

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23/04/2021	Prepared by:	T.D. Murthy				
PO/WO no.	76441	PO / WO Date.	17/04/2021				
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 2,747/-				
Firm/Company	Villa Orchid LLP	Project	VOC				
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	17012	19/04/2021	Rs. 2,747/- ✓				
2.	-	-	-				
3.	-	-	-				
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 2,747/- ✓				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	14570	19/04/2021	91307	☒ Yes ☐ No			
2.	-	-	-	☐ Yes ☐ No			
3.	-	-	-	☐ Yes ☐ No			
4.	-	-	-	☐ Yes ☐ No			
Amount B –Other Credits :			-				
Amount C –Other Debits :			-				
Amount D (D=A+B-C) – Amount to be credited to the supplier:			Rs. 2,747/- ✓				
Amount E – PO / WO value:			Rs. 2,747/-				
Amount F – Difference (A – E):			-				
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)					
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)					
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)					
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)					
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. _____ /- ☒ No					
Payment – due date		24/04/2021					
Remarks: <u>Incentive - Rs. 20/-</u> ✓							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 19-04-2021

Customer Details				Invoice No.		17012	
Villa Orchids LLP Behind Janapriya, Kowkur, Hyderabad GSTIN : 36AANFG4817C1ZH				Invoice Date.		19-04-2021	
				PO No.		76441	
				PO Date.		17-04-2021	
				Req ID		65422	
				Req Date		17-04-2021	
				Loc Req No		63679	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4014 - Consumables - Colin - 500ml - nos	3402	6	84.00	504.00	18	90.72
2	4000 - Consumables - Acid - NA - ltrs	2806	15	21.00	315.00	18	56.70
3	4022 - Consumables - Dettol - NA - nos	3401	5	84.00	420.00	18	75.60
4	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	6	84.00	504.00	18	90.72
5	4009 - Consumables - Coconut Broom - other - nos	9603	12	15.75	189.00	0	0.00
6	4003 - Consumables - Bombay Broom - Big - nos	9603	6	63.00	378.00	0	0.00
7	4057 - Consumables - Sponges - NA - nos	3921	12	8.70	104.40	18	18.80
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				2,414.40		332.54	
166.27				166.27		Total Invoice Amount	
				2,746.93			
Rupees : Two Thousand Seven Hundred Fourty Six and Paise Ninty Three Only.							

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Me
Authorised signatory

Purchase Order

Page(s) 1 Of 2

17-04-2021 11:03:39 AM

Orig



76441

16.04.21 1:10:44

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	76441	63679
Doc Date	17-04-2021	
Quote No	Nil	
Quote Date	17-04-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4014 - Consumables - Colin - 500ml - nos	6.00	84.00	0.00	18.00	594.72
2 4000 - Consumables - Acid - NA - ltrs	15.00	21.00	0.00	18.00	371.70
3 4022 - Consumables - Dettol - NA - nos	5.00	84.00	0.00	18.00	495.60
4 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	84.00	0.00	18.00	594.72
5 4009 - Consumables - Coconut Broom - other - nos	12.00	15.75	0.00	0.00	189.00
6 4003 - Consumables - Bombay Broom - Big - nos	6.00	63.00	0.00	0.00	378.00
7 4057 - Consumables - Sponges - NA - nos	12.00	8.70	0.00	18.00	123.19
Total Order Value . . .					2,746.93
Rupees : Two Thousand Seven Hundred Fourty Six and Paise Ninty Three Only.					

Terms and Conditions :-

Specification / All material as per the brand of amazon

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Villa Orchids
kowkur, Alwal
Phone.

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for Site office use purpose.

Completion Date NA

Measurment NA

Security Nil

For **Villa Orchids LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Purchase Order

Original / Office Copy / Purchase Div.Copy

Page(s) 2 Of 2

17-04-2021 11:03:39 AM

Remarks

For **Villa Orchids LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

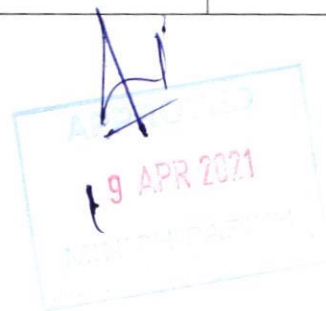
Company Name:		VOC LLP		Date:		16-04-2021	
Site & Phase:		VOC		Time:		17:09	
Supplier:		SSLLP		Req. No.		63679	
Material required before :		18-04-2021		ID No.		65422	

No	Description	Size	Quantity	Units	Inward No	Date
1	Colin	250 ml	06	Nos		
2	Acid	1 liter	15	Nos		
3	Dettol hand wash	250 ml	05	Nos		
4	Lizol floor cleaner	250 ml	06	Nos		
5	Coconut brooms	Big	01	Dozen		
6	Bombay brooms	Big	06	nos		
7	Sponges	Std	01	Dozen		

76441

Remarks: for after taken possession villa's cleaning&office cleaning purpose

Prepared by		K.SNEHA		Approved by		A.Suresh	
Sign.& Date		16-04-2021		Sign& Date		16-04-2021	



DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

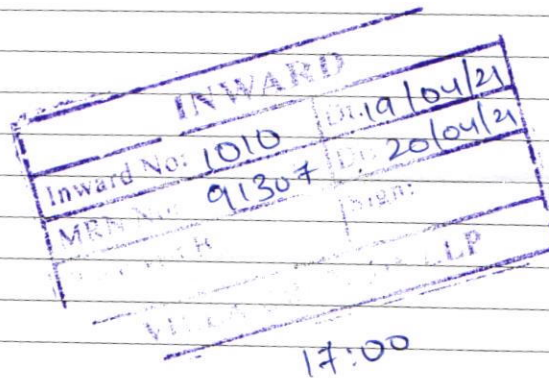
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

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1 of 1 : 19-04-2021

Customer Details		DC No.	14570
Villa Orchids LLP		DC Date.	19-04-2021
Behind Janapriya, Kowkur, Hyderabad		PO No.	76441
		PO Date.	17-04-2021
		Req ID	65422
		Req Date	17-04-2021
GSTIN : 36AANFG4817C1ZH		Loc Req No	63679
	Description of Goods	HSN/SAC	Qty
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2	4000 - Consumables - Acid - NA - ltrs	2806	15
3	4022 - Consumables - Dettol - NA - nos	3401	5
4	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	6
5	4009 - Consumables - Coconut Broom - other - nos	9603	12
6	4003 - Consumables - Bombay Broom - Big - nos	9603	6
7	4057 - Consumables - Sponges - NA - nos	3921	12
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Subject to Hyderabad Jurisdiction



for Summit Sales LLP

91e
 Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

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Villa Orchids LLP

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				Total Invoice Amount		332.54	
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for Summit Sales LLP

9/10

Authorised signatory

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