PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	16/04/2021		Prepared by:	T.D. Murthy
WO no.	-		WO date.	-
Contractor Name	Bohini Basappa		WO amount – A	-
Firm/Company	Silver Oak Villas LLP		Project name	SOV - IX
Nature of work	Painting work			
Villa/flat/block no.	38,77,92 & Club House			
Request for payment date	20/03/2021	Request for payment amount – B		Rs. 88,602/-
GST on bills – C	Rs. 15,948/-	Total D = B + C		Rs. 1,04,550/-
Work done from	27/02/2021	Work done to		03/03/2021
Sl. No	Bill No.	Bill date		Bill amount
1.	186	15/04/2021		Rs. 1,04,550/-
2.	-	-		-
3.	-	-		-
4.	-	-		-
Amount E - Bills total				Rs. 1,04,550/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines				-
Amount G - Other Credits :				-
Amount H - Other Debits :				-
Amount I - to be credited to the contractor (E+F+G-H)				Rs. 1,04,550/-
Amount J – Difference A-B (should be nil)				-
Amount K – Difference D-E-F (should be nil)				-
Quantity received as per WO		□ Yes □ Excess received □ Short received ☑ Explained below		
Difference between A & B acceptable		~~□ Yes □ No (explained below)~~		
Excess / short material received		□ ~~Approved - within~~ acceptable limits □ No (explained below),		
Close WO		□ Yes □ No – wait for balance material ☑ No (explained below)		
Advance paid / PDC given (deduct when paying)		□ Yes – **Rs. /-** ☑ No		
Payment – due date		**17/04/2021**		

Remarks**: No work order for above bill. Please consider the bill for processing.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:			16 APR 2021				
Date	16/4/21	16/4					

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

GSTIN : 36ARYPB7461M1Z0

TAX INVOICE

Cell : 9177986028
8328000681

BOHINI BASAPPA

3-1-117/3/A, Chandiya Nagar, Mallapur, Hyderabad - 500 076.

Name : Silver Oak Villas LLP

Address :

GST IN : 36ADBFS3288A2Z7 State T.S. Code 36

Invoice No. 186

Invoice Date : 15-04-21

Order No. / D.C. No.

Place of Supply :

S. No.	HSN Code	PARTICULARS	Quantity	Rate	Amount Rs.	Ps.
1	9701	- Painting work done @ Villa:	6120	11.25	68,850	00
2		38, 77, 92				
3	9701	- Painting work done @ C.H.	01	L.S.	19,752	40
4						
5						
6						
7						
8						
9						
10						
11						

SUB TOTAL	88,602	40
DISCOUNT	-	
Net Sale Value	88,602	40
Add : CGST 9 %	7974	18
Add : SGST 9 %	7974	18
Add : IGST %	-	
GRAND TOTAL	1,04,550	36

Total invoice amount in words : One lakh four thousand Five hundred and Fifty only/-

Mode of Payment : Cash / Cheque No.

Bank Date

Bank Details

BANK NAME : HDFC BANK
ACCOUNT NO. : 01261530012666
IFSC CODE : HDFC0000126
BRANCH NAME : SAINIKPURI

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 76566
Date 15/4
Sign. 2

Interest @ 21% will be charged for the delayed payments
Goods once sold cannot be taken back or exchanged.
Warranty claims as per company norms.
All disputes are subject toe Hyderabad Jurisdiction only.

Receiver's Signature & Stamp

For **BOHINI BASAPPA**

Basappa

Signature

T/P : 7901 to 7903

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	942	Date - site bills Register	20/3/21
Company Name:	SOVLLP	Site:	SOV
Name of Contractor	Basappa.		
Nature of work	Painting work.		
Work done	From Date 27/2/21	To Date	3/3/21

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	V.NO - 38, 77,	6120	1125/-	sft	68,850/-	
2.	92 stage-II					
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				68,850/-	

Bill required	✓ YES ☐ NO.	GST bill required	✓ YES ☐ NO.
Measurement & estimate sheet:	✓ Required ☐ Not required	Measurement & estimate sheet:	✓ Enclosed ☐ Not enclosed
PO/WO no.		PO/WO date:	

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 20 MAR 2021	Date: 31/03/21	Date:
Sign:	Sign: Nagalaxmi.	Sign:

APPROVED BY
Project Manager
K. Purshotham (S.O.V.LLP)

Notes: 1. This form should be filled within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, suppliers and contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

APPROVED BY
- 1 APR 2021
SOHAM MODI
MANAGING DIRECTOR

MEASUREMENT SHEET									
Company Name:		SIlver Oak Villas LLP				Approved by:			
Project:		Silver Oak Villas				Sign:			
Work Description:		**Painting Work**							
Contractor Name		Basappa							
Prepared By		B.Meenakshi							
Date:		19-03-2021							
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
1	Type A1	**V.NO. 38,77,92 Stage III**	2040.00	1.00	1.00	3.00	6,120.00	sft	

ESTIMATE SHEET							
Company Name:		Silver Oak Villas LLP					
Project:		Silver Oak Villas					
Work Description:		Painting Work					
Name of the Contractor		Basappa					
Prepared By		B.Meenakshi					
Date:		19-03-2021					
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	Type A1	**V.NO. 38,77,92 Stage III**	6,120.00	sft	11.25	68,850.00	
							68,850.00
		Total Amount in words:Sixty Eight Thousand Eight Hundred Fifty Rupees Only					

APPROVED BY

20 MAR 2021

Project Manager
K. Purshotham (S.O.V.LLP)

TD ; 7898

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register		940		Date - site bills Register		17/3/2021	
Company Name:		Sov LLP		Site:		Sov	
Name of Contractor		Basappa					
Nature of work		Painting work					
Work done		From Date	15/2/21		To Date	15/03/21	

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	Enamil paint					
2.	Clubhouse, changing					
3.	room Doors and	746.94	8/-	Sft	5975.50	
4.	Door frames	383.50	8/-	Rft	3068.00	
5.						
6.	Highlater Colours					
7.	(OBD paint)	1946.99	5.50/-	Sft	10708.45	
8.						
9.						
10.						
11.	Total:				19752/-	

Bill required	☑ YES ☐ NO.	GST bill required	☑ YES ☐ NO.
Measurement & estimate sheet:	☑ Required ☐ Not required	Measurement & estimate sheet:	☑ Enclosed ☐ Not enclosed
PO/WO no.		PO/WO date:	

Remarks :

APPROVED BY Approved by Project Manager	Approved by Design Team	APPROVED BY Approved by M.D.
Date: 19 MAR 2021	Date: 23/03/21	Date: 24 MAR 2021
Sign: Project Manager (S.O.V.LLP)	Sign: Nagalwan.	Sign: SOHAM MODI MANAGING DIRECTOR

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET								
Company Name:		Silver Oak Villas LLP				Approved by:		
Project:		Silver Oak Villas				Sign		
Work Description:		Club House Painting Work						
Contractor Name		Basappa						
Prepared By		G.chandra kant						
Date:		10-03-2021						
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
1	Enamil Paint	Club House & Changing Room Doors							
		D1	1.00	2.16	6.83	34.00	501.60	sft	
		D2	1.00	2.66	6.83	8.00	145.34	sft	
		Duct Doors	1.00	2.00	5.00	10.00	100.00	sft	
									746.94
		Club House & Changing Room Door Frames							
		D1	16.50	1.00	1.00	17.00	280.50	Rft	
			17.00	1.00	1.00	4.00	68.00	Rft	
			7.00	1.00	1.00	5.00	35.00	Rft	
									383.50
2	Highlater Colours(OBD Paint)	First Floor Banqute Hall	28.50	1.00	8.33	1.00	237.41	Sft	
		2nd Floor Ceiling	28.50	38.50	1.00	1.00	1097.25	Sft	
		2nd Floor Hangings	25.00	1.00	2.00	4.00	200.00	Sft	
		4th Floor in Gym Room	21.00	1.00	8.33	1.00	174.93	sft	
		Yoga Room	28.50	1.00	8.33	1.00	237.41	sft	
									1946.99

ESTIMATE SHEET							
Company Name:		Silver Oak Villas LLP					
Project:		Silver Oak Villas					
Work Description:		Club House Painting Work					
Name of the Contractor		Basappa					
Prepared By		G.chandra kant					
Date:		10-03-2021					
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	Enamil Paint	Club House & Changing Room Doors	746.94	Sft	8.00	5975.50	
		Club House & Changing Room Door Frames	383.50	Rft	8.00	3068.00	
2	Highlater Colours(OBD Paint)	In 1st,2nd,4th Floor	1946.99	sft	5.50	10708.45	
						TOTAL	19751.95
		Rupees:- Nineteen thousend seven hundred fifty one only					

APPROVED BY
19 MAR 2021
Project Manager
K. Purshotham (S.O.V.LLP)