PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23/04/2021	Prepared by:	T.D. Murthy
PO/WO no.	75997	PO / WO Date.	29/03/2021
Supplier Name	Purnima Mosaic Tiles	PO/WO amount	Rs. 1,88,800/-
Firm/Company	GV Reserch Centers PVT LTD	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1672	10/04/2021	Rs. 94,400/-
2.	-	-	-
3.	-	-	-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 94,400/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1075	08/04/2021	91079	□ Yes □ No
2.	1085	09/04/2021	91082	□ Yes □ No
3.	1088	10/04/2021	91146	□ Yes □ No
4.	1086	09/04/2021	91147	□ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 94,400/-
Amount E – PO / WO value:	Rs. 1,88,800/-
Amount F – Difference (A – E):	Rs. -94,400/-

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (exp~~lained below)
Excess / short material received	~~□ Approved –~~ within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. 94,400/- □ No
Payment – due date	**24/04/2021**

Remarks: **Please check advance and release the balance payment.** Part Bill received.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	23/4/2021						

APPROVED
23 APR 2021
MINISH PARIKH

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE
~~CASH~~ / CREDIT

State code: 36

Mobile : 9849195298

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401. D.C.No - 1075, 1085, 1086, 1088

To, G.V. Reserch Centers Pvt. Ltd.
Innopolis. Genome Valley. P.O.No - 75997
GST No: - 36AAHCG4562D1ZP.

No. 1672

Date 10/04/21

S.No.	PARTICULARS	QTY.	Rate	Amount Rs.	P.
1	KERB STONE - 24" x 16" x 110mm	125			
2	" " "	125			
3	" " "	125			
4	" " "	125			
		500 No	160/-	80,000	00
			Total	80,000	00
		SGST	~~Total~~ 9%	7200	00
	GST No.36AEPPP5661P1ZI	CGST	~~VAT@~~ 9%	7200	-
	TIN:36593591244		G. Total	94,400	00

Rs 94,400/-

MODI PROPERTIES PVT. LTD. *SEC'BAD* INWARD No: Date: Sign:

MODI PROPERTIES PVT. LTD. *SEC'BAD* INWARD No. 79909 Date 23/4 Sign

For PURNIMA MOSAIC TILES

Receiver's Signature

(1)

DELIVERY CHALLAN Mobile : 9849195298

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401. (T. S.)

To, GVRC.
TURKA PALLY. HYD.
P-O-NO - 75997

No. 1075

Date 08/04/21

Please receive the undermentioned Material in good Condition

S.No.	PARTICULARS	HSN Code	Qty.	Rate
(1)	KERB STONE 24" x 16" x 110mm		125 No	
	DCM TS-12 UC-3212			

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No: 41289 Date: 21/4 Sign:

INWARD
Inward No: 2797 Dt. 8/4/21
MRN No: 91079 Dt: 9/4/21
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

GST No. : 36AEPPP5661P1ZI

9502211011

Receiver's Signature 9440419149 - MALIKKARJN.

For PURNIMA MOSAIC TILES

(2)

DELIVERY CHALLAN Mobile : 9849195298

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401. (T. S.)

To, GVRC
TURKAPALLY HYD.
P.O.No - 75997

No. 1085

Date 9/4/21

Please receive the undermentioned Material in good Condition

S.No.	PARTICULARS	HSN Code	Qty.	Rate
1	KERB STONE 24"x16"x110mm MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 41200 Date: 17/4 Sign: DCM TS-12 UC-3212		125 No	
	GST No. : 36AEPPP5661P1ZI			

INWARD
Inward No: 2798 Dt. 9/4/21
MRN No: 91082 Dt: 9/4/21
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

For PURNIMA MOSAIC TILES

Receiver's Signature

(1x)

DELIVERY CHALLAN Mobile : 9849195298

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401. (T. S.)

To, GVRC
TURKAPALLY
P.O. No - 75997

No. 1088

Date 10/04/21

Please receive the undermentioned Material in good Condition

S.No.	PARTICULARS	HSN Code	Qty.	Rate
1	KERB STONE 24" x 16" x 110 MM		125 No	
	MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 41913 Date: 19/4 Sign:			
	DCM TS.12 UC-3212			
		INWARD Inward No. 2803 Dt: 10/4/21 MRN No. 9146 Dt: 12/4/21 Received By: Sign: GVV. RESEARCH CENTERS PVT. LTD.		
	GST No. : 36AEPPP5661P1ZI			

For PURNIMA MOSAIC TILES

Receiver's Signature

3

DELIVERY CHALLAN Mobile : 9849195298

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401. (T. S.)

To, G.V.R.C
TURKAPALLY HYD.
P.O.No - 75997

No. 1086

Date 9/4/21

Please receive the undermentioned material in good Condition

S.No.	PARTICULARS	SN Code	Qty.	Rate
1	KERB STONE 24"x16"x110 mm		125 Nos	
	DCM TS-12 UC-3212			

INWARD
Inward No. 2804 Dt. 9/4/21
GRN No. 91147 Dt. 12/4/21
Received By Sign.
G.V. RESEARCH CENTERS PVT. LTD.

GST No. : 36AEPPP5661P1Z

For PURNIMA MOSAIC TILES

Receiver's Signature

Purchase Order

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75997

24.03.21 11:13:32

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-
G S T No. : 36AAHCG4562D1ZP

Supplier Details				
Purnima Mosaic Tiles		**Doc No**	75997	163418
Sy.No. 843/A, Near Check Post, Medchal, R.R.Dist. 501 401		**Doc Date**	29-03-2021	
		Quote No	Nil	
GSTIN 36AEPPP5661P1ZI	NA	**Quote Date**	27-09-2019	
27531972	9849195298	**SupplyType**	Supply	

Kind Attn : Bharat Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1042 - Building material - Curb Stone - NA - nos *24" x 16" x 110mm* Bal. 50%	1,000.00	160.00	0.00	18.00	188,800.00
					Total Order Value . . .	**188,800.00**

Rupees : One Lakh(s) Eighty Eight Thousand Eight Hundred Only.

Terms and Conditions :-

Specification / Brand	Above sizes and rates approved by M.D. dt. 27/09/2019.
Payment Terms	50% as advance & balance 50% on delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Within 4days
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Rs. 94,400/- to be pay vide cheque no. , dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for laying along eastern and northern roads purpose.
Completion Date	Work to be completed in 4days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

Part Bill received of Rs. 94,400/-
Bill no: 1672 and Bal. Bill
10/4/21
of Rs. 94,400/- to be received.
3/4/21.

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Purnima Mosaic Tiles*

Name : ____________

Date : __/__/____

Requisition Form

ompany Name	GVRC	Date.	24.03.2021
e & Phase	INNOPOLIS	Time:	11 15
pplier		Req. No.	163418
aterial required before date	urgent	ID No.	64936

o	Description	Size	Quantity	Units	Inward No	Date
	Curb stone	600mmx400mmx110mm	1000	Nos		
	75997					

emarks For laying along eastern and northern roads purpose

repared By	MOUNIKA	Approved by	VENKATESH.G
ign & Date	24.03.2021	Sign. & Date	24.03.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

25 MAR
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
25 MAR 2021
G. Venkatesh
Project Manager

APPROVED BY
Project Manager

Circular no. **841(E)** Date: 27.09.2018

Sub: Revised guideline rates for pavers and mosaic tiles

Sl. No	Description	Material cost (in Rs)	Laying charges (in Rs)	Transportation Loading & unloading	Units
1.	50 mm interlocking pavers, triex type, including material transport laying, wastage, etc.,(with labour/without labour)	28	10	6	Per sft.
2.	Checkered tiles / footpath tiles. 18 to 20 mm thick 10' x 10" including material, transport, laying, wastage etc.	14	10	4	Per sft.
3.	Grey Mosaic tiles. 18 to 20 mm thick, 10"x10", including material, transport, laying polishing wastage etc.	17	10	4	Per sft
4.	White Mosaic tiles, 18 to 20 mm thick, 10" x 10", including material, transport, laying, polishing wastage, etc.	19	10	4	Per sft
5.	2 coats polishing of masaic tiles with acid wash and cleaning	8.50	NA	NA	Per sft
6.	Final coat of polish with acid wash and cleaning for marble and mosaic	5.00	NA	NA	Per sft
7.	Tiles made from rubber mould 20 mm thickness for portico, size about 13"x13" with glossy coat	23	10	4	Per sft
8.	Pavers made from rubber mould 75 to 80 mm thickness with/without glossy coat – Zigzag	32	10	8	Per sft
9.	Pavers made from rubber mould 55 mm thick 4"x 8" paver with 20% half size pavers of 4" x 4"	28	10	8	Per sft
10.	Curb stone made from rubber mould: 12"x 8"x 60 mm 12"x 12"x 100 mm 24"x 16"x 110 mm	 37 68 130	NA	 5 9 30	Per piece
11.	Roof tiles including material cost, laying & transportation	82/-	NA	NA	Per sft
12.	Wall cladding tiles with laticrate including material cost, laying & transportation	103/-	NA	NA	Per sft

Notes:

1. All rates include laying, fixing, polishing, wastage, transportation, lifting, etc.
2. Payment must be made on measurement of completed work.
3. GST extra.
4. Pay 50% at time of releasing PO/WO and balance on completing work.
5. These rates are applicable for works that have not yet started.
6. For outstation sites like AGH 10% can be given on the above guideline rates.

Soham Modi