

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26-4-21	Prepared by:	PRABHAKAR
PO/WO no.	76307	PO / WO Date.	9-4-21
Supplier Name	GREEN BELT SERVEICES	PO/WO amount	4,346-00
Firm/Company	Modi Properties Pvt Ltd	Project	Soham Modi
Sl. No.	Bill No.	Bill Date	Bill amount
1	17	16-4-21	4,717-00
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,717-00
Sl. No.	DC.No	DC. Date	MRN No.
1.	16	10-4-21	
2.			
3.			
Amount B –Other Credits :_Transportation charges/Charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			4,717-00
Amount E – PO / WO value:			4,346-00
Amount F – Difference (A – E): GST-18%			371-00
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved = within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. <u> </u> /- ☒ No	
Payment – due date		03-05-21	
Remarks: Transportation included, can be considered.			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

GSTIN :36AAUFG2910P1ZT

DELIVERY CHALLAN

Cell : 8897895924

Composite Scheme

**GREEN BELT SERVICES**

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. Moli properties Pvt Ltd**16**

D.C.No.

Date: 10/04/2021plot no-280.

P.O.No.

76307

Date:

S.No.	PARTICULARS	QUANTITY
1	Tecoma plants.	- 60 no's
2	miriam plants	- 40. no's
3	Trans port Extnrg	-

INWARD NO 2027

security - sig -

श्याम नन्दन सिंह

10/04/2021



For GREEN BELT SERVICES

Receivers Signature

Authorised Signatory

Purchase Order



76307

30.03.21 5:01:53

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12-04-2021 11:54:47 AM

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Green Belt Services
4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49

GSTIN 36AAUFG2910P1ZT

8897895924

Doc No	76307	182743
Doc Date	09-04-2021	
Quote No	Nil	
Quote Date	16-02-2021	
SupplyType	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6031 - Miscellaneous - Plants - NA - nos Tecoma	60.00	45.00	0.00	6.00	2,862.00
2 6031 - Miscellaneous - Plants - NA - nos Nerium plant	40.00	35.00	0.00	6.00	1,484.00
Total Order Value . . .					4,346.00

Rupees : Four Thousand Three Hundred Fourty Six Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Within 7 days

Delivery Location Mr.Soham Modi
Plot No.280, Road No.25, Road Opposite Spicy Venue Restaurant, Jubilee Hills, Hyd - 37
Phone. 040-23545772

Penalty For Delay Nil

Transportation Extra.

Warranty Nil

Advance Paid Rs.....

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Plot .no.280 plantation use purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Green Belt Services**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		MPPL		Date:		09-04-2020	
Site & Phase :		Plot 280		Time:		15:45PM	
Supplier				Req. No.		182742	
Material required before date:			Urgent		ID No.		65310

No	Description	Size	Quantity	Units	Inward No	Date
1	Tecoma plants	std	60	NOS		
2	Niriam plants	std	40	NOS		
3	76307					
4						
5						
6						
7						
8						
9						
10						

✓

APPROVED BY
 10 APR 2021
 SOHAM MODI
 MANAGING DIRECTOR

Remarks : towards plot 280 purpose			
Prepared By		Meenakshi. N	
Sign.& Date		09-04-2020	
		Approved by	
		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Estimate/Draft PO

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09-04-2021 2:46:44 PM

Original / Office Copy / Purchase Div.Copy

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5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

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Phone. 040-23545772

Penalty For Delay Nil**Transportation** Extra.**Warranty** Nil**Advance Paid** Rs.....**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Plot .no.280 plantation use purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Green Belt Services**

Name : _____

Name : _____

Date : __/__/__