PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	22/04/2021	Prepared by:	T.D. Murthy
PO/WO no.	76289	PO / WO Date.	09/04/2021
Supplier Name	Ganesh Tube Traders	PO/WO amount	Rs. 24,249/-
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	19	12/04/2021	Rs. 21,653/-
2.	-	-	-
3.	-	-	-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 21,653/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	19	12/04/2021	91268	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 21,653/-
Amount E – PO / WO value:	Rs. 24,249/-
Amount F – Difference (A – E):	Rs. 2,596/-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No~~ (explained below)
Excess / short material received	☐ ~~Approved –~~ within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**24/04/2021**

Remarks**: Part bill received.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	22/4						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN: 36ADBPJ8881C1ZJ
Authorised Distributor:

GANESH TUBE TRADERS

(ORIGINAL FOR RECIPIENT)

Invoice No. 19
Ref. No. 76289

Dated 12-Apr-2021

Tax Invoice

Party : **SUMMIT SALES LLP**
5-4-187/3&4, 2 Nd Floor, Mg Road,
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**WALL PUTTY** *30 Kg*	3214	18 %	**20 NO**	840.00	NO		**16,800.00**
2	**RED OXIDE** *POWDER* BLACK	3208	18 %	**10 NO**	75.00	NO		**750.00**
3	**RED OXIDE** *BLUE OXIDE POWDER*	3208	18 %	**10 NO**	80.00	NO		**800.00**
								18,350.00
	CGST							**1,651.50**
	SGST							**1,651.50**
	Total			**40 NO**				**₹ 21,653.00**

E. & O.E

INWARD
Inward No: 16215 Dt: 15/4/21
MRN No: 91268 Dt: 19/4/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Amount Chargeable (in words)
INR Twenty One Thousand Six Hundred Fifty Three Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3214	16,800.00	9%	1,512.00	9%	1,512.00	3,024.00
3208	1,550.00	9%	139.50	9%	139.50	279.00
Total	**18,350.00**		**1,651.50**		**1,651.50**	**3,303.00**

Tax Amount (in words) : **INR Three Thousand Three Hundred Three Only**

Company's PAN : **ADBPJ8881C**

Company's Bank Details
Bank Name : **HDFC CA 50200014835551**
A/c No. : **50200014835551**
Branch & IFS Code: **PG ROAD,SEC-BAD & HDFC0000042**

for GANESH TUBE TRADERS(2018-2019)

Authorised Signatory

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

REVERSE CHARGE: NO

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 76722 Date 20/4 Sign.

GANESH TUBE TRADERS SEC'BAD

H.No.5-2-270, Plot No.29, Hyderbasti,
(Back side of Old Traffic P.S.)
Secunderabad - 500 003.
Ph: 040-66568587, 66568581
Email: ganeshtubetraders@gmail.com
www.ganeshtubetraders.com

Purchase Order

 09-04-2021 12:49:08

76289
30.03.21 4:59:15

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Ganesh Tube Traders	Doc No	76289	168565
5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.	Doc Date	09-04-2021	
	Quote No	Nil	
GSTIN 36ADBPJ8881C1ZJ 66568587/ 66384751	Quote Date	09-04-2021	
9246330441. 9949248666	SupplyType	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6602 - Paints - Wall Care Putti - NA - kgs *30Kg*	20.00	840.00	0.00	18.00	19,824.00
2	6517 - Paints - Black oxide powder - NA - kgs	10.00	75.00	0.00	18.00	885.00
3	~~6614 - Paints - Blue Oxide Powder - NA - Kgs~~	~~10.00~~	~~80.00~~	~~0.00~~	~~18.00~~	~~944.00~~
4	6548 - Paints - Janata Paste - NA - kgs	40.00	55.00	0.00	18.00	2,596.00
					Total Order Value . . .	**24,249.00**

~~Rupees : Twenty Four Thousand Two Hundred Fourty Nine Only.~~

Terms and Conditions :-

5) Part Bill received of Rs. 21,653/- B.no. 19 12/4/21 and Bal. Bill of Rs. 2,596/- to be receivable.
27/4/21

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
~~Phone. 9618244433, Hamendra~~

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment.
Above order for Stock maintaince purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

Accepted the above Terms And Conditions
For *Ganesh Tube Traders*

For *Summit Sales LLP*
Authorised Signatory
09/04/2021

Name :

Name :

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	05.04.2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11.00
Supplier		Req. No.	168565
Material required before date:		ID No.	65309

No	Description	Size	Quantity	Units	Inward No	Date
1	Wall care putty	20 kgs	20	bags		
2	Black oxide		10	nos		
3	Red oxide		10	nos		
4	Jantha paste	500 gms	40	nos		
	76289					

Remarks:FOR STOCK MAINTENANCE PURPOSE

Prepared By	NEHA		
Sign.& Date	05.04.2021	Sign. & Date	

APPROVED BY
-7 APR 2021
SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.