PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25-4-21	Prepared by:	PRABHAKAR
PO/WO no.	76460	PO / WO Date.	19-4-21
Supplier Name	SUMMIT SALES LLP	PO/WO amount	2,020-00
Firm/Company	Modi Properties Pvt Ltd	Project	Mr. Soham Modi
Sl. No.	Bill No.	Bill Date	Bill amount
1	17021	19-4-21	2,020-00
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,020-00

Sl. No.	DC.No	DC. Date	MRN No.	DC matches MRN
1.	14577	19-4-21	-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				
Amount B –Other Credits : Transportation charges/Charges				
Amount C –Other Debits :				
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2,020-00
Amount E – PO / WO value:				2,020-00
Amount F – Difference (A – E): GST-18%				-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below~~w)
Excess / short material received	☐ ~~Approved – within acce~~ptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	**03-05-21**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date		26/4					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt.Ltd.	Invoice No.	17021
# 280, Road No. 25, Jubilee Hills, Hyderabad	Invoice Date.	19-04-2021
	PO No.	76460
	PO Date.	17-04-2021
	Req ID	65384
	Req Date	15-04-2021
GSTIN : 36AABCM4761E1ZM	Loc Req No	182755

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9596 - Tools - Bamboo - NA - Nos		4	85.00	340.00	0	0.00
2	4062 - Consumables - Torch light - Big - nos		2	750.00	1,500.00	12	180.00
3							
4							
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14							
15							

IGST	CGST	SGST			
	90.00	90.00	Total Taxable Amount	1,840.00	180.00
			Total Invoice Amount	2,020.00	

Rupees : Two Thousand Twenty Only.

Subject to Hyderabad Jurisdiction

76749
20/4

for Summit Sales LLP

Authorised signatory

Purchase Order

 17-04-2021 2:53:45 PM Origi

76460
16.04.21 1:10:44

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	76460	182755
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	17-04-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	17-04-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	9596 - Tools - Bamboo - NA - Nos	4.00	85.00	0.00	0.00	340.00
2	4062 - Consumables - Torch light - Big - nos	2.00	750.00	0.00	12.00	1,680.00
					Total Order Value . . .	**2,020.00**

Rupees : Two Thousand Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Mr.Soham Modi Plot No.280, Road No.25, Road Opposite Spicy Venue Restaurant, Jubilee Hills, Hyd - 37 Phone. 040-23545772
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for plot no.280 use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	15-04-2020
Site & Phase :	Plot 280	Time:	15:45PM
Supplier		Req. No.	182755
Material required before date:	Urgent	ID No.	65384

No	Description	Size	Quantity	Units	Inward No	Date
1	Lathis 76460	std	04	Nos		
2	torches	std	02	Nos		
3	Clamps for skirting	std	10	Nos		
4	Led bulbs (Wipro 2700k) 76462	18w	05	Nos		
5						
6						
7						
8						
9						
10						

Remarks .: towards plot 280 work purpose.

Prepared By	Meenakshi. N	Approved by	
Sign.& Date	15-04-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
15 APR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	14577
Modi Properties Pvt.Ltd.	DC Date.	19-04-2021
# 280, Road No. 25, Jubilee Hills, Hyderabad	PO No.	76460
	PO Date.	17-04-2021
	Req ID	65384
GSTIN : 36AABCM4761E1ZM	Req Date	15-04-2021
	Loc Req No	182755

	Description of Goods	HSN/SAC	Qty
1	9596 - Tools - Bamboo - NA - Nos		4
2	4062 - Consumables - Torch light - Big - nos		2
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MODI PROPERTIES PVT. LTD.
INWARD
No: 4/309
Date: 24/4
Sign: 21

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt.Ltd.	Invoice Date.	19-04-2021
# 280, Road No. 25, Jubilee Hills, Hyderabad	PO No.	76460
	PO Date.	17-04-2021
	Req ID	65384
	Req Date	15-04-2021
GSTIN : 36AABCM4761E1ZM	Loc Req No	182755

Invoice No. 17021

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9596 - Tools - Bamboo - NA - Nos		4	85.00	340.00	0	0.00
2	4062 - Consumables - Torch light - Big - nos		2	750.00	1,500.00	12	180.00
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15							

IGST	CGST	SGST			
			Total Taxable Amount	1,840.00	180.00
	90.00	90.00	Total Invoice Amount	2,020.00	

Rupees : Two Thousand Twenty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction