PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	27-04-21	Prepared by:	BHAVANI
PO/WO no.	76426	PO / WO Date.	16-04-21
Supplier Name	SSLLP	PO/WO amount	771.84
Firm/Company	NE	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1	17028	20-4-21	771.84
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			771.84

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	14581	20-4-21	91467	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :_Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	771.84
Amount E – PO / WO value:	771.84
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____ / ☑ No
Payment – due date	03/5/21
Remarks: Incentive Rs- 20/-	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	27 APR 2021				
Date	27/4/21	27/4					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

ORIGINAL INVOICE

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	17028
Nilgiri Estates		Invoice Date.	20-04-2021
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad		PO No.	76426
		PO Date.	16-04-2021
		Req ID	65412
GSTIN :	36AAHFN0766F1ZA	Req Date	16-04-2021
		Loc Req No	175254

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4108 - Consumables - Water Bottle - NA - Nos		6	52.00	312.00	18	56.16
2	7560 - Stationery - other - Pen - NA - nos Red	9608	20	3.50	70.00	12	8.40
3	7560 - Stationery - other - Pen - NA - nos Blue	9608	30	3.50	105.00	12	12.60
4	7592 - Stationery - other - stamp pad - NA - nos	9612	4	44.00	176.00	18	31.68
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	663.00	108.84
	54.42	54.42	Total Invoice Amount	771.84	

Rupees : Seven Hundred Seventy One and Paise Eighty Four Only.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 76778
Date 21/4
Sign

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 16-04-2021 15:07:52

76426
16.04.21 1:10:44

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP	**Doc No**	76426	175254
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	16-04-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	16-04-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4108 - Consumables - Water Bottle - NA - Nos	6.00	52.00	0.00	18.00	368.16
2	7560 - Stationery - other - Pen - NA - nos *Red*	20.00	3.50	0.00	12.00	78.40
3	7560 - Stationery - other - Pen - NA - nos *Blue*	30.00	3.50	0.00	12.00	117.60
4	7592 - Stationery - other - stamp pad - NA - nos	4.00	44.00	0.00	18.00	207.68
	Total Order Value . . .					**771.84**

Rupees : Seven Hundred Seventy One and Paise Eighty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
enality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Nilgiri Estates***

Authorised Signatory

19/04/2021

Name : ____________

Contact ...

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	16-04-2021
Site & Phase :	NILGIRI ESTATE	Time:	01:00
Supplier		Req. No.	175254
Material required before date:	Urgent	ID No.	65412

No	Description	Size	Quantity	Units	Inward No	Date
1	Water bottles	STD	06			
3	Red Pens	STD	20			
4	Blue pens	STD	30			
5	Stamp Pads	STD	05			
6						
7						
8						
9						
10						
11						

Remarks: -

Prepared By	Akheel	Approved by	
Sign.& Date	16-04-2021	Sign. & Date	

19 APR 2021

Certified by:

Project Manager
Nilgiri Estates

Note: On receipt of material at site write inward number and date in last 2 columns.

Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	14581
Nilgiri Estates	DC Date.	20-04-2021
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	76426
	PO Date.	16-04-2021
	Req ID	65412
GSTIN : 36AAHFN0766F1ZA	Req Date	16-04-2021
	Loc Req No	175254

	Description of Goods	HSN/SAC	Qty
1	4108 - Consumables - Water Bottle - NA - Nos		6
2	7560 - Stationery - other - Pen - NA - nos	9608	20
3	7560 - Stationery - other - Pen - NA - nos	9608	30
4	7592 - Stationery - other - stamp pad - NA - nos	9612	4
5			
6			
7			
8			
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10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20	INWARD		
21	Inward No: 22384 Dt: 20/4/21		
22	MRN No: 91467 Dt: 24/4/21		
23	Received By: Sign.		
24	Ashish		
25	Nilgiri Estates		
26			
27			
28			
29			
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD No: 71357 Date: 27/4

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	17028
Nilgiri Estates		Invoice Date.	20-04-2021
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad		PO No.	76426
		PO Date.	16-04-2021
		Req ID	65412
GSTIN :	36AAHFN0766F1ZA	Req Date	16-04-2021
		Loc Req No	175254

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4108 - Consumables - Water Bottle - NA - Nos		6	52.00	312.00	18	56.16
2	7560 - Stationery - other - Pen - NA - nos	9608	20	3.50	70.00	12	8.40
	Red						
3	7560 - Stationery - other - Pen - NA - nos	9608	30	3.50	105.00	12	12.60
	Blue						
4	7592 - Stationery - other - stamp pad - NA - nos	9612	4	44.00	176.00	18	31.68
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 22584 Dt: 20/4/21
MRN No: 91467 Dt: 24/4/21
Received By: Ashish Sign:
Nilgiri Estates

IGST	CGST	SGST			
			Total Taxable Amount	663.00	108.84
	54.42	54.42	Total Invoice Amount	771.84	

Rupees : Seven Hundred Seventy One and Paise Eighty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction