

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

E

Date: 22-04-2021		Prepared by:	BHAVANI
PO/WO no. 75716		PO / WO Date.	15/4/21
Supplier Name Legend Elevations		PO/WO amount	1246.08
Firm/Company Sov LLP		Project	Sov
Sl. No.	Bill No.	Bill Date	Bill amount
1	010	15/4/21	1246
2			
3			
4			

Amount A - Bills total (Excluding Transport & Hamali Charges): 1246

Sl. No.	DC No.	DC Date	MRN No.	DC matches MRN
1.	/	/	91226	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	/	/		<input type="checkbox"/> Yes <input type="checkbox"/> No
3.	/	/		<input type="checkbox"/> Yes <input type="checkbox"/> No

Amount B - Other Credits : Transportation charges -

Amount C - Other Debits : -

Amount D (D=A+B-C) - Amount to be credited to the supplier: 1246

Amount E - PO / WO value: 1246

Amount F - Difference (A - E): GST-18% -

Quantity received as per PO /WO	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)
Is difference between PO / Bill acceptable?	<input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)
Excess / short material received	<input type="checkbox"/> Approved - within acceptable limits <input type="checkbox"/> No (explained below)
Close PO / W?O	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> No (explained below)
Advance paid / PDC given (deduct when paying)	<input type="checkbox"/> Yes - Rs. <u>    </u> / <input checked="" type="checkbox"/> No
Payment - due date	30-04-2021

Remarks: Incentive - 20/-

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts - receiver of bill	Accountant	Accounts Manager
Signature: <i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>					
Date: 22/4/21	22/4						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided.

# INVOICE

Cell : 9246101075



# LEGEND ELEVATIONS

CIVIL & PAINTING CONTRACTORS \*\* GLASS ELEVATIONS  
\* HPL \* ACP CLADDING \* SIGNAGES ETC.,

# 3-5-115/3 & 4, 1st Floor, Opp. APCO, Vittalwadi, Narayanaguda, Hyderabad - 500 029, T.S. E-mail : rsgkst@gmail.com

M/s. Silver Oak Villas LLP. Sl.No. 010  
Secunderabad, T.S. Customer GST No 36ADBFS3288A277. Date: 15/4/202

Sl. No.	DESCRIPTION	Qty.	Rate	Amount Rs. Ps.	
01	Steel Matt Etching Parking Plates of Each size 4'x2'	11 - Nos 88 - Sq. Inch	Rs. 12/ Sq. Inch.	Rs. 1056	00

**INWARD WITH TIME:**

Inward No. 15718	Dt. 16/4/20
MRN No: 91224	Dt: 16/4/20
Received By: _____	Sign: _____

SILVER OAK VILLAS LLP

P.O. No: 75716.

Bank Name : Bank of Maharashtra A/c. Name : Legend Elevations C-A/c : 60377761695 IFSC : MAHB0000383 Br. Kachiguda, Hyd-27. T.S.		CGST %	Rs. 95/-
		SGST %	Rs. 95/-
		IGST %	
		Advance	
		Balance	
Rupees in words <u>One Thousand Two Hundred &amp; Forty Six only.</u>		GRAND TOTAL	Rs. 1246/-
GSTIN : GSTIN : 36AIKPG0292L2Z1			

For M/s. **LEGEND ELEVATIONS**

Customer's Signature

Signature

# Purchase Order

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22-04-2021 13:31:40



75716

16.03.21 12:29:46

From Company : **Silver Oak Villas LLP**  
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003  
GST No. : 36ADBFS3288A2Z7

## Supplier Details

Legend Elevations

i-5-967,Narayanguda,Hyderabad.

GSTIN 36AIKPG0292L2Z1

246101075

<b>Doc No</b>	75716	156419
<b>Doc Date</b>	19-03-2021	
<b>Quote No</b>	Nil	
<b>Quote Date</b>	19-03-2021	
<b>SupplyType</b>	Supply	

Kind Attn : Mr.Ravi Kiran

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6074 - Miscellaneous - SS Name Plates - other - Sq.inches 4" x 2" - Car Parking 992 B	8.00	12.00	0.00	18.00	113.28
2 6074 - Miscellaneous - SS Name Plates - other - Sq.inches 4" x 2" - Car Parking 992 B1	8.00	12.00	0.00	18.00	113.28
3 6074 - Miscellaneous - SS Name Plates - other - Sq.inches 4" x 2" - Car Parking 991 A	8.00	12.00	0.00	18.00	113.28
4 6074 - Miscellaneous - SS Name Plates - other - Sq.inches 4" x 2" - Car Parking 991 A1	8.00	12.00	0.00	18.00	113.28
5 6074 - Miscellaneous - SS Name Plates - other - Sq.inches 4" x 2" - Car Parking 991 B	8.00	12.00	0.00	18.00	113.28
6 6074 - Miscellaneous - SS Name Plates - other - Sq.inches 4" x 2" - Car Parking 991 B1	8.00	12.00	0.00	18.00	113.28
7 6074 - Miscellaneous - SS Name Plates - other - Sq.inches 4" x 2" - Car Parking 994 A	8.00	12.00	0.00	18.00	113.28
8 6074 - Miscellaneous - SS Name Plates - other - Sq.inches 4" x 2" - Car Parking 994 B	8.00	12.00	0.00	18.00	113.28
9 6074 - Miscellaneous - SS Name Plates - other - Sq.inches 4" x 2" - Car Parking 993 A	8.00	12.00	0.00	18.00	113.28
0 6074 - Miscellaneous - SS Name Plates - other - Sq.inches 4" x 2" - Car Parking 993 B	8.00	12.00	0.00	18.00	113.28
1 6074 - Miscellaneous - SS Name Plates - other - Sq.inches 4" x 2" - Car Parking 992 A	8.00	12.00	0.00	18.00	113.28

**Total Order Value ... 1,246.08**

Rupees : One Thousand Two Hundred Fourty Six and Paise Eight Only.

## Terms and Conditions :-

**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** GST included in above price.**Delivery Date** Within 7 days**Delivery Location** Silver Oak Villas Phase - IX

Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint

Phone. Contact: Security 65908777, 9502288244 Sanjay

# Purchase Order

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Original / Office Copy / Purchase Div.Copy

**Transportation** Included in the above price.

**Warranty** 5 years warranty on finish.

**Advance Paid** Nil

**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for SS Name plates purpose.

**Completion Date** Nil

**Measurement** Nil

**Security** Nil

**Remarks**

## Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	17-03-2021
Address & Phase:	Silver Oak Villas	Time:	15.00
Supplier:		Req. No.	156419
Material required before date:	20-03-2021	ID No.	

64764

Description	Size	Quantity	Units	Inward No	Date
SS Name Plate: " 992 B"	4"x4"	01	Nos		
SS Name Plate: " 992 B1"	4"x4"	01	Nos		
SS Name Plate: " 991 A"	4"x4"	01	Nos		
SS Name Plate: " 991 A1"	4"x4"	01	Nos		
SS Name Plate: " 991 B"	4"x4"	01	Nos		
SS Name Plate: " 991 B1"	4"x4"	01	Nos		
SS Name Plate: " 994 A" <span style="float: right; font-size: 1.5em;">75216</span>	4"x4"	01	Nos		
SS Name Plate: " 994 B"	4"x4"	01	Nos		
SS Name Plate: " 993 A"	4"x4"	01	Nos		
SS Name Plate: " 993 B"	4"x4"	01	Nos		
SS Name Plate: " 992 A"	4"x4"	01	Nos		

20 MAR 2021

Remarks: - SS Name plates for Apartment parking purpose

Requested By	G. Mona	Approved by	
& Date	17-03-2021	Sign. & Date	

MINISTRY OF...  
MARCH 2021

On receipt of material at site write inward number and date in last 2 columns.