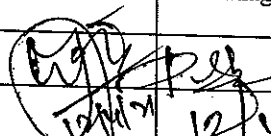
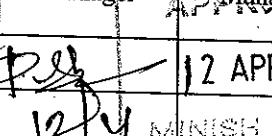
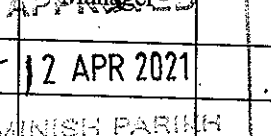


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		12/04/2021		Prepared by:		T.D. Murthy	
PO/WO no.		76137		PO / WO Date.		03/04/2021	
Supplier Name		Naveen Metal Udyog		PO/WO amount		Rs. 16,992/-	
Firm/Company		Summit Sales LLP		Project		SHLLP	
Sl. No.		Bill No.		Bill Date		Bill amount	
1.		007		03/04/2021		Rs. 18,054/-	
2.		-		-		-	
3.		-		-		-	
Amount A – Bills total(Excluding Transport & Hamali Charges):						Rs. 18,054/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	007	03/04/2021	90981	☒ Yes ☐ No			
2.	-	-	-	☐ Yes ☐ No			
3.	-	-	-	☐ Yes ☐ No			
4.	-	-	-	☐ Yes ☐ No			
Amount B – Other Credits :						-	
Amount C – Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						Rs. 18,054/-	
Amount E – PO / WO value:						Rs. 16,992/-	
Amount F – Difference (A – E):						Rs. 1,062/-	
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)			
Is difference between PO / Bill acceptable?				☒ Yes ☐ No (explained below)			
Excess / short material received				☒ Approved – within acceptable limits ☐ No (explained below)			
Close PO / W?O				☒ Yes ☐ No – wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying)				☐ Yes – Rs. /- ☒ No			
Payment – due date				17/04/2021			
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	12/4/21	12/4/21	12 APR 2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

NAVEEN METAL UDYOG

4-5-155, PAN BAZAR, SECUNDERABAD - 500 003.

E-mail : nmuhyd@yahoo.co.in

M/s. <u>SUMMIT SALES LLP</u> <u>M.G. ROAD,</u> <u>SECUNDERABAD</u> Phone _____ Fax _____ GST No. <u>36ACQFS5244C1Z7</u>		Invoice No. : <u>007</u> Date <u>03/04/21</u> P.O. No. & Date : <u>76137/168556</u> D.C. No. : <u>03/04/21</u> Date : _____ Desp. Through : <u>AP 28 U 8836</u> <u>AP 29 V 5232</u>		
HSN Code	PARTICULARS	Qty.	Unit Price	AMOUNT
7209	<u>Sheets 3'x6' EACH @ 80/-</u> <u>Auto</u>	10 Nos.	₹ 1440/-	14400-00
 INWARD Inward No: <u>16158</u> Dt: <u>6/4/21</u> MRN No: <u>90981</u> Dt: <u>6/4/21</u> Received By: _____ Sign: <u>A</u> SUMMIT SALES LLP Certified by: _____ Stores Manager				
SUB TOTAL				15300-00
SGST @ 9%				1377-00
CGST @ 9%				1377-00
IGST @				-
G. TOTAL				18054-00
Rupees <u>Eighteen thousand and fifty four</u> <u>₹</u>				
1. Goods once sold will not be taken back and No claim for shortage of damage will be entertained unless lodged within 24 hours. 2. Interest will be charged @ 18% per annum if payment is not made within 30 days. 3. Our responsibility ceases no sooner goods are handed over to the carrying agency. 4. Payment strictly by Account Payees Cheques only. 5. Subject to Secunderabad Jurisdiction only.				
E & O. E.				For NAVEEN METAL UDYOG <u>_____ Authorised Signatory</u>

Purchase Order

Page(s) 1 Of 1

03-04-2021 11:34:16



76137

30.03.21 4:51:32

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Naveen Metal Udyog
4-5-155, Pan Bazar, Sec-bad-03.

GSTIN 36AGOPD8982C1Z4
66382026.

27712497.

9246297667

Doc No	76137	168556
Doc Date	03-04-2021	
Quote No	Nil	
Quote Date	03-04-2021	
SupplyType	Supply	

Kind Attn : Mr.Surpat Singh Dugar/ Nikil Dugar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 8090 - Steel - other - MS Sheet - 20guage - kgs 6'0 x 3'0 - 10 sheets	180.00	80.00	0.00	18.00	16,992.00
Rupees : Sixteen Thousand Nine Hundred Ninty Two Only.					Total Order Value . . . 16,992.00

Terms and Conditions :-

Specification / Brand	Item shall be of ISI quality. should be 20guage.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for making of Barrication work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name :

03/04/2021

Accepted the above Terms And Conditions

For **Naveen Metal Udyog**

Name :

Date : _/_/

[illegible]

Note: On receipt of material at site write inward number and date in last 2 columns.