PURCHASE DIVISION

Advice for approval for credit to supplier

		Prepared by:	PRABHAKAR
	11-04-21	PO / WO Date.	18-03-21
no.	75702	PO/WO amount	11,214-72
Supplier Name	SUMMIT SALES LLP	Project	MPL
Firm/Company	Modi Properties Pvt Ltd	Bill Date	Bill amount
Sl. No.	Bill No.		11,214-72
1	16495	18-3-21	
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			11,214-72

Sl. No.	DC.No	DC. Date	MRN No.	DC matches MRN
1.	14127	18-3-21	-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges/Charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	11,214-72
Amount E – PO / WO value:	11,214-72
Amount F – Difference (A – E): GST-18%	-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below~~)
Excess / short material received	~~☐ Approved – within acceptab~~le limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._______/- ☐ No
Payment – due date	**19-04-21**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date		11/4					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

"Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	16495
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	18-03-2021
	PO No.	75702
	PO Date.	18-03-2021
	Req ID	64614
	Req Date	13-03-2021
GSTIN : 36AABCM4761E1ZM	Loc Req No	182699

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2390 - Carpentry - other - WPS - 2+2 - 7 ft x 2 ft 6in		3	3168.00	9,504.00	18	1,710.72
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	9,504.00		1,710.72
	855.36	855.36	Total Invoice Amount	11,214.72		

Rupees : Eleven Thousand Two Hundred Fourteen and Paise Seventy Two Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD No: 15739 Date: 20/3 Sign: * SEC'BAD *

Authorised signatory

Requisition Form

Company Name:	MPPL	Date:	13-03-2021
Site & Phase :	Head office	Time:	15:45PM
Supplier		Req. No.	182699
Material required before date:	Urgent	ID No.	64614

No	Description	Size	Quantity	Units	Inward No	Date
1	cement	std	20	bags		
2	Door frames with threshold	7'x2'6"	03	NOS		
3						
4						
5						
6	75702					
7						
8						
9						
10						

Remarks :Towards 3rd floor ladies toilet construction purpose..

APPROVED
22 APR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Prepared By	Meenakshi. N	Approved by	
Sign.& Date	13-03-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	14127
Modi Properties Pvt. Ltd.	DC Date.	18-03-2021
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	75702
	PO Date.	18-03-2021
	Req ID	64614
	Req Date	13-03-2021
GSTIN : 36AABCM4761E1ZM	Loc Req No	182699

	Description of Goods	HSN/SAC	Qty
1	2390 - Carpentry - other - WPS - 2+2 - 7 ft x 2 ft 6in - Nos		3
2			
3			
4			
5			
6			
7			
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30			

INWARD
Inward No: 929 Dt: 18/3/21
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 46650
Date 22/3
Sign

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TRANSIT COPY

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Invoice No.	16495
Invoice Date.	18-03-2021
PO No.	75702
PO Date.	18-03-2021
Req ID	64614
Req Date	13-03-2021
Loc Req No	182699

Customer Details

Modi Properties Pvt. Ltd.

HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD

GSTIN : 36AABCM4761E1ZM

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2390 - Carpentry - other - WPS - 2+2 - 7 ft x 2 ft 6in		3	3168.00	9,504.00	18	1,710.72
2							
3							
4							
5							
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7							
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10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	9,504.00		1,710.72
	855.36	855.36	Total Invoice Amount	11,214.72		

Rupees : Eleven Thousand Two Hundred Fourteen and Paise Seventy Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 07-04-2021 12:45:09

75702
16.03.21 12:29:46

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	75702	182699
	Doc Date	18-03-2021	
	Quote No	Nil	
	Quote Date	18-03-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2390 - Carpentry - other - WPS - 2+2 - 7 ft x 2 ft 6in - Nos	3.00	3,168.00	0.00	18.00	11,214.72
					Total Order Value . . .	**11,214.72**

Rupees : Eleven Thousand Two Hundred Fourteen and Paise Seventy Two Only.

Terms and Conditions :-

Specification / Brand	All items shall be of WPC door frames, Main door frames Section size 5"x2 1/2", Internal door section size 4"x 2 1/2", Rs 200 Per rft main door and Rs 165 per rft internal door frame, NO making charges, making is our responsibility.
Payment Terms	50% advance balance after delivery
Tax	Included in the above prices
Delivery Date	With in 7 days
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	Nil
Advance Paid	Rs. 26,135-00, by cheque/RTGS, Dated...............
Other Terms	We reserve the rights to reject the items if not as per the specifications, above order for 3rd floor ladies toilet construction, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Logs will be supplied by supplier standerd log sizes will be calculated as 7' 3" as 8' and 3' 6" as 4', 2'5" as 3' fitting will be ous responsibility, Density will be 1000 kg /cum.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____