PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22-04-2021	Prepared by:	BHAVANI
PO/WO no.	76347	PO / WO Date.	10-04-21
Supplier Name	Serene Coir & foam Products	PO/WO amount	4,323.50
Firm/Company	SOV LLP	Project	SOV
Sl. No.	Bill No.	Bill Date	Bill amount
1	67	17.04.21	4,324
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,324

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			91264	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4324
Amount E – PO / WO value:	4324
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below~~)
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below~~)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ____/- ☑ No
Payment – due date	30-4-2021
Remarks:	Incentive - 20

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Bhavani	[signature]					
Date	22/4/21	22/4					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST No. 36AAZFS7542J1ZA

TAX INVOICE
CASH / CREDIT

Ph : ~~9866117001~~
9849890049

SERENE COIR & FOAM PRODUCTS

20-3-711, Shahgunj, Hyderabad - 500 002.
Works : Plot No. 183, Mallapur, R.R. Dist.

INVOICE No. 67 Date ~~17.04.2021~~

M/s. ~~SILVER OAK VILLAS LLP~~

~~MG ROAD, SECUNDERABAD 3~~

GST No. 36ADBFS3288A2Z7

HSN Code NO	PARTICULARS	Rate per PC/MTR/Kgs.	Qty. in PC/MTR/Kgs.	AMOUNT Rs.	Ps.
94042920	MATTRESS 79X32X4 1 FREE PILLOW	3,410.00	1 PCS	3,410.00	
94041000	PILLOW	254.00	1 PCS	254.00	
	RECEIVED CHQ NO 692834 DTD 17.04.21 Rs.4,324 YES BANK				
	TOTAL		2	3,664.00	
	CGST		9%	329.76	
	SGST		9%	329.76	
	IGST		0%	0.00	
	Rs. FOUR THOUSAND THREE HUNDRED AND TWENTY FOUR ONLY.				

INWARD WITH TIME:
Inward No 15722 Dt: 17/4/21
MRN No: 9264 Dt: 19/4/21
Received By: Sign
SILVER OAK VILLAS LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 76667
Date 19/4
Sign

Bank Details :
Central Bank of India
Monda Branch, Sec'bad.
A/c. No : 1061703313
IFSC Code : CBIN0280815

L.R. No.	Through	TS10UB5649	TOTAL	4,324

TERMS & CONDITIONS :

1. Goods supplied once will not be taken back or exchanged.
2. Interest@24% per annum will be charged on all invoices not paid within 7 days.
3. Our responsibility ceases after the goods are delivered to the carrier.
4. All disputes are subject to Hyderabad Juridication only.

For SERENE COIR & FOAM PRODUCTS

Partner

GST No. 36AAZFS7542J1ZA

TAX INVOICE
CASH / CREDIT

Ph : 9866117001
9849890049

SERENE COIR & FOAM PRODUCTS

20-3-711, Shahgunj, Hyderabad - 500 002.
Works : Plot No. 183, Mallapur, R.R. Dist.

INVOICE No. 67

Date 17.04.2021

M/s. SILVER OAK VILLAS LLP

MG ROAD, SECUNDERABAD 3

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For SERENE COIR & FOAM PRODUCTS

Partner

Purchase Order

 10-04-2021 13:11:08

76347
30.03.21 5:01:54

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Serene Coir and Foam Products
#183, IDA, Mallapur, Nacharam, Hyderabad - 500076.

GSTIN -
040 - 65121895 9849101948

Doc No	76347	156429
Doc Date	10-04-2021	
Quote No	Nil	
Quote Date	10-04-2021	
SupplyType	Supply	

Kind Attn : Mr. Nikit Agarwal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	5523 - Furniture - Mattress - Other - Nos *Single size - 32" x 79" x 4" with 1 pillows*	1.00	6,190.00	35.00	0.00	4,023.50
2	5553 - Furniture - Pillow - Inches - Nos	1.00	300.00	0.00	0.00	300.00
					Total Order Value . . .	**4,323.50**

Rupees : Four Thousand Three Hundred Twenty Three and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand	Items shall be of 'Hello Sleep' brand with Pillows.
Payment Terms	Against delivery of all materials.
Tax	Inclusive of all taxes
Delivery Date	Within 3days.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be bome by you.
Warranty	1 year.
Advance Paid	Rs. 4,324/- advance pay vide cheque no.............., dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Club House creche room kid bed purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***
Authorised Signatory

Name : 10/04/2021

Accepted the above Terms And Conditions
For ***Serene Coir and Foam Products***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	05-04-2021
Site & Phase :	Silver Oak Villas	Time:	10.00
Supplier		Req. No.	156429
Material required before date:	07-04-2021	ID No.	65205

No	Description	Size	Quantity	Units	Inward No	Date
1	Mattress 32" x 79"	2'8"x6'7"	01	Nos		
2	Pillow	small	02	Nos		
3	Ceiling Fans		09	Nos		
4						
5						
6	76347					
7						
8						
9						
10						

Remarks: - For Clubhouse Creche room and kids bed purpose

Prepared By	Aishwarya	Approved by	
Sign.& Date	05-04-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED FOR CONSTRUCTION
06 APR 2021
SOHAM MODI
MANAGING DIRECTOR