT S	ALES LL		.33		Storys	Mana	ger	
13		100			-			ı			- 28
14											
-	Code	Taxable Amount	GST%	CGST	SGST	十	IGST	Transp	ort / If any	y	
								Total A	mount be	fore Tax	2800=0
					-			Add. 0	GST	91.	252=00
								Add: 5		9%	852=N
		00		0	1/				D TOTAL		730422
Amo	unt in wo	irds. 1 hrec 13	Oujul e	fordan	L La talo	a back	ONE !	STE			7
HDF Para Curr	ent Acco		Subject d 8	Is once sold will out to Secunderaba	d Jurisdict	ion E&C	1 - F 100	16631 1714		uthorised Sig	Hardwares ,

Purchase Order

30.03.21

Page(s) 1 Of 1

03-04-2021 2:16:17 PM

From Company: Summit Sales LLP

5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.

G S T No.: 36ACQFS2044C1Z7

Supplier Details				
Sathyavarapu Hardwares, #2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.		Doc No	76135	168549
		Doc Date 03-04-2021		21
		Quote No	Nil	
GSTIN 36BCBPS4784B1ZJ	Quote Date	03-04-2021		
65910337.	9885316000.	SupplyType	Supply	

Kind Attn: Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2156 - Carpentry - hardware - S.S. Screws - other - pkts 25 x 6	10.00	95.00	0.00	18.00	1,121.00
2 2156 - Carpentry - hardware - S.S. Screws - other - pkts 50 x 6	10.00	185.00	0.00	18.00	2,183.00
		Total Or	der Value	e	3,304.00

Terms	and	Cond	itions	

Specification /

As per details given in the quotation.

Payment Terms

After Delivery & Production of bill

Tax

Inclusive of all taxes

Delivery Date

Next Day.

Delivery Location

Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad

Name:

Phone. 9618244433, Hamendra

Penality For Delay

Transportation

Transport cost shall be borne by us.

Warranty

Nil

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for Stock use purpose.

Completion Date

Nil

Measurment

Nil Nil

Security Remarks

For Summit S	ales LLP			
Authorised Sign	atory /	1		
	4	1		
Name :		106	4	2021

Accepted the above Terms And Conditions

For Sathyavarapu Hardwares,

Date : __/__/___

Requisition Form

-	NT.	Summit sales l	Requisition r			20.02.2021	
	pany Name:	•	Date:		30.03.2021 12.00		
	& Phase :	Summit housing	ng llp	Time:			
Supp		1		Req. No.		168549	
Mate	erial required before date:			ID No.		65092	
No	Descrip	tion	Size	Quantity	Units	Inward No	Date
1	MS Nails		2"	50	kgs	6~1	
2	Bombay nails		2"	20	kgs	74	
3	Bombay nails		2 1/2"	20	kgs		
4	SS Screws	135	25 x 6 mm	10	packets	V	
5	SS Screws	0 1 3 1	50 x 6 mm	10	packets		
6	Pvc measuring tape	1	100 mtrs	04	nos		
7	Pvc measuring tape	26133	30 mtrs	03	nos		
8	Measuring tape	1	5 mtrs	10	nos		
)		/					
							1
Ren	narks:For stock maintenar	nce purpose				J Contraction	2001
Prep	ared By	NEHA				188	S. WOEL
Sign	.& Date	30.3.2021		Sign. & Dat	e	1	100

Note: On receipt of material at site write inward number and date in last 2 columns.