

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 23/4/21		Prepared by: MOUNIKA	
PO/WO no. 76582		PO / WO Date. 20/4/21	
Supplier Name vivid world		PO/WO amount 271.40/-	
Firm/Company MPR		Project Ho	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	2062	20/4/21	271.40/-
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			271.40/-
Sl. No.	DC No	DC. Date	MRN No.
1.	/	/	/
2.	/	/	/
3.	/	/	/
4.			
DC matches MRN			
☐ Yes ☐ No			
☐ Yes ☐ No			
☐ Yes ☐ No			
☐ Yes ☐ No			
Amount B –Other Credits :			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			271.40/-
Amount E – PO / WO value:			271.40/-
Amount F – Difference (A – E):			—
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved — within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ____/- ☐ No	
Payment – due date		21.3.2020 23/4/20	
Remarks: Incentive Rs 20/-			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	9/10		
Date	23/4		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2062					Transport Mode :						
Invoice Date : 20/04/2021					Vehicle Number :						
Reverse Charge (Y/N) :					Date of Supply :						
State : TELANGANA		Code		36							
Bill to Party					Ship to Party						
Address: M/S. MODI PROPERTIES PVT LTD, 5-4-187/3&4, 2 ND FLOOR, SOHAM MANSION, MG ROAD , SECBAD-33					GATE PASS NO: 2874						
GST: 36AABCM4761E1ZM..					GSTIN :						
State : TELANGANA			Co de		State :					Code	
Product Description	HSN Code	U O M	Qty	Rate	Amount	TAXABLE VALUE	CGST		SGST		TOTAL
							RATE	AMT	RATE	AMT	
HP 12A LASER TONER REFILLING	3707		01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40
					230.00	41.40					271.40
											230.00
RS. TWO HUNDRED SEVENTY ONE AND FORTY PAISE ONLY.... (RS.271.40)					ADD CGST 9%					20.70	
					ADD SGST 9%					20.70	
					Total Amount After Tax					271.40	
					GST on Reverse Charge						
Bank Details										Certified that the particulars given above are true and correct	
Bank Name : INDIAN BANK										For VIVID WORLD	
Branch : Narayanguda Branch										Narayana guda	
Bank A/C : 406746378										Authorized Signatory	
Bank IFSC : IDIB000N015					Common Seal						

Purchase Order

Page(s) 1 Of 1

22-04-2021 11:41:53



76582

16.04.21 1:10:46

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No	76582	182793
Doc Date	20-04-2021	
Quote No	Nil	
Quote Date	22-04-2021	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos 12A refilling	1.00	230.00	0.00	18.00	271.40
Total Order Value . . .					271.40

Rupees : Two Hundred Seventy One and Paise Fourty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for site Aruna purpose
Completion Date	nill
Measurment	Nil
Security	Nil
Remarks	.

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Vivid World**Name : 

Name : _____

Date : ____/____/____

Contact :-

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		20-04-21	
Site & Phase :		Head office		Time:			
Supplier				Req. No.		182793	
Material required before date:					ID No.		65609 65609
No	Description	Size	Quantity	Units	Inward No	Date	
1	12A Refilling		1	No			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: This is for Aruna printer							
Prepared By		K.Lakshmi Durga		Approved by			
Sign. & Date		20-4-21		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

