PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23-04-2021	Prepared by:	BHAVANI
PO/WO no.	76401	PO / WO Date.	15-4-21
Supplier Name	SSLLP	PO/WO amount	2,761.79
Firm/Company	SOV LLP	Project	SOV-111
Sl. No.	Bill No.	Bill Date	Bill amount
1	16938	16-4-21	2,761.79
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,761.79

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	14535	16-4-21	91213	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C – ~~Other~~ Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,761.79
Amount E – PO / WO value:	2,761.79
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained~~ below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	30-4-21
Remarks: Incentive RS-20/-	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	23/4/21	28/4					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	
Silver Oak Villas LLP	
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	
GSTIN : 36ADBFS3288A2Z7	
Invoice No.	16938
Invoice Date.	16-04-2021
PO No.	76401
PO Date.	15-04-2021
Req ID	65380
Req Date	14-04-2021
Loc Req No	183580

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7605 - Stationery - other - Whitner Pen - NA - nos	9608	10	21.00	210.00	18	37.80
2	7563 - Stationery - other - Pencil - NA - boxes	4421	3	42.00	126.00	12	15.12
3	7593 - Stationery - other - Stapler - other - nos	9608	3	195.00	585.00	18	105.30
4	7544 - Stationery - other - Marker - NA - nos	9608	12	16.00	192.00	12	23.04
5	7512 - Stationery - other - CD Marker - NA - nos	9608	12	18.90	226.80	12	27.22
6	7529 - Stationery - other - File Folders - NA - nos Blue		24	5.50	132.00	18	23.76
7	7538 - Stationery - other - L - File Folders - NA - nos		21	8.40	176.40	18	31.76
8	7505 - Stationery - other - Binder Clips - other - Small	8305	12	20.00	240.00	18	43.20
9	7505 - Stationery - other - Binder Clips - other - Medium	8305	12	20.00	240.00	18	43.20
10	7505 - Stationery - other - Binder Clips - other - Large	8305	12	20.00	240.00	18	43.20
11							
12							
13							
14							
15							

IGST	CGST	SGST			
	196.80	196.80	Total Taxable Amount	2,368.20	393.60
			Total Invoice Amount	2,761.79	

Rupees : Two Thousand Seven Hundred Sixty One and Paise Seventy Nine Only.

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 72609
Date 17/4
Sign

for Summit Sales LLP

Authorised signatory

16-04-2021 11:06:46

Purchase Order

76401
16.04.21 1:10:40

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	76401	183580
Doc Date	15-04-2021	
Quote No	Nil	
Quote Date	15-04-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7605 - Stationery - other - Whitner Pen - NA - nos	10.00	21.00	0.00	18.00	247.80
2	7563 - Stationery - other - Pencil - NA - boxes	3.00	42.00	0.00	12.00	141.12
3	7593 - Stationery - other - Stapler - other - nos	3.00	195.00	0.00	18.00	690.30
4	7544 - Stationery - other - Marker - NA - nos	12.00	16.00	0.00	12.00	215.04
5	7512 - Stationery - other - CD Marker - NA - nos	12.00	18.90	0.00	12.00	254.02
6	7529 - Stationery - other - File Folders - NA - nos *Blue*	24.00	5.50	0.00	18.00	155.76
7	7538 - Stationery - other - L - File Folders - NA - nos	21.00	8.40	0.00	18.00	208.15
8	7505 - Stationery - other - Binder Clips - other - boxes *Small*	12.00	20.00	0.00	18.00	283.20
9	7505 - Stationery - other - Binder Clips - other - boxes *Medium*	12.00	20.00	0.00	18.00	283.20
10	7505 - Stationery - other - Binder Clips - other - boxes *Large*	12.00	20.00	0.00	18.00	283.20
					Total Order Value . . .	**2,761.79**

Rupees : Two Thousand Seven Hundred Sixty One and Paise Seventy Nine Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil

For ***Silver Oak Villas LLP***
Authorised Signatory

19/04/2021

Name :

Contact

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name :

Date : __/__/____

Purchase Order

 16-04-2021 11:06:46

Original / Office Copy / Purchase Div.Copy

Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Part-3 site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For ***Silver Oak Villas LLP***

Authorised Signatory

19/04/2021

Name : ______

Contact

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	14-04-2021
Site & Phase :	Silver Oak Villas-III	Time:	10.00
Supplier		Req. No.	183580
Material required before date:	16-04-2021	ID No.	65380

No	Description	Size	Quantity	Units	Inward No	Date
1	Whiteners		10	Nos		
2	Pencils		3	box		
3	Staplers		3	Nos		
4	Markers Big		12	Nos		
5	CD Markers		12	Nos		
6	Blue folder		24	Nos		
7	L folder 76401		21	Nos		
8	Binder clips	Small	12	Box		
9	Binder clips	Medium	12	Box		
10	Binder clips	Large	12	Box		

Remarks: For Part-3site purpose

Prepared By	P.Aishwarya	Approved by	
Sign.& Date	14-04-2021	Sign. & Date	19 APR 2021

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	Silver Oak Villas LLP	Date:	
Site & Phase :	Silver Oak Villas	Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplièr / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	14535
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	16-04-2021
	PO No.	76401
	PO Date.	15-04-2021
	Req ID	65380
GSTIN : 36ADBFS3288A2Z7	Req Date	14-04-2021
	Loc Req No	183580

	Description of Goods	HSN/SAC	Qty
1	7605 - Stationery - other - Whitner Pen - NA - nos	9608	10
2	7563 - Stationery - other - Pencil - NA - boxes	4421	3
3	7593 - Stationery - other - Stapler - other - nos	9608	3
4	7544 - Stationery - other - Marker - NA - nos	9608	12
5	7512 - Stationery - other - CD Marker - NA - nos	9608	12
6	7529 - Stationery - other - File Folders - NA - nos		24
7	7538 - Stationery - other - L - File Folders - NA - nos		21
8	7505 - Stationery - other - Binder Clips - other - boxes	8305	12
9	7505 - Stationery - other - Binder Clips - other - boxes	8305	12
10	7505 - Stationery - other - Binder Clips - other - boxes	8305	12
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD WITH [illegible]
Inward No 15716 Dt. 16/4/21
MRN No: 91213 Dt.
Received By: Sign
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★
INWARD
No: 41176
Date: 17/4
Sign:

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

Invoice No.	16938
Invoice Date.	16-04-2021
PO No.	76401
PO Date.	15-04-2021
Req ID	65380
Req Date	14-04-2021
Loc Req No	183580

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7605 - Stationery - other - Whitner Pen - NA - nos	9608	10	21.00	210.00	18	37.80
2	7563 - Stationery - other - Pencil - NA - boxes	4421	3	42.00	126.00	12	15.12
3	7593 - Stationery - other - Stapler - other - nos	9608	3	195.00	585.00	18	105.30
4	7544 - Stationery - other - Marker - NA - nos	9608	12	16.00	192.00	12	23.04
5	7512 - Stationery - other - CD Marker - NA - nos	9608	12	18.90	226.80	12	27.22
6	7529 - Stationery - other - File Folders - NA - nos Blue		24	5.50	132.00	18	23.76
7	7538 - Stationery - other - L - File Folders - NA - nos		21	8.40	176.40	18	31.76
8	7505 - Stationery - other - Binder Clips - other - Small	8305	12	20.00	240.00	18	43.20
9	7505 - Stationery - other - Binder Clips - other - Medium	8305	12	20.00	240.00	18	43.20
10	7505 - Stationery - other - Binder Clips - other - Large	8305	12	20.00	240.00	18	43.20
11							
12							
13							
14							
15							

INWARD WITH TIME:
Inward No 15716 Dt: 16/4/21
MRN No: Dt:
Received By: Sign
SILVER OAK VILLAS LLP

IGST	CGST	SGST				
	196.80	196.80	Total Taxable Amount	2,368.20		393.60
			Total Invoice Amount	2,761.79		

Rupees : Two Thousand Seven Hundred Sixty One and Paise Seventy Nine Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction