

PURCHASE DIVISION  
Advice for approval for credit to supplier

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                  |                                                                                                                                                                           |                                                                           |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|-------------|-----------------------------|------------------|---------------------|----|-----------------------------|------------|------------------|-------|--|--|-------------|--|--|--|--|------|--|--|--|--|--|--|--|
| Date: 26/04/2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                  | Prepared by: MINISH                                                                                                                                                       |                                                                           |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| PO/WO no. 76417                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                  | PO / WO Date. 16/04/2021                                                                                                                                                  |                                                                           |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| Supplier Name Sn Sai Rohit Marketing                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                  | PO/WO amount 15,718/-                                                                                                                                                     |                                                                           |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| Firm/Company Mehta & Modi Realty Kowda LLP                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                  | Project G+T                                                                                                                                                               |                                                                           |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| Sl. No.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Bill No.         | Bill Date                                                                                                                                                                 | Bill amount                                                               |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 010              | 21/04/2021                                                                                                                                                                | 15,718/-                                                                  |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                  |                                                                                                                                                                           |                                                                           |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                  |                                                                                                                                                                           |                                                                           |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                  |                                                                                                                                                                           |                                                                           |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| Amount A – Bills total(Excluding Transport & Hamali Charges):                                                                                                                                                                                                                                                                                                                                                                                                                                         |                  |                                                                                                                                                                           | 15,718/-                                                                  |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| Sl. No.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | DC No            | DC Date                                                                                                                                                                   | MRN No. DC matches MRN                                                    |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| 1.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                  |                                                                                                                                                                           | 91349 <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| 2.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                  |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No                  |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| 3.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                  |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No                  |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| Amount B –Other Credits : Transportation charges                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                  |                                                                                                                                                                           | -                                                                         |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| Amount C –Other Debits :                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                  |                                                                                                                                                                           | -                                                                         |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:                                                                                                                                                                                                                                                                                                                                                                                                                                           |                  |                                                                                                                                                                           | 15,718/-                                                                  |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| Amount E – PO / WO value:                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                  |                                                                                                                                                                           | 15,718/-                                                                  |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| Amount F – Difference (A – E): GST-18%                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                  |                                                                                                                                                                           | NIL                                                                       |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| Quantity received as per PO /WO                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |                                                                           |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| Is difference between PO / Bill acceptable?                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                  | <input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                                                |                                                                           |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| Excess / short material received                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                  | <input type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)                                                                |                                                                           |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| Close PO / W?O                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)                             |                                                                           |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| Advance paid / PDC given (deduct when paying)                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                  | <input type="checkbox"/> Yes – Rs. /- <input checked="" type="checkbox"/> No                                                                                              |                                                                           |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| Payment – due date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                  | 30/04/2021                                                                                                                                                                |                                                                           |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| Remarks:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                  |                                                                                                                                                                           |                                                                           |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>Procurement Manager</td> <td>MD</td> <td>Accounts – receiver of bill</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Sign:</td> <td></td> <td></td> <td>26 APR 2021</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table> |                  |                                                                                                                                                                           |                                                                           | Approved by | Purchase Officer            | Purchase Manager | Procurement Manager | MD | Accounts – receiver of bill | Accountant | Accounts Manager | Sign: |  |  | 26 APR 2021 |  |  |  |  | Date |  |  |  |  |  |  |  |
| Approved by                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Purchase Officer | Purchase Manager                                                                                                                                                          | Procurement Manager                                                       | MD          | Accounts – receiver of bill | Accountant       | Accounts Manager    |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| Sign:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                  |                                                                                                                                                                           | 26 APR 2021                                                               |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |
| Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                  |                                                                                                                                                                           |                                                                           |             |                             |                  |                     |    |                             |            |                  |       |  |  |             |  |  |  |  |      |  |  |  |  |  |  |  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN NO. 36AMHPC9678H1ZM

**TAX INVOICE**Original for Recipient  
Duplicate for Supplier/Transporter  
Triplicate for Supplier**SRI SAI ROHIT MARKETING .CO** 76412Dealers In: All Kinds of Aluminium Section Sheets, Glass, Plywood & Hardware Etc.,  
New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad-76. T.S. CELL: 98665 12288

TAX IS PAYABLE ON REVERSE CHARGE (YES/NO)

INVOICE NO: ~~2010~~ 010

INVOICE DATE: 21-4-21

TRANSPORTATION NAME: .....

VEHICLE NO: 1810UB3123 L/R.NO: .....

DATE &amp; TIME OF SUPPLY: .....

PLACE OF SUPPLY: .....

## DETAILS OF RECEIVER (BILLED TO)

M/S Mehta & Modi Realty Kowkur LLP  
5-4-187/324, Ind. Estate, N.H. Road.  
Soham Mansions, Sec-6, - 500003  
STATE CODE GSTIN NO: 36AB2FM7631P123

## DETAILS OF CONSIGNEE (SHIPPED TO)

STATE CODE

GSTIN NO:

| S.No.                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | HSN CODE | THICKNESS | DISCRIPTION   | NO. OF.PCS | QUANTITY<br>IN.SQ.MTRS | RATE<br>PER.SQ.MTR | Amount<br>Rs. | Ps. |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-----------|---------------|------------|------------------------|--------------------|---------------|-----|
| ①                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 4412     | 18mm      | Plywood 8x4 → | 4 nos      | 128 sq                 | 65/-               | 8320          | cr  |
| ②                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |          | 1mm       | Laminak →     | 4 nos      |                        | 1250/-             | 5000          | cr  |
| <div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: fit-content;"> <p style="text-align: center;"><b>INWARD</b></p> <p>Inward No: 11036 Dt: 21/04/21</p> <p>MRN No: 91349 Dt: 21/4/21</p> <p>Received By: _____ Sign: _____</p> <p style="text-align: center;">MEHTA &amp; MODI REALTY KOWKUR LLP</p> </div> <p style="text-align: center;">16:45</p> <p style="text-align: center;">Sarens</p> <p style="text-align: center;">8977633106</p> |          |           |               |            |                        |                    |               |     |
| <b>TOTAL BEFORE TAX</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                |          |           |               |            |                        |                    | 13320         | cr  |
| <b>ADD:CGST</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                        |          |           |               |            |                        |                    | 94.           | cr  |
| <b>ADD:SGST</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                        |          |           |               |            |                        |                    | 94.           | cr  |
| <b>ADD:IGST</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                        |          |           |               |            |                        |                    |               |     |

BANK DETAILS: HDFC BANK, HABSIGUDA BRANCH  
SRI SAI ROHIT MARKETING.CO  
A/C NO. 50200007478658 IFSC CODE: HDFC0000368

TAX AMOUNT GST

GRAND TOTAL

Rupees in Words.....

- Once goods sold will not be taken back
- Interest @24% p.a. will be charged if payment is not made within 15 days from the date of the Bill.
- Subject to Secunderabad jurisdiction only.
- Our Responsibility ceases sooner the goods leave our premises E.&O.E

Receiver Stamp &amp; Signature.....

For SRI SAI ROHIT MARKETING.CO

Authorised Signature

# Purchase Order

Page(s) 1 Of 1

16-Apr-21 2:16:26 PM

Origlr



16.04.21 1:10:43

From Company : **Mehta & Modi Realty Kowkur LLP**  
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003  
G S T No. : 36ABLFM7631F1Z3

**Supplier Details**

Sri Sai Rohith Marketing Company  
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur,  
Hyderabad - 500 076.

**GSTIN** 36AMHPC9678H1ZM

9866512288

|                   |            |        |
|-------------------|------------|--------|
| <b>Doc No</b>     | 76417      | 140527 |
| <b>Doc Date</b>   | 16-04-2021 |        |
| <b>Quote No</b>   | Nil        |        |
| <b>Quote Date</b> | 16-04-2021 |        |
| <b>SupplyType</b> | Supply     |        |

**Kind Attn : Mr. C. Laxman Kumar**

Purchase Order for the Supply of following Items.

| Item Name                                                                 | Qty    | Rate     | Dis% | GST   | Amount           |
|---------------------------------------------------------------------------|--------|----------|------|-------|------------------|
| 1 2227 - Carpentry - wood - Plywood - 18mm - sft<br>8'X4'- 4 nos          | 128.00 | 65.00    | 0.00 | 18.00 | 9,817.60         |
| 2 2183 - Carpentry - other - Laminated sheet - other - nos<br>Grey colour | 4.00   | 1,250.00 | 0.00 | 18.00 | 5,900.00         |
| <b>Total Order Value . . .</b>                                            |        |          |      |       | <b>15,717.60</b> |

Rupees : Fifteen Thousand Seven Hundred Seventeen and Paise Sixty Only.

**Terms and Conditions :-****Specification / Brand** All items shall be of 'Hardwood plywood.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Within 4days.**Delivery Location** Greenwood Heights  
Sy no: 196, Kowkur.  
Phone. 040-66335551**Penalty For Delay** Nil**Transportation Cost** Extra.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not confirming to qty & specs. Above order for large tiles disply , purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : 

Name : \_\_\_\_\_

Accepted the above Terms And Conditions

For **Sri Sai Rohith Marketing Company**

Date : \_\_/\_\_/\_\_

# Requisition Form

|                                |  |                |  |          |  |            |  |
|--------------------------------|--|----------------|--|----------|--|------------|--|
| Company Name:                  |  | MMR Kowkur llp |  | Date:    |  | 15-04-2021 |  |
| Site & Phase :                 |  | GHT            |  | Time:    |  | 14.30      |  |
| Supplier                       |  |                |  | Req. No. |  | 140527     |  |
| Material required before date: |  | 16-04-2021     |  | ID No.   |  | 65387      |  |

| No | Description                  | Size  | Quantity | Units  | Inward No | Date |
|----|------------------------------|-------|----------|--------|-----------|------|
| 1  | 18 mm plywood                | 8'X4' | 04       | sheets |           |      |
| 2  | Gray color lamination sheets | 8'x4' | 04       | sheets |           |      |
| 3  |                              |       |          |        |           |      |
| 4  |                              |       |          |        |           |      |
| 5  |                              |       |          |        |           |      |
| 6  |                              |       |          |        |           |      |
| 7  |                              |       |          |        |           |      |
| 8  |                              |       |          |        |           |      |
| 9  |                              |       |          |        |           |      |
| 10 |                              |       |          |        |           |      |

Remarks: - For large tiles display purpose

|             |            |              |            |
|-------------|------------|--------------|------------|
| Prepared By | N.Shravya  | Approved by  | A.Suresh   |
| Sign.& Date | 15-04-2021 | Sign. & Date | 15-04-2021 |

Note: On receipt of material at site write inward number and date in last 2 columns.

