E

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/04/2021	Prepared by:	T.D. Murthy
PO/WO no.	75954	PO / WO Date.	27/03/2021
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 7,009/-
Firm/Company	Silver Oak Villas LLP	Project	SOV - IX
Sl. No.	Bill No.	Bill Date	Bill amount
1.	17083	22/04/2021	Rs. 2,071/-
2.	-	-	-
3.	-	-	-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 2,071/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	14633	22/04/2021	91403	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 2,071/-
Amount E – PO / WO value:	Rs. 7,009/-
Amount F – Difference (A – E):	Rs. -4,938/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**01/05/2021**

Remarks: **Final bill received.**

Incentive - Rs. 20/-.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		26 APR 2021				
Date	26/4/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	17083
Sy No, 291, Phase IX, Cherlapally, Hyderabad	Invoice Date.	22-04-2021
	PO No.	75954
	PO Date.	27-03-2021
	Req ID	64985
GSTIN : 36ADBFS3288A2Z7	Req Date	26-03-2021
	Loc Req No	156424

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7109 - Plumbing - other - Araldite - other - gms	3506	3	585.00	1,755.00	18	315.90
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,755.00		315.90
	157.95	157.95	Total Invoice Amount	2,070.90		

Rupees : Two Thousand Seventy and Paise Ninty Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 19881 Date 2.1.1.4 Sign

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 27-03-2021 12:03:02 PM

75954
24.03.21 11:13:31

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	75954	156424
Doc Date	27-03-2021	
Quote No	Nil	
Quote Date	27-03-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2148 - Carpentry - hardware - Plastic gampa - other - nos	12.00	140.00	0.00	18.00	1,982.40
2	6023 - Miscellaneous - GI- Bucket - other - nos	6.00	125.00	0.00	18.00	885.00
3	7109 - Plumbing - other - Araldite - other - gms	6.00	585.00	0.00	18.00	4,141.80
					Total Order Value . . .	**7,009.20**

Rupees : Seven Thousand Nine and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for road cleaning and office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

1) Part quantity Recieved
Bill no 16714 Dt 27/3/21
Amt :- 4,938/-
Bal - Amt :- 2,071/-
02/04/2021

2) final Bill received.
26/4/21

For *Silver Oak Villas LLP*
Authorised Signatory

Name : ____________________

Name : ____________________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	26-03-2021
Site & Phase :	Silver Oak Villas	Time:	12.00
Supplier		Req. No.	156424
Material required before date: 28-03-2021		ID No.	64985

No	Description	Size	Quantity	Units	Inward No	Date
1	Coconut brooms		20	Nos		
2	Boombay brooms	Big	20	Nos		
3	Roller Tissues — 75952		10	Nos		
4	Plastic Gampa		12	Nos		
5	GI buckets 75954		06	Nos		
6	Sponges 75933		50	Nos		
7	Araldite		06	Nos		
8	Bombay brooms	small	24	nos		
9						
10					27 MAR 2021	

Remarks: -For Site Roads Cleaning and office use purpose and tissues for CH & Office Washrooms

Prepared By	G. Mona	Approved by	
Sign.& Date	26-03-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	Silver Oak Villas LLP	Date:	21.02.2020
Site & Phase :	Silver Oak Villas	Time:	12.00
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
6						
7						
8						
9						

Remarks: -For Level markings and plastering purpose

Prepared By	G.Mona	Approved by	
Sign.& Date	21.02.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	14633
Sy No, 291, Phase IX, Cherlapally, Hyderabad	DC Date.	22-04-2021
	PO No.	75954
	PO Date.	27-03-2021
	Req ID	64985
GSTIN : 36ADBFS3288A2Z7	Req Date	26-03-2021
	Loc Req No	156424

	Description of Goods	HSN/SAC	Qty
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INWARD WITH TIME:
Inward No 15743 Dt: 22/4/21
MRN No: 91403 Dt: 23/4/21
Received By: Sign
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD.
INWARD
No: 71328
Date: 23/4
Sign:
SEC'BAD

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Sy No, 291, Phase IX, Cherlapally, Hyderabad

GSTIN : 36ADBFS3288A2Z7

Invoice No.	17083
Invoice Date.	22-04-2021
PO No.	75954
PO Date.	27-03-2021
Req ID	64985
Req Date	26-03-2021
Loc Req No	156424

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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15							

INWARD WITH TIME:
Inward No 157243 Dt: 22/4/21
MRN No: Dt:
Received By: Sign
SILVER OAK VILLAS LLP

IGST	CGST	SGST				
	157.95	157.95	Total Taxable Amount	1,755.00		315.90
			Total Invoice Amount		2,070.90	

Rupees : Two Thousand Seventy and Paise Ninty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction