

PURCHASE DIVISION  
Advice for approval for credit to supplier

E

Date:		18/4/21		Prepared by:		BHAVANI	
PO/WO no.		75961		PO / WO Date.		27-03-21	
Supplier Name		Sri Sai Rohit marketing company		PO/WO amount		6,570.24	
Firm/Company		SOV LLP		Project		SOV - III	
Sl. No.	Bill No.	Bill Date	Bill amount				
1	003	10/4/21	6570				
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):			6570				
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.	/	/	91121	<input type="checkbox"/> Yes <input type="checkbox"/> No			
2.	/	/		<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.	/	/		<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B –Other Credits :_Transportation charges			-				
Amount C –Other Debits :			-				
Amount D (D=A+B-C) – Amount to be credited to the supplier:			6570				
Amount E – PO / WO value:			6570				
Amount F – Difference (A – E): GST-18%			-				
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)					
Is difference between PO / Bill acceptable?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)					
Excess / short material received		<input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)					
Close PO / W?O		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)					
Advance paid / PDC given (deduct when paying)		<input type="checkbox"/> Yes – Rs. ___/- <input checked="" type="checkbox"/> No					
Payment – due date		23-04-21					
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>[Signature]</i>						
Date	18/4/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN NO. SAMHPC9678H1ZM

**TAX INVOICE**

Original for Recipient  
Duplicate for Supplier/Transporter  
Triplicate for Supplier

**SRI SAI ROHIT MARKETING .CO**

Dealers In: All Kinds of Aluminium Section Sheets, Glass, Plywood & Hardware Etc.,  
New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad-76. T.S. CELL: 98665 12288

TAX IS PAYABLE ON REVERSE CHARGE (YES/NO)

INVOICE NO: ~~003~~ 003

INVOICE DATE: 10-4-2021

TRANSPORTATION NAME:.....

VEHICLE NO: TS10.MB.5649..L/R.NO: .....

DATE & TIME OF SUPPLY: .....

PLACE OF SUPPLY: .....



DETAILS OF RECEIVER (BILLED TO)

M/S Silver Oak Villas LLP  
M6 Road Secbad

STATE CODE GSTIN NO: 36ADBFS3288A2Z7

DETAILS OF CONSIGNEE (SHIPPED TO)

STATE CODE GSTIN NO:

S.No.	HSN CODE	THICKNESS	DISCRIPTION	NO. OF.PCS	QUANTITY IN.SQ.MTRS	RATE PER.SQ.MTR	Amount	
							Rs.	Ps.
	4412	18mm	flerwood 804	2shuf-	1760/-		3520	00
	4412	6mm	u 804	2shuf-	1024/-		2048	00
								
								
<p>M. mark 7337528278</p>								
<b>TOTAL BEFORE TAX</b>							5568	00
<b>ADD:CGST</b>							94	00
<b>ADD:SGST</b>							94	00
<b>ADD:IGST</b>								

BANK DETAILS: HDFC BANK, HABSIGUDA BRANCH  
SRI SAI ROHIT MARKETING.CO  
A/C NO. 50200007478658 IFSC CODE: HDFC0000368

**TAX AMOUNT GST**  
**GRAND TOTAL** 6570 00

Rupees in Words.....

- Once goods sold will not be taken back
- Interest @24% p.a. will be charged if payment is not made within 15 days from the date of the Bill.
- Subject to Secunderabad jurisdiction only.
- Our Responsibility ceases sooner the goods leave our premises E.&O.E

For SRI SAI ROHIT MARKETING.CO

Authorised Signature

Receiver Stamp & Signature.....

# Purchase Order

Page(s) 1 Of 1

27-Mar-21 2:56:13 PM

Or



24.03.21 11:13:31

From Company : **Silver Oak Villas LLP**  
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36ADBFS3288A2Z7

**Supplier Details**

Sri Sai Rohith Marketing Company  
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur,  
Hyderabad - 500 076.

**GSTIN** 36AMHPC9678H1ZM

9866512288

<b>Doc No</b>	75961	183554
<b>Doc Date</b>	27-03-2021	
<b>Quote No</b>	Nil	
<b>Quote Date</b>	27-03-2021	
<b>SupplyType</b>	Supply	

**Kind Attn : Mr. C. Laxman Kumar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2227 - Carpentry - wood - Plywood - 18mm - sft 8'x4'- 2 nos	64.00	55.00	0.00	18.00	4,153.60
2 2229 - Carpentry - wood - Plywood - 6mm - sft 8'x4'- 2 nos	64.00	32.00	0.00	18.00	2,416.64
<b>Total Order Value . . .</b>					<b>6,570.24</b>

Rupees : Six Thousand Five Hundred Seventy and Paise Twenty Four Only.

**Terms and Conditions :-**

<b>Specification / Brand</b>	All items shall be of 'Hardwood plywood.
<b>Payment Terms</b>	After Delivery & Production of bill
<b>Tax</b>	All taxes included in above price.
<b>Delivery Date</b>	Within 4days.
<b>Delivery Location</b>	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
<b>Penalty For Delay</b>	Nil
<b>Transportation Cost</b>	Extra.
<b>Warranty</b>	Nil
<b>Advance Paid</b>	Nil
<b>Other Terms</b>	We reserve the right items not confirming to qty & specs. Above order for SOV iii 2x4 tiles fixing in villa no 128,129 and modular kitchen , purpose.
<b>Completion Date</b>	Nil
<b>Measurement</b>	Nil
<b>Security</b>	Nil
<b>Remarks</b>	

For **Silver Oak Villas LLP**

Authorised Signatory

Name: \_\_\_\_\_

Accepted the above Terms And Conditions

For **Sri Sai Rohith Marketing Company**

Name: \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_

