PURCHASE DIVISION
Advice for approval for credit to supplier

6

Date:	23/04/2021	Prepared by:	T.D. Murthy
PO/WO no.	76445	PO / WO Date.	17/04/2021
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 1,194/-
Firm/Company	Villa Orchid LLP	Project	VOC
Sl. No.	Bill No.	Bill Date	Bill amount
1.	17014	19/04/2021	Rs. 1,194/-
2.	-	-	-
3.	-	-	-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 1,194/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	14572	19/04/2021	91310	□ Yes □ No
2.	-	-	-	□ Yes □ No
3.	-	-	-	□ Yes □ No
4.	-	-	-	□ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 1,194/-
Amount E – PO / WO value:	Rs. 1,194/-
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- □ No
Payment – due date	**24/04/2021**

Remarks**: Incentive - Rs. 20/-**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 23 APR 2021 MINISH PARIKH				
Date	23/4/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	17014
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	19-04-2021
	PO No.	76445
	PO Date.	17-04-2021
	Req ID	65423
GSTIN : 36AANFG4817C1ZH	Req Date	17-04-2021
	Loc Req No	63680

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	16	46.00	736.00	18	132.48
	White						
2	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	6	46.00	276.00	18	49.68
	Ivory						
3							
4							
5							
6							
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12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,012.00	182.16
	91.08	91.08	Total Invoice Amount	1,194.16	

Rupees : One Thousand One Hundred Ninty Four and Paise Sixteen Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD No. 26744 Date 20/4 Sign SEC'BAD

Purchase Order

76445
16.04.21 1:10:44

 17-04-2021 2:53:45 PM

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP	**Doc No**	76445	63680
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	17-04-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	17-04-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3134 - Chemicals - Tile Grout - 1kg - pkts *White*	16.00	46.00	0.00	18.00	868.48
2	3134 - Chemicals - Tile Grout - 1kg - pkts *Ivory*	6.00	46.00	0.00	18.00	325.68
					Total Order Value . . .	**1,194.16**

Rupees : One Thousand One Hundred Ninty Four and Paise Sixteen Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Villa Orchids kowkur, Alwal Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for tiles grouting use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Villa Orchids LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	VOC LLP	Date:	16-04-2021
Site & Phase:	VOC	Time:	17:09
Supplier:	SSLLP	Req. No.	63680
Material required before :	**18-04-2021**	ID No.	65423

No	Description	Size	Quantity	Units	Inward No	Date
1	Tile grout(white)	200 gms	16	Nos		
2	Tile grout(Ivory)	200 gms	06	Nos		
	76445					

Remarks: for tiles grouting purpose

Prepared by	K.SNEHA	Approved by	A.Suresh
Sign.& Date	16-04-2021	Sign& Date	16-04-2021

APPROVED 17

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	14572
Villa Orchids LLP	DC Date.	19-04-2021
Behind Janapriya, Kowkur, Hyderabad	PO No.	76445
	PO Date.	17-04-2021
	Req ID	65423
GSTIN : 36AANFG4817C1ZH	Req Date	17-04-2021
	Loc Req No	63680

	Description of Goods	HSN/SAC	Qty
1	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	16
2	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	6
3			
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INWARD
Inward No: 1009 Dt: 19/04/21
MRN No: 91310 Dt: 20/04/21
Received By: Sign:
VILLA ORCHIDS LLP

17:00

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 41852
Date: 21/4
Sign:

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		
Villa Orchids LLP	Invoice No.	17014
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	19-04-2021
	PO No.	76445
	PO Date.	17-04-2021
	Req ID	65423
GSTIN : 36AANFG4817C1ZH	Req Date	17-04-2021
	Loc Req No	63680

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	16	46.00	736.00	18	132.48
	White						
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	Ivory						
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12							
13							
14							
15							

INWARD
Inward No: 1009 Dt. 19/04/2
MRN No: 91310 Dt. 20/04/21
Received By Sign:
VILLA ORCHIDS LLP

IGST	CGST	SGST			
			Total Taxable Amount	1,012.00	182.16
	91.08	91.08	Total Invoice Amount	1,194.16	

Rupees : One Thousand One Hundred Ninty Four and Paise Sixteen Only.

for Summit Sales LLP

Authorised signatory

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