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PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	23/4/21	Prepared by:	MOUNIKA
PO/WO no.	76566	PO / WO Date.	27/3/21
Supplier Name	Vivid world	PO/WO amount	271.40/-
Firm/Company	MPL	Project	Ho
Sl. No.	Bill No.	Bill Date	Bill amount
1.	2042	27/3/21	271.40/-
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			271.40/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	271.40/-
Amount E – PO / WO value:	271.40/-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	~~21.3.2020~~ 29/4/21

Remarks: Incentive Rs 20/-

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Mouni		[signature] APPROVED 23 APR 2021 MINISH PARIKH				
Date	23/4						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2042			Transport Mode :
Invoice Date :27/03/2021			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	
Bill to Party			Ship to Party
Address: M/S. MODI PROPERTIES PVT LTD,, 5-4-187/3&4, 2ND FLOOR , SOHAM MANSION, MG ROAD , SECBAD			GATE PAS NO: 2867
GST: 36AABCM4761E1ZM			GSTIN :
State : TELANGANA	Code		State : Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST		SGST		TOTAL
							RATE	AMT	RATE	AMT	
HP 12A LASER TONER REFILLING	3707		01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40
					230.00	41.40					271.40

INWARD
Inward No: 958 Dt: 27/03/21
MRN No: Dt:
Received By: Sign:
dameral
MODI PROPERTIES

		230.00
RS. TWO HUNDRED SEVENTY ONE & FORTY PAISE ONLY…	ADD :CGST 9%	20.70
(RS.271.40)	ADD: SGST 9%	20.70
	Total Amount After Tax	271.40
	GST on Reverse Charge	

Bank Details	
Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

VIVID WORLD Hyderabad Narayanguda

Authorized Signatory

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 79828
Date 27/4
Sign

 21-Apr-21 4:34:47 PM

Purchase Order

76566
16.04.21 1:10:46

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Vivid World	**Doc No**	76566	182787
204, Kubera Towers, Narayanaguda, Hyderabad.	**Doc Date**	27-03-2021	
	Quote No	Nil	
GSTIN 36AVTPS1528D1ZB	**Quote Date**	21-04-2021	
6682-3161/ 6682-3171 92462-15868	**SupplyType**	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3523 - Computers and Peripherals - Toner refill - NA - nos	1.00	230.00	0.00	18.00	271.40
	Total Order Value . . .					**271.40**

Rupees : Two Hundred Seventy One and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Same Day

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penality For Delay Nil

Transportation Cost Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not conforming to quality and specifications. Above order for Lavanya purpose

Completion Date nill

Measurment Nil

Security Nil

Remarks .

For ***Modi Properties Pvt.Ltd.***
Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions
For ***Vivid World***

Name : ______________

Date : __/__/__

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	31-03-21
Site & Phase :	Head Office	Time:	
Supplier		Req. No.	182787
Material required before date:		ID No.	65574

No	Description	Size	Quantity	Units	Inward No	Date
1	12A Toner refilling		1	No		
2						
3						
4						
5	76566					
6						
7						
8						
9						
10						

Remarks: This is for Vijay Printer

Prepared By	K. Lakshmi Durga	Approved by	APPROVED 22 APR 2021 P. PRABHAKAR Sr. MANAGER PURCHASE
Sign.& Date	31-03-21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.