

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	25-4-21		Prepared by:	PRABHAKAR			
PO/WO no.	76503		PO / WO Date.	20-4-21			
Supplier Name	SUMMIT SALES LLP		PO/WO amount	2,464-00			
Firm/Company	Modi Properties Pvt Ltd		Project	Greens Tower <i>MPL</i>			
Sl. No.	Bill No.	Bill Date	Bill amount				
1	17056	21-4-21	2,464-00				
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,464-00				
Sl. No.	DC.No	DC. Date	MRN No.	DC matches MRN			
1.	14609	21-4-21	91363	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.							
Amount B –Other Credits :_Transportation charges/Charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2,464-00				
Amount E – PO / WO value:			2,464-00				
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ☒ No				
Payment – due date			03-05-21				
Remarks: <i>Incurde-20/-</i>							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>P. 22</i>						
Date	<i>26/4</i>						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 21-04-2021

Customer Details				Invoice No.		17056	
Modi Properties Private Limited., Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM				Invoice Date.		21-04-2021	
				PO No.		76503	
				PO Date.		20-04-2021	
				Req ID		65515	
				Req Date		20-04-2021	
				Loc Req No		177567	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10	220.00	2,200.00	12	264.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				2,200.00		264.00	
Total Invoice Amount				2,464.00			
Rupees : Two Thousand Four Hundred Sixty Four Only.							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

20-04-2021 15:43:08

76503
16.04.21 1:10:45

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	76503	177567
	Doc Date	20-04-2021	
	Quote No	Nil	
	Quote Date	20-04-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7555 - Stationery - other - Paper - A4 - bundles	10.00	220.00	0.00	12.00	2,464.00
Total Order Value . . .					2,464.00
Rupees : Two Thousand Four Hundred Sixty Four Only.					

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : __/__/__

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		08.04.2021	
Site & Phase :		May Flower Platinum		Time:		12:21	
Supplier				Req.No.		177567	
Material required before date:			12-4-2021		ID No.		65515
No	Description	Size	Quantity	Units	Inward No	Date	
1	Papers	Std	10	Bundles			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: for site use purpose							
Prepared By		K.Sravani Reddy		Approved by		S.V Subba Reddy	
Sign. & Date		08.04.2021		Sign. & Date			

Note:



Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 21-04-2021

Customer Details		DC No.	14609
Modi Properties Private Limited.,		DC Date.	21-04-2021
Sy No. 82/1, Mallapur, Nacharam, Hyderabad		PO No.	76503
		PO Date.	20-04-2021
		Req ID	65515
		Req Date	20-04-2021
GSTIN : 36AABCM4761E1ZM		Loc Req No	177567
	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			



INWARD	
Inward No: 16225	Dt: 21/4/21
MRN No: 11363	Dt:
Received By:	Sign: [Signature]
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

Subject to Hyderabad Jurisdiction

for Summit Sales LLP
[Signature]
Authorised signatory

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 21-04-2021

Customer Details				Invoice No.		17056	
Modi Properties Private Limited., Sy No. 82/1, Mallapur, Nacharam, Hyderabad				Invoice Date.		21-04-2021	
				PO No.		76503	
				PO Date.		20-04-2021	
				Req ID		65515	
				Req Date		20-04-2021	
GSTIN : 36AABCM4761E1ZM				Loc Req No		177567	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10	220.00	2,200.00	12	264.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		2,200.00	264.00
		132.00	132.00	Total Invoice Amount		2,464.00	
Rupees : Two Thousand Four Hundred Sixty Four Only.							

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 16225	Dt: 21/4/21
MKN No: 91363	Dt:
Received By:	Sign: Nisam
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

for Summit Sales LLP

Authorised signatory