PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/04/2021	Prepared by:	T.D. Murthy
PO/WO no.	74893	PO / WO Date.	17/02/2021
Supplier Name	Irrigation Products International PVT LTD	PO/WO amount	Rs. 32,951/-
Firm/Company	Villa Orchid LLP	Project	VOC
Sl. No.	Bill No.	Bill Date	Bill amount
1.	2207	24/02/2021	Rs. 11,312/-
2.	-	-	-
3.	-	-	-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 11,312/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	2207	24/02/2021	90589	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 11,312/-
Amount E – PO / WO value:				Rs. 32,951/-
Amount F – Difference (A – E):				Rs. -21,639/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**24/04/2021**
Remarks: **FInal bill received.**	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	22/4/21	28/4					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

GST IN : 33AABCI7512H1ZV
Name : **Irrigation Products International (P) Ltd**
CIN : U00111TZ1993PTC007359
Address : 4/112,2nd Floor,East Coast Road,Neelankarai,Chennai-600115,Tamil Nadu,India
PH 044-24494387 Fax : 044-24494388
Email : info@ipi-india.com . Web: www.ipi-india.com

Invoice No	:	CH/2207/20-21
Invoice Date	:	24-02-2021
Customer Reference No & Date	:	PO NO : 74893 dt 17.02.2021
Payment Terms	:	100% Advance
Payment Due Date	:	24-02-2021
Despatch Through	:	Blue Dart Express Ltd
Sales Employee Name	:	Ranjith kumar

Details of Receiver (Billed to)

Name : **Villa Orchids LLP**
Address : 5-4- 187/3&4 , M.G Road
II Floor
Secunderabad - 500003
Telangana , India
State Name/Code : Telangana / 36
GSTIN : 36AANFG4817C1ZH
Kind Attn : Mr. Arjunmehta- Mob:8639482042

Details of Consignee (Shipped to)

Name : **Villa Orchids LLP**
Address : Post Kowkur , Bollaram
Survey No :1-7
Secunderabad - 500010
Telangana , India
State Name/Code : Telangana/ 36
GSTIN : 36AANFG4817C1ZH
Contact Person : Mr. Arjunmehta Mob:8639482042

Sl No	Item Code	Description of Goods	HSN	Qty	Unit	Rate(Per Item)	Total	CGST		SGST		IGST	
								Rate	Amount	Rate	Amount	Rate %	Amount
1	JW1-F3512-00	Arm Knuckle	8708.99.00	2	Nos	610.00	1,220.00					28.0	324.52
2	JU0-F3841-00	Joint Universal (JU0-23841-10,JW8-23841-01) (J1A-F3841-00	8708.99.00	2	Nos	3,350.00	6,700.00					28.0	1,782.20
3	J1A-H2127-00	Wire Lead 2	8544.42.99	1	Nos	500.00	500.00					18.0	85.50
4	J1A-H2149-00	Wire Lead 3	8544.42.99	2	Nos	500.00	1,000.00					18.0	171.00

Sub Total	9,420.00
Discount 5.0 %	471.00
After Discount	8,949.00
Tax	2,363.22
Round Off	-0.22

INWARD
Inward No: 1195 Dt: 23/3/21
MRN No: 90589 Dt: 26/3/21
Received By: Sign:
EAST SIDE RESIDENCY

76115
31/03/21

Sl No	Item Code	Description of Goods	HSN	Qty	Unit	Rate(Per Item)	Total	CGST		SGST		IGST	
								Rate	Amount	Rate	Amount	Rate %	Amount
								Total			INR		11,312.00

INWARD
Inward No: 1195 Dt: 29/5/21
MRN No: 90589 Dt: 26/5/21
Received By: Sign:
EAST SIDE RESIDENCY

Total Invoice Value (In Words) Rs. Eleven Thousand Three Hundred Twelve Only

Amount of Tax subject to Reverse Charges

1) Bank Details : Bank Name : HSBC Bank : Branch : Main Branch-Chennai, IFSC Code : HSBC0600002 Account No : 138210802001,Account Name :Irrigation Products International Pvt Ltd.

2) Bank Details : Bank Name : INDIAN Bank : Branch : Neelankarai Branch-Chennai, IFSC Code :IDIB000N089 , Account No :725222613,Account Name: Irrigation Products International (P) Ltd

Declaration :We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct

The above goods are insured under Policy no : 2001/208833855/00/000 with ICICI Lombard General Insurance Co.Ltd.
The Consignee to notify immediately any damages/Shortage and obtain written acknowledgement of the carrier.

Irrigation Products International (P) Ltd

Authorized Signatory

Purchase Order

74893
16.02.21 11:18:37

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Irrigation Products International Pvt Ltd	**Doc No**	74893	182643
4/112, 2nd Floor, East Coast Road Neelankarai, Chennai-600115, Tamil Nadu, India.	**Doc Date**	17-02-2021	
	Quote No	IPI/Q/3703/20-21	
GSTIN 33AABC17512H1ZV	**Quote Date**	11-01-2021	
044-24494387 7331158565	**SupplyType**	Supply	

Kind Attn : Rajesh

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	5216 - Equipment - machinery - Spare Parts - NA - Nos *Steering assey-JIA-23400-00*	1.00	17,795.00	5.00	28.00	21,638.72
2	5216 - Equipment - machinery - Spare Parts - NA - Nos *Arm knuckle*	2.00	610.00	5.00	28.00	1,483.52
3	5216 - Equipment - machinery - Spare Parts - NA - Nos *Joint universal-JU0-23481-10,JW8-23841,J1A-F3841-00*	2.00	3,350.00	5.00	28.00	8,147.20
4	5216 - Equipment - machinery - Spare Parts - NA - Nos *Wire lead 2*	1.00	500.00	5.00	18.00	560.50
5	5216 - Equipment - machinery - Spare Parts - NA - Nos *Wire lead 3*	2.00	500.00	5.00	18.00	1,121.00
					Total Order Value . . .	**32,950.94**

Rupees : Thirty Two Thousand Nine Hundred Fifty and Paise Ninty Four Only.

Terms and Conditions :-

Specification / Brand	Golf cart spare part, of Yamaha
Payment Terms	Advance payment through RTGS
Tax	Included in the above prices
Delivery Date	With in a week
Delivery Location	Villa Orchids kowkur, Alwal Phone. .
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Rs.32,951-00, by RTGS
Other Terms	We reserve the rights to reject the items if not as specified above order is for Golf cart purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

=) Part Bill @
2207 - 24/02/21 - 11,312/-
Bal : 21,639/-
5/4/21

=) Final Bill received
27/4/21.

For *Villa Orchids LLP*
Authorised Signatory
Name :

Name :

Accepted the above Terms And Conditions
For *Irrigation Products International Pvt Ltd*
Date : _/_/__

REQUISITION FORM (Note: WRITE IN CAPITAL LETTERS)

Company Name	Villa Orchids LLP				
Site & Phase	VOC			Requisition No.	182643
Date	17-2-21	Time:	10:55 AM		
Supplier	IPI				
Material required before				Time:	

Sl. No.	Description	SIZE	QTY	UNITS
1	Steering assey	NA	1	No
2	Arm knuckle	NA	2	No
3	Joint Universal	NA	2	No
4	Wire Lead2	NA	1	No
5	Wire Lead3	NA	1	No

Remarks: For Golf cart spares, purpose.

74893

			ID. No: 64015
Prepared By:	Prabhakar	Approved By:	
Sign. & Date:	17.02.21	Sign. & Date:	

APPROVED
17 FEB 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE