PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/04/2021	Prepared by:	T.D. Murthy
PO/WO no.	76209	PO / WO Date.	07/04/2021
Supplier Name	Rajadhani Tiles Company	PO/WO amount	Rs. 1,34,520/-
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date.	Bill amount
1.	003	12/04/2021	Rs. 1,41,600/-
2.	-	-	-
3.	-	-	-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 1,41,600/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	477	7/4/21	91073	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits : **Unloading charges: 2000sft x 3/- + 18% GST**	**Rs. 7,080/-**
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 1,34,520/-
Amount E – PO / WO value:	Rs. 1,34,520/-
Amount F – Difference (A – E):	Rs. 7,080/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. 67,260/- ☐ No
Payment – due date	**24/04/2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	[signature]				
Date							

APPROVED
20 APR 2021
MANISH PARIKH

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

CASH / CREDIT

Ⓒ : 9848525411
: 8885561492

RAJADHANI TILES COMPANY

MARBLES & GRANITE

Dealers in : Rajastan Marbles, Granite, Kota Stone, Bangalore Stone, Tandur Stone and all types of Parking & Flooring Tiles

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl., Medchal Dist - 500 083.

GSTIN : 36AAPPU3108E1ZM

Invoice No. 003

Date : 12/04/21

Billed to : Name : Summit Sales LLP Address Cherlapally Hyderabad State Telangana Code 36	Party GSTIN : 36ACQFS2044L1Z7 Mode of Supply (Transportation) Place of Supply : Cherlapally (Silver oaks) P.O. No. : 76209 State Code : TELANGANA - 36 Vehicle No. AP25T8271

S.No.	DESCRIPTION	HSN/SAC	QTY.	RATE	UNIT PRICE	AMOUNT Rs. Ps.
1)	Tan Brown Granite	6802	2000	57	SFt.	1,14,000
3)	unloading		2000	3	SFt	6,000

INWARD No: 1626 Date: 20-4 Sign: — PROPERTIES PVT. LTD. SEC'BAD

Electronic Reference Number :

Rupees in words one lakh Fourty one Thousand six Hundred Rupees only

Total Taxable Value	1,20,000
CGST @ 9 %	10,800
SGST @ 9 %	10,800
IGST @ — %	—
(Subject to Reverse Charges)	—
GRAND TOTAL	1,41,600

BANK DETAILS

Bank Name : ICICI BANK
Account No. : 131805500546
IFSC Code : ICIC0001318
Branch : Kapra

For **RAJADHANI TILES COMPANY**

1. Interest @ 18% will be strictly charged extra of bills are not paid within ....days.
2. We are not responsible for transit damages.
3. No rejection is entertained beyond 15 days from the date of receipt of material your end.
4. All disputes are subject to Hyderabad Jurisdiction.

Receiver's Signature with Seal

MEASUREMENT LIST

No. 331

Party's Name : Summit Sales Date 07/04/21

Address : Chera Pally

S.No.	Size	SFT	S.No.	Size	SFT
1 ✓	113x33	25.89	21		
2 ✓	113x33	25.89	22		
3 ✓	105x31	22.60	23		
4 ✓	113x33	25.89	24		
5 ✓	109x33	24.97	25		
6 ✓	94x33	21.54	26		
7 ✓	95x33	21.77	27		
8 ✓	78x33	17.87	28		
9 ✓	106x33	24.29	29		
10 ✓	113x33	25.89	30		
11 ✓	113x33	25.89	31		
12 ✓	113x33	25.89	32		
13 ✓	113x33	25.89	33		
14 ✓	113x33	25.89	34		
15 ✓	113x33	25.89	35		
16 ✓	113x33	25.89	36		
17 ✓	113x33	25.89	37		
18 ✓	113x33	25.89	38		
19 ✓	113x33	25.89	39		
20			40		
	TOTAL	469.61		TOTAL	

INWARD
No: 16175 Dt: 8/4/21
GRN No: 91023 Dt: 9/4/21
Received By: Sign:
SUMMIT SALES LLP

Received by:

Stores Manager

MEASUREMENT LIST

No. 333

Party's Name : Summit Sales Date 07/04/2021

Address : cherlapally (Modi)

S.No.	Size	SFT	S.No.	Size	SFT
1	107 x 39	28.97	21	97 x 39	23.27
2	110 x 39	29.79	22	103 x 39	27.89
3	119 x 39	32.22	23	117 x 39	31.68
4	120 x 39	32.5	24	118 x 39	31.55
5	113 x 39	30.60	25	118 x 39	31.55
6	111 x 39	30.06	26	117 x 39	31.68
7	112 x 39	30.33	27	119 x 39	32.22
8	112 x 39	30.33	28	120 x 39	32.5
9	105 x 39	28.43	29	118 x 39	31.55
10	112 x 39	30.33	30	118 x 39	31.55
11	112 x 39	30.33	31	118 x 39	31.55
12	112 x 39	30.33	32	114 x 39	27.89
13	113 x 39	30.68	33	114 x 39	27.89
14	112 x 39	30.33	34	101 x 39	27.35
15	113 x 39	30.68	35	94 x 39	23.55
16	103 x 39	27.89	36	115 x 39	31.64
17	114 x 39	30.87	37	114 x 39	27.89
18	115 x 39	31.64	38	115 x 39	31.64
19	114 x 39	27.89	39	98 x 39	23.54
20	117 x 39	31.68	40	114 x 37	23.29
	TOTAL	605.88		TOTAL	581.67

MEASUREMENT LIST

No. 334

Party's Name : Summit sales Date 7/04/21

Address : Cherlapally (Modi)

S.No.	Size	SFT	S.No.	Size	SFT
1	104 x 37	26.72	21		
2	111 x 37	28.52	22		
3	99 x 37	25.43	23		
4	103 x 37	26.46	24		
5	109 x 37	28.0	25		
6	107 x 37	27.49	26		
7	92 x 37	23.63	27		
8	110 x 37	28.26	28		
9	122 x 37	31.34	29		
10	~~85 x 80~~	245.85	30		
11	88 x 39	23.83	31		
12	90 x 39	24.37	32		
13	92 x 39	24.91	33		
14	94 x 39	25.45	34		
15			35		
16			36		
17			37		
18			38		
19			39		
20			40		
	TOTAL	2001.86		TOTAL	

Purchase Order

 08-04-2021 17:20:00

76209
30.03.21 4:59:15

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Rajadhani Tiles Company
#Plot no. 78, Beside Sri Ram Kanta Weight Bridge, Nagaram, Keesara(M), R.R. Dist.

GSTIN 36AAPPU3108E1ZM

9848525411

Doc No	76209	168555
Doc Date	07-04-2021	
Quote No	Nil	
Quote Date	22-07-2020	
SupplyType	Supply	

Kind Attn : Mr. U.S. Mishra

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8534 - Stone - granite - Tan Brown - 19mm - Sft *Height 39" & Length 9'6" above*	2,000.00	57.00	0.00	18.00	134,520.00
Rupees : One Lakh(s) Thirty Four Thousand Five Hundred Twenty Only.					**Total Order Value . . .**	**134,520.00**

Terms and Conditions :-

Specification / Brand	All items shall be of 18mm thickness slabs. The above rates only for material supply.
Payment Terms	50% as advance & balance 50% after delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included.
Warranty	Nil
Advance Paid	Rs. 67,260/- advance to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintaine purpose. Loading & Unloading charges included in above price.
Completion Date	Nil
Measurment	Payment willl be made as the measurements noted upon received material
Security	Nil
Remarks	Nil

For ***Summit Sales LLP***
Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions
For ***Rajadhani Tiles Company***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	03.04.2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11.00
Supplier		Req. No.	168555
Material required before date:		ID No.	65195

No	Description	Size	Quantity	Units	Inward No	Date
1	TAN BROWN GRANITE	19 MM	2,000	SFT		

76209

Remarks:FOR STOCK MAINTENANCE PURPOSE

Prepared By	NEHA		
Sign.& Date	03.04.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
03 APR 2021
SOHAM MODI
MANAGING DIRECTOR