# PURCHASE DIVISION Advice for approval for credit to supplier



Date: 21.4.21					Prepared by:			T Bhasker			
PO/WO no		7	184	7		PO / WO Date.				23/3/21	
Supplier N	ame	Jyot: b-600			الدي م	PO/WO amount				10000	
Firm/Comp	oany	7	2991	_		Project				Une Thou	
Sl. No.		Bill No.				Bill	Date	1		Bill amount	
1		\	22				22	13/2	21	10,00	0
2										1	
3											
4										•	
Amount A	– Bills 1	otal(Excludi	ng Transp	oort & H	Iamali Charg	ges):				10,00	0
Sl. No.	DC N	0		DC. D	ate			MRN N	No.	DC matches M	IRN
1.										□ Yes □ No	
2.										□ Yes □ No	
3.										□ Yes □ No	
Amount B	-Other	Credits :Tran	sportatio	n charge	es &	H -	7.	cl	nonges	<b>4</b> 13	0
Amount C	-Other	Debits:								_	
Amount D	(D=A+	B-C) – Amoi	unt to be	credited	to the suppl	ier:				1113	0
Amount E	– PO / V	WO value:								10,00	50
Amount F	– Differ	ence (A – E)	: GST-18	3%						-	
Quantity re	eceived	as per PO /W	O .		y Yes 🗆	Exce	ess re	ceived $\square$	Short received	d   Other (expla	ined below)
Is differen	e betwe	en PO / Bill	acceptab	le?	-D Yes	No (	expla	ined bel	ow)		
Excess / sh	ort mate	erial received	l		■ Appro	oved -	- with	nin accep	table limits	No (explained b	elow)
Close PO	W?O				y Yes 🗆	No-	- wait	for bala	nce material	No (explained	below)
Advance p	aid / PD	C given (dec	luct when	paying	)  □ Yes –	Rs.	/-	DN0			
Payment -	due dat	e			2-3	\ u	12	1			
Remarks:				Ino	end	re		21)			
Approve	ed	Purchase Officer	Purch Mana		Procurement Manager		N	1 D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		10	DX	1							
Date	2	1.4.21	22	4							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

**CASH/CREDIT MEMO** 

GSTIN: 36BFEPR0104Q1ZA

HSN: 4401

## JYOTHI



9866688832

Cell: 9246802999



నెం. 1-30, లక్ష్మి సాయి గార్డెన్స్, జెడ్.పి. స్కూల్ ఎదురుగా, మల్యాజిగిలి, హైద్రాబాద్, తెలంగాణ - 500 047.

No.



No.1-30, Laxmi Sai Gardens, Opp. Z.P. School, Malkajgiri, Hyderabad, Telangana - 500 047.

Date: 27/3/2021

Sri Modi Profestios Put 1+2

Sri	nodi Properties PV7	+ 1+0	*
S. No.	PARTICULARS	RATE	AMOUNT Rs. Ps.
	PONO 75847 23/3/2021 DINO 025 Pt25/3/2021		
)	50 Ballies	200/	10000:00
2)	Cakerurdodn 50×2=100	1.30	130200
3)	Tallant	8 3	1000
	76340		
	024	TOF	11'130

Goods once sold will not be taken back or Exchanged

Signature

#### **Purchase Order**

Page(s) 1 Of 1

24-03-2021 2:40:15 PM

Origi

From Company: Modi Properties Pvt.Ltd.

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No.: 36AABCM4761E1ZM

Supplier Details			
Jyothi Bamboos Ballies & Mats Merchants	Doc No	75847	182713
1-30, Laxmi Sai Gardens, Opp.ZPSchool, Malkajgiri, hyderbad500047	Doc Date	23-03-2021	
	Quote No	Nil	
GSTIN 36BFEPR0104QIZA .	<b>Quote Date</b>	23-03-202	21
9246802999 .	SupplyType	Supply	

#### Kind Attn: MR.N.Anand Rao

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9505 - Tools - Ballies - 18 ft - nos	50.00	200.00	0.00	0.00	10,000.00
		Total Or	der Valu	е	10,000.00

#### Terms and Conditions :-

Specification /

As per details given in the quotation.

**Payment Terms** 

Within 7 days of delivery & Production of bill

Tax

Inclusive of all taxes

**Delivery Date** 

Within 5 days

**Delivery Location** 

**Greens Towers** 

Begumpet Main Road, Hyd. Opp. Hyderabad Public School.

Phone. 66335551

Penality For Delay Nil

Transportation

Extra.

Warranty

Nil

**Advance Paid** 

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. L/UL extra @ Rs. 1.25 each. Above order for green towards texture work purpose.

**Completion Date** 

Nil

Measurment

Nil Nil

Security Remarks

For Modi Properties Pvt.Ltd.

Authorised Signatory

Accepted the above Terms And Conditions

For Jyothi Bamboos Ballies & Mats Merchants

Name : \_

Date : \_\_/\_\_/\_\_\_

### Requisition Form

Com	pany Name:	MPPL			Date:			23-03-021		
Site	& Phase :	Green tower	ş		Time:			10:35		
Supp	lier				Req. No.			182713		
Mate	erial required before date		Urgent		ID No.			64899		
No	Descr	iption		Siz	e	Quantity	Units	Inward No	Date	
1	Ballis			18'		50	nos		U	
		7584	3							
							): 			
Rem	arks: Towards green tow	ers texture wo	rk purpose	2						
	ared By	Meenakshi.N	0		Approved by		\	W JED RY		
Sign	& Date	23-03-21			Sign. & I	Date	00	PROVED RY		
Note	: On receipt of material a	at site write inv	vard numb	er and date in	n last 2 colu	umns.	L We	12 MAR MODICE	: )	

Page(s) 1 Of 1

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Original / Office Copy / Purchase Div.Copy

From Company:

Modi Properties Pvt.Ltd.

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No.: 36AABCM4761E1ZM

Supplier Details			
Jyothi Bamboos Ballies & Mats Merchants	Doc No	75847	182713
1-30, Laxmi Sai Gardens, Opp.ZPSchool, Malkajgiri, hyderbad500047	Doc Date	23-03-2021	
	Quote No	Nil .	
GSTIN 36BFEPR0104QIZA .	<b>Quote Date</b>	23-03-202	21
9246802999 .	SupplyType	Supply	

Kind Attn: MR.N.Anand Rao

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9505 - Tools - Ballies - 18 ft - nos	50.00	200.00	0.00	0.00	10,000.00
	Total Order Value				

#### Terms and Conditions :-

Specification /

As per details given in the quotation.

**Payment Terms** 

Within 7 days of delivery & Production of bill

Tax

Inclusive of all taxes

**Delivery Date** 

Within 5 days

**Delivery Location** 

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Phone. 66335551

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Other Terms

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**Completion Date** 

Measurment Security

Nil Nil

Remarks

For Modi Properties Pvt.Ltd.

Authorised Signatory

Accepted the above Terms And Conditions

For Jyothi Bamboos Ballies & Mats Merchants

Name : \_

Date : \_\_/\_\_/\_\_\_



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