

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 29/4/21		Prepared by: HEMENDRA	
PO/WO no. 76656		PO / WO Date. 23/4/21	
Supplier Name: Pratul Sanidary		PO/WO amount: 29,131/-	
Firm/Company: S.S.L.P.		Project: S.S.L.P.	
Sl. No.	Bill No.	Bill Date	Bill amount
1	101	28/4/21	29,131/-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges): 29,131/-			
Sl. No.	DC No.	DC. Date	MRN No.
1.	101	28/4/21	91617
2.			
3.			
☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No			
Amount B - Other Credits : Transportation charges			
Amount C - Other Debits :			
Amount D (D=A+B-C) - Amount to be credited to the supplier:			
Amount E - PO / WO value: 29,131/-			
Amount F - Difference (A - E): GST-18% 29,131/-			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved - within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. ___/- ☒ No	
Payment - due date		6/4/21	
Remarks: 2 bills 2021			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			29 APR 2021
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)

Cherlapally

Charles Manager

Purchase Order

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23-04-2021 2:49:54 PM



76656

16.04.21 1:14:52

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

Doc No	76656	168609
Doc Date	23-04-2021	
Quote No	Nil	
Quote Date	23-04-2021	
SupplyType	Supply	

GSTIN 36ACWPG864A1ZG 40077300
65526886. 9849624797

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7047 - Plumbing - CP - Waste coupling - 1/2 thread - nos	24.00	275.00	25.00	18.00	5,841.00
2 7040 - Plumbing - CP - Sq. jali with hole - 6 In x6 In - nos	50.00	179.00	35.00	18.00	6,864.65
3 7028 - Plumbing - CP - Extension Nipple - other - nos 1 1/2"	100.00	90.00	20.00	18.00	8,496.00
4 7026 - Plumbing - CP - Extension Nipple - 1/2 In - nos 1"	70.00	60.00	20.00	18.00	3,964.80
5 10048 - Plumbing - PVC - PVC Connection - 18 in - nos	60.00	70.00	20.00	18.00	3,964.80
Total Order Value . . .					29,131.25
Rupees : Twenty Nine Thousand One Hundred Thirty One and Paise Twenty Five Only.					

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Extra.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : 

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		20.04.2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		04:00	
Supplier				Req. No.		168609	
Material required before date:				ID No.		65616	
No	Description	Size	Quantity	Units	Inward No	Date	
1	CP- Wall Mixture		25	nos			
2	CP- Long Body		15	nos			
3	CP-Short Body		10	nos			
4	CP-Pillar Cock		20	nos			
5	CP-Angle Cock		80	nos			
6	CP-Wash Basin Waste Coupling		24	nos			
7	Health Faucet		30	nos			
8	CP Jail with Hole		50	nos			
9	Extension Nipple	1 1/2	100	nos			
10	Extension Nipple	1/2	70	nos			
11	PVC Connection	18"	60	nos			
Remarks: For Stock Maintenance Purpose							
Prepared By		BHAVANI				APPROVED BY	
Sign. & Date		20.4.2021		Sign. & Date		21 APR 2021	

Note: On receipt of material at site write inward number and date in last 2 columns.


SOHAM MODI
 MANAGING DIRECTOR