missing bill

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	22/04/2021	Prepared by:	T.D. Murthy
PO/WO no.	76047	PO / WO Date.	31/03/2021
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 6,759/-
Firm/Company	Silver Oak Villas LLP	Project	SOV III
Sl. No.	Bill No.	Bill Date	Bill amount
1.	16760	31/03/2021	Rs. 6,759/-
2.	-	-	-
3.	-	-	-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 6,759/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	14365	31/03/2021	90785	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 6,759/-
Amount E – PO / WO value:	Rs. 6,759/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**24/04/2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	23/4/2021						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	16760
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	31-03-2021
	PO No.	76047
	PO Date.	31-03-2021
	Req ID	65070
	Req Date	31-03-2021
GSTIN : 36ADBFS3288A2Z7	Loc Req No	156425

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4821 - Electrical - wires - Cu multistand wires Blue -		2	2864.00	5,728.00	18	1,031.04
2							
3							
4							
5							
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12							
13							
14							
15							

MODI PROPERTIES PVT. LTD. * SEC'BAD. INWARD No. 79506 Date 22/4 Sign. GL

IGST	CGST	SGST				
			Total Taxable Amount	5,728.00		1,031.04
	515.52	515.52	Total Invoice Amount	6,759.04		

Rupees : Six Thousand Seven Hundred Fifty Nine and Paise Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 21-04-2021 14:33:00

Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	76047	156425
	Doc Date	31-03-2021	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
040-66335551 9618244433	**Quote Date**	31-03-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4821 - Electrical - wires - Cu multistand wires Blue - 7 20 or 4 sq mm - Bundle	2.00	2,864.00	0.00	18.00	6,759.04
					Total Order Value . . .	**6,759.04**

Rupees : Six Thousand Seven Hundred Fifty Nine and Paise Four Only.

Terms and Conditions :-

Specification / Brand	All items shall be of "Gloster"brand, FRLSH grade.
Payment Terms	Within 30 days of delivery.
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nl
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for V.no.97 electrical work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

=> Original office Copy misplaced
please give "NOC" for Bill Clearing
22/4/21

For *Silver Oak Villas LLP*
Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______________

Date : __/__/____

Requisition Details

Company Name:	Silver Oak Villas LLP	Date:	31-03-2021
Site & Phase :	Silver Oak Villas	Time:	10.00
Supplier		Req. No.	156425
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Electrical Wires- Blue	7/20	02	Bundles		
Remarks: For Villa no: 97 electrical work purpose						
Prepared By	G.Mona		Approved by			
Sign.& Date	31-03-2021		Sign. & Date			

APPROVED
13 APR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	14365
Silver Oak Villas LLP	DC Date.	31-03-2021
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	76047
	PO Date.	31-03-2021
	Req ID	65070
GSTIN : 36ADBFS3288A2Z7	Req Date	31-03-2021
	Loc Req No	156425

	Description of Goods	HSN/SAC	Qty
1	4821 - Electrical - wires - Cu multistand wires Blue - 7 20 or 4 sq mm - Bundle		2
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17	Site Inward no: 1109, dt: 31/3/21		
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19	MRN : 90785		
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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	PO No.	76047
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	Loc Req No	156425

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1169 31/3/21

9075 31/3/2021

for Summit Sales LLP

Authorised Signatory

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