PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23/4/21	Prepared by:	MOUNIKA
PO/WO no.	76579	PO / WO Date.	20/3/21
Supplier Name	Vivid world	PO/WO amount	655/-
Firm/Company	MHRK LLP	Project	HO
Sl. No.	Bill No.	Bill Date	Bill amount
1.	2034	20/3/21	655/-
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			655/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	655/-
Amount E – PO / WO value:	655/-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained~~ below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	~~21.3.2020~~ 29/4/21

Remarks: Incentive Rs. 20/-

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		[signature]				
Date	23/4		23 APR 2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2034			Transport Mode :
Invoice Date : 20/03/2021			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	

Bill to Party	Ship to Party
Address: M/S. MEHTA & MODI REALTY KOWKOOR LLP, 5-4-187/3&4, 2ND FLOOR , SOHAM MANSION, MG ROAD , SECBAD-3.	GATE PASS NO: 2863
GST: 36ABLFM7631F1Z3	GSTIN :
State : TELANGANA — Code	State : — Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST RATE	CGST AMT	SGST RATE	SGST AMT	TOTAL
HP 12A LASER TONER REFILLING	3707		01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40
HP 12A LASER TONER DRUM	8443		01	325.00	325.00	58.50	9%	29.25	9%	29.25	383.50
					555.00	99.90					654.90

INWARD
Inward No: 947 Dt: 22/3/21
MRN No: Dt:
Received By: Samarjith Sign:
MODI PROPERTIES

RS. SIX HUNDRED FIFTY FOUR AND NINTY PAISE ONLY....

(RS.654.90)

	555.00
ADD :CGST 9%	49.95
ADD: SGST 9%	49.95
Total Amount After Tax	654.90
GST on Reverse Charge	

Bank Details	
Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory

79E21
22/4

Purchase Order

76579
16.04.21 1:10:46

 21-Apr-21 5:15:03 PM

From Company : **Mehta & Modi Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Vivid World 204, Kubera Towers, Narayanaguda, Hyderabad. **GSTIN** 36AVTPS1528D1ZB 6682-3161/ 6682-3171 92462-15868	**Doc No**	76579	182783
	Doc Date	20-03-2021	
	Quote No	Nil	
	Quote Date	21-04-2021	
	SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3523 - Computers and Peripherals - Toner refill - NA - nos	1.00	230.00	0.00	18.00	271.40
2	3522 - Computers and Peripherals - Toner drum - NA - nos	1.00	325.00	0.00	18.00	383.50
					Total Order Value . . .	**654.90**

Rupees : Six Hundred Fifty Four and Paise Ninty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for site use purpose
Completion Date	nill
Measurment	Nil
Security	Nil
Remarks	.

For *Mehta & Modi Kowkur LLP*

Authorised Signatory

Name : ______

Name : ______

Accepted the above Terms And Conditions

For *Vivid World*

Date : __/__/____

Requisition Form

Company Name:	Mehta & Modi Reality Kowkoor LLP	Date:	20-04-21
Site & Phase :	Head Office	Time:	
Supplier		Req. No.	182783
Material required before date:		ID No.	65570

No	Description	Size	Quantity	Units	Inward No	Date
1	12A Refilling		3	No		
2	12A Drum		2	No		
3						
4						
5	76563					
6						
7						
8	76579					
9						
10						

Remarks: This is for Nagamellshwara rao & Krishna Veni Printers

Prepared By	K.Lakshmi Durga	Approved by	
Sign.& Date	20-04-21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
22 APR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE