PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	27-04-21	Prepared by:	BHAVANI
PO/WO no.	76458	PO / WO Date.	17-04-21
Supplier Name	SSLLP	PO/WO amount	4,623
Firm/Company	NE	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1	17026	20/4/21	4,623
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,623

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	14579	20/4/21	91468	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,623
Amount E – PO / WO value:	4,623
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below~~)
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	03/5/21

Remarks: Incentive Rs- 20/-

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Bavani	PSL					
Date	27/4/21	27/4					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	Invoice No.	17026
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	20-04-2021
	PO No.	76458
	PO Date.	17-04-2021
	Req ID	65449
GSTIN : 36AAHFN0766F1ZA	Req Date	17-04-2021
	Loc Req No	175261

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4009 - Consumables - Coconut Broom - other - nos	9603	30	15.75	472.50	0	0.00
2	4003 - Consumables - Bombay Broom - Big - nos	9603	10	63.00	630.00	0	0.00
3	4005 - Consumables - Broom with stick - NA - nos		5	115.00	575.00	18	103.50
4	6023 - Miscellaneous - GI- Bucket - other - nos	8431	3	125.00	375.00	18	67.50
5	4006 - Consumables - Bucket - other - nos	7310	6	231.00	1,386.00	18	249.48
6	4022 - Consumables - Dettol - NA - nos	3401	2	84.00	168.00	18	30.24
7	4001 - Consumables - Air Freshner - NA - nos Room Freshners	3307	5	80.00	400.00	18	72.00
8	4098 - Consumables - Dust pan - NA - nos		5	16.80	84.00	12	10.08
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
	266.40	266.40	Total Taxable Amount	4,090.50	532.80
			Total Invoice Amount	4,623.30	

Rupees : Four Thousand Six Hundred Twenty Three and Paise Thirty Only.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 76781 Date 21/4

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 19-04-2021 13:08:48 O

76458
16.04.21 1:10:44

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP	**Doc No**	76458	175261
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	17-04-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	17-04-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4009 - Consumables - Coconut Broom - other - nos	30.00	15.75	0.00	0.00	472.50
2	4003 - Consumables - Bombay Broom - Big - nos	10.00	63.00	0.00	0.00	630.00
3	4005 - Consumables - Broom with stick - NA - nos	5.00	115.00	0.00	18.00	678.50
4	6023 - Miscellaneous - GI- Bucket - other - nos	3.00	125.00	0.00	18.00	442.50
5	4006 - Consumables - Bucket - other - nos	6.00	231.00	0.00	18.00	1,635.48
6	4022 - Consumables - Dettol - NA - nos	2.00	84.00	0.00	18.00	198.24
7	4001 - Consumables - Air Freshner - NA - nos *Room Freshners*	5.00	80.00	0.00	18.00	472.00
8	4098 - Consumables - Dust pan - NA - nos	5.00	16.80	0.00	12.00	94.08
					Total Order Value . . .	**4,623.30**

Rupees : Four Thousand Six Hundred Twenty Three and Paise Thirty Only.

Terms and Conditions :-

Specification / Brand	All material as per the brand of amazon
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office use purpose.
Completion Date	NA

For ***Nilgiri Estates***

Authorised Signatory

19/04/2021

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Purchase Order

 19-04-2021 13:08:48 Original / Office Copy / Purchase Div.Copy

Measurment NA

Security Nil

Remarks

For ***Nilgiri Estates***

Authorised Signatory

Name : 19/04/2021

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	17-04-2021
Site & Phase :	NILGIRI ESTATE	Time:	12:30
Supplier		Req. No.	175261
Material required before date:	Urgent	ID No.	65449

No	Description	Size	Quantity	Units	Inward No	Date
1	Coconut Broom	STD	30	No's		
3	Bombay Brooms	BIG	10	No's		
4	Ceiling Brooms	STD	05	No's		
5	Steel Buckets	STD	03	No's		
6	Plastic Buckets	STD	06	No's		
7	Dettol 76458	STD	02	No's		
8	Air Freshner	STD	05	No's		
9	Dust Pan	STD	05	No's		
10						

Remarks: -For site use purpose

Prepared By	Akheel	Approved by	
Sign.& Date	17-04-2021	Sign. & Date	

Certified by:
Project Manager
Nilgiri Estates

Note: On receipt of material at site write inward number and date in last 2 columns.

Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	14579
Nilgiri Estates	DC Date.	20-04-2021
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	76458
	PO Date.	17-04-2021
	Req ID	65449
	Req Date	17-04-2021
GSTIN : 36AAHFN0766F1ZA	Loc Req No	175261

	Description of Goods	HSN/SAC	Qty
1	4009 - Consumables - Coconut Broom - other - nos	9603	30
2	4003 - Consumables - Bombay Broom - Big - nos	9603	10
3	4005 - Consumables - Broom with stick - NA - nos		5
4	6023 - Miscellaneous - GI- Bucket - other - nos	8431	3
5	4006 - Consumables - Bucket - other - nos	7310	6
6	4022 - Consumables - Dettol - NA - nos	3401	2
7	4001 - Consumables - Air Freshner - NA - nos	3307	5
8	4098 - Consumables - Dust pan - NA - nos		5
9			
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19			
20			
21	INWARD		
22	Inward No: 22583 Dt: 20/4/21		
23	MRN No: 91468 Dt: 24/4/21		
24	Received By: Sign		
25	Ashok		
26	Nilgiri Estates		
27			
28			
29			
30			

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 71356 Date: 27/4 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	17026
Nilgiri Estates		Invoice Date.	20-04-2021
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad		PO No.	76458
		PO Date.	17-04-2021
		Req ID	65449
GSTIN : 36AAHFN0766F1ZA		Req Date	17-04-2021
		Loc Req No	175261

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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3	4005 - Consumables - Broom with stick - NA - nos		5	115.00	575.00	18	103.50
4	6023 - Miscellaneous - GI- Bucket - other - nos	8431	3	125.00	375.00	18	67.50
5	4006 - Consumables - Bucket - other - nos	7310	6	231.00	1,386.00	18	249.48
6	4022 - Consumables - Dettol - NA - nos	3401	2	84.00	168.00	18	30.24
7	4001 - Consumables - Air Freshner - NA - nos	3307	5	80.00	400.00	18	72.00
	Room Freshners						
8	4098 - Consumables - Dust pan - NA - nos		5	16.80	84.00	12	10.08
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 22583 Dt: 20/4/21
MRN No: 91468 Dt: 24/4/21
Received By: Ashok Sign
Nilgiri Estates

IGST	CGST	SGST			
			Total Taxable Amount	4,090.50	532.80
	266.40	266.40	Total Invoice Amount	4,623.30	

Rupees : Four Thousand Six Hundred Twenty Three and Paise Thirty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction