PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23/04/2021	Prepared by:	T.D. Murthy
PO/WO no.	76441	PO / WO Date.	17/04/2021
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 2,747/-
Firm/Company	Villa Orchid LLP	Project	VOC
Sl. No.	Bill No.	Bill Date	Bill amount
1.	17012	19/04/2021	Rs. 2,747/-
2.	-	-	-
3.	-	-	-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 2,747/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	14570	19/04/2021	91307	☑ Yes □ No
2.	-	-	-	□ Yes □ No
3.	-	-	-	□ Yes □ No
4.	-	-	-	□ Yes □ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 2,747/-
Amount E – PO / WO value:				Rs. 2,747/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	**24/04/2021**
Remarks: **Incentive - Rs. 20/-**	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 23 APR 2021 MINISH PARIKH				
Date	23/4/21	28/4					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	17012
Villa Orchids LLP	Invoice Date.	19-04-2021
Behind Janapriya, Kowkur, Hyderabad	PO No.	76441
	PO Date.	17-04-2021
	Req ID	65422
GSTIN : 36AANFG4817C1ZH	Req Date	17-04-2021
	Loc Req No	63679

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4014 - Consumables - Colin - 500ml - nos	3402	6	84.00	504.00	18	90.72
2	4000 - Consumables - Acid - NA - ltrs	2806	15	21.00	315.00	18	56.70
3	4022 - Consumables - Dettol - NA - nos	3401	5	84.00	420.00	18	75.60
4	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	6	84.00	504.00	18	90.72
5	4009 - Consumables - Coconut Broom - other - nos	9603	12	15.75	189.00	0	0.00
6	4003 - Consumables - Bombay Broom - Big - nos	9603	6	63.00	378.00	0	0.00
7	4057 - Consumables - Sponges - NA - nos	3921	12	8.70	104.40	18	18.80
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IGST	CGST	SGST			
			Total Taxable Amount	2,414.40	332.54
	166.27	166.27	Total Invoice Amount	2,746.93	

Rupees : Two Thousand Seven Hundred Fourty Six and Paise Ninty Three Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

76743
28/4

Authorised signatory

Purchase Order

76441
16.04.21 1:10:44

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP	**Doc No**	76441	63679
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	17-04-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	17-04-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4014 - Consumables - Colin - 500ml - nos	6.00	84.00	0.00	18.00	594.72
2	4000 - Consumables - Acid - NA - ltrs	15.00	21.00	0.00	18.00	371.70
3	4022 - Consumables - Dettol - NA - nos	5.00	84.00	0.00	18.00	495.60
4	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	84.00	0.00	18.00	594.72
5	4009 - Consumables - Coconut Broom - other - nos	12.00	15.75	0.00	0.00	189.00
6	4003 - Consumables - Bombay Broom - Big - nos	6.00	63.00	0.00	0.00	378.00
7	4057 - Consumables - Sponges - NA - nos	12.00	8.70	0.00	18.00	123.19
				Total Order Value . . .		**2,746.93**

Rupees : Two Thousand Seven Hundred Fourty Six and Paise Ninty Three Only.

Terms and Conditions :-

Specification /	All material as per the brand of amazon
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Villa Orchids kowkur, Alwal Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil

For ***Villa Orchids LLP***

Authorised Signatory

19/04/2021

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 17-04-2021 11:03:39 AM

Original / Office Copy / Purchase Div.Copy

Remarks

For ***Villa Orchids LLP***

Authorised Signatory

Name : 19/04/2021

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________________

Date : __/__/____

Requisition Form

Company Name:	VOC LLP	Date:	16-04-2021
Site & Phase:	VOC	Time:	17:09
Supplier:	SSLLP	Req. No.	63679
Material required before :	**18-04-2021**	ID No.	65422

No	Description	Size	Quantity	Units	Inward No	Date
1	Colin	250 ml	06	Nos		
2	Acid	1 liter	15	Nos		
3	Dettol hand wash	250 ml	05	Nos		
4	Lizol floor cleaner	250 ml	06	Nos		
5	Coconut brooms	Big	01	Dozen		
6	Bombay brooms	Big	06	nos		
7	Sponges	Std	01	Dozen		
	76441					

Remarks: for after taken possession villa's cleaning&office cleaning purpose

Prepared by	K.SNEHA	Approved by	A.Suresh
Sign.& Date	16-04-2021	Sign& Date	16-04-2021

19 APR 2021

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	14570
Villa Orchids LLP	DC Date.	19-04-2021
Behind Janapriya, Kowkur, Hyderabad	PO No.	76441
	PO Date.	17-04-2021
	Req ID	65422
GSTIN : 36AANFG4817C1ZH	Req Date	17-04-2021
	Loc Req No	63679

	Description of Goods	HSN/SAC	Qty
1	4014 - Consumables - Colin - 500ml - nos	3402	6
2	4000 - Consumables - Acid - NA - ltrs	2806	15
3	4022 - Consumables - Dettol - NA - nos	3401	5
4	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	6
5	4009 - Consumables - Coconut Broom - other - nos	9603	12
6	4003 - Consumables - Bombay Broom - Big - nos	9603	6
7	4057 - Consumables - Sponges - NA - nos	3921	12
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INWARD
Inward No: 1010 Dt: 19/04/21
MRN No: 91307 Dt: 20/04/21
Sign:
17:00

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 41953
Date: 21/4
Sign:

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

TRANSIT COPY

Supplier / Customer / Transporter - Copy

Customer Details

Villa Orchids LLP

Behind Janapriya, Kowkur, Hyderabad

GSTIN : 36AANFG4817C1ZH

Invoice No.	17012
Invoice Date.	19-04-2021
PO No.	76441
PO Date.	17-04-2021
Req ID	65422
Req Date	17-04-2021
Loc Req No	63679

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6	4003 - Consumables - Bombay Broom - Big - nos	9603	6	63.00	378.00	0	0.00
7	4057 - Consumables - Sponges - NA - nos	3921	12	8.70	104.40	18	18.80
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INWARD
Inward No: 1010 Dt: 19/04/21
MRN No: 91307 Dt: 20/04/21
VILLA ORCHIDS LLP

IGST	CGST	SGST			
	166.27	166.27	Total Taxable Amount	2,414.40	332.54
			Total Invoice Amount	2,746.93	

Rupees : Two Thousand Seven Hundred Fourty Six and Paise Ninty Three Only.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory