

PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:		28/4/21		Prepared by:		HEMENDRA	
PO/WO no.		76702		PO / WO Date.		24/4/21	
Supplier Name		Anisha Associates		PO/WO amount		15,812/-	
Firm/Company		S.S.L.P		Project		SHIP	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	16	27/4/21		16,520/-			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						16,520/-	
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.	11	26/4/21	91546	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.	12	27/4/21	91577	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B –Other Credits :_Transportation charges						+ GST 708/-	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						16,520/-	
Amount E – PO / WO value:						15,812/-	
Amount F – Difference (A – E): GST-18%						708/-	
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)				
Is difference between PO / Bill acceptable?			<input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)				
Excess / short material received			<input type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)				
Close PO / W?O			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)				
Advance paid / PDC given (deduct when paying)			<input type="checkbox"/> Yes – Rs. /- <input checked="" type="checkbox"/> No				
Payment – due date			4/5/21				
Remarks: Duplicate B 20							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>[Signature]</i>						
Date			29 APR 2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs 10,000/- 7. MD to approve all bills above 1,00,000/-

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ANISHA ASSOCIATES



AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

No. 3-6-98, Vasavi Towers, West Marredpally Main Road, Secunderabad - 500 026.

☎ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer /
To M/s Summit Sales LLP.
CST: 36ACQFS2044
CIZ7.
MG. Rd Secbad.

No. **016** Date: 27/04/2024
Your order No. 76702 Date: 24/4/2021
Our D.C. No. 012/011 Date: 27/4/2024
Documents Sent through _____

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT	
					Rs.	Ps.
1	Rooff S.T.A. ✓ Trans port.	20kg	20	670.00	13400	00
						600 00
					Total Taxable	14000 00
					CGST @ 9%	1260 00
					SGTS @ 9%	1260 00
					IGST @	1
					TOTAL	16520 00

Stamp: INWARD No. 80000 Date: 27/4/24 Sign: 2

Stamp: INWARD Inward No: 27/4/24 MRN No: Received By: Sign: SUMMIT SALES LLP

Rupees Sixteen thousand five hundred & twenty only

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

[Signature]
For Anisha Associates



DELIVERY CHALLAN



ANISHA ASSOCIATES

**AUTHORISED DISTRIBUTORS : DR FIXIT, ROFF, FOSROC,
MYK & CERA CHEM CONSTRUCTION CHEMICALS**

**No. 3-6-98, Vasavi Towers, West Marredpally Main Road,
Secunderabad - 500 026. ☎ : 040-48509804, Mob : 9246589804**

E-mail : anishaassociates68@gmail.com

No. **012**

Date : **27/4/21**

To: **M/s Summit Sales LLP.**

GST: 36ACQFS 2044 CI 27

S.No.	DESCRIPTION	Packing	Quantity
	<p>P.O. NO: 76702</p> <p>↳ RoFF S.P.A. ✓</p>	20kg	15 Nos ✓

INWARD

Inward No: **16269** Date: **28/4/21**

MRN No: **91572** Date: **27/4/21**

Received By: _____

SUMMIT SALES LLP

GSTIN : 36ABTPV3594Q1Z8

For ANISHA ASSOCIATES

Customer Signature

[Handwritten Signature]



DELIVERY CHALLAN



ANISHA ASSOCIATES

AUTHORISED DISTRIBUTORS : DR FIXIT, ROFF, FOSROC,
MYK & CERA CHEM CONSTRUCTION CHEMICALS

No. 3-6-98, Vasavi Towers, West Marredpally Main Road,
Secunderabad - 500 026. ☎ : 040-48509804, Mob : 9246589804

E-mail : anishaassociates68@gmail.com

No.

011

Date

26/4/2021

To

M/s Summit Sales LLP

PO No: 76702 E dt: 24/04/2021

S.No.	DESCRIPTION	Packing	Quantity
1)	RoFF S.T.A	20kg	05 nos ✓



INWARD

Invoice No: 16262 Dt: 26/4/21

MRN No: 91546 Dt: 27/4/21

Received By: [Signature] Sign: [Signature]

SUMMIT SALES LLP

GSTIN : 36ABTPV3594Q1Z8

05 nos

Customer Signature

Certified by [Signature]

Stores Manager

For ANISHA ASSOCIATES

P. Sadashiva

Purchase Order

Page(s) 1 Of 1

24-04-2021 2:22:25 PM



76702

16.04.21 1:14:53

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Anisha Associates
No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.

GSTIN 36ABTPV3594Q1Z8 NA
66209804 9246589804

Doc No	76702	168618
Doc Date	24-04-2021	
Quote No	Nil	
Quote Date	24-04-2021	
SupplyType	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3165 - Chemicals - R0ff Stone Tile Adhesive - 25 - Kgs	20.00	670.00	0.00	18.00	15,812.00
Total Order Value . . .					15,812.00

Rupees : Fifteen Thousand Eight Hundred Twelve Only.

Terms and Conditions :-

Specification / As per details given in the quotation.
Payment Terms On complete delivery of all maerials only.
Tax Inclusive of all GST taxes
Delivery Date Next Day.
Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra
Penalty For Delay Nil
Transportation Extra.
Warranty Nil
Advance Paid Nil
Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain purpose.
Completion Date Nil
Measurment Nil
Security Nil
Remarks Nil

For **Summit Sales LLP**
Authorised Signatory

Name : _____

[Signature]
26/04/2021

Accepted the above Terms And Conditions

For **Anisha Associates**

Name : _____

Date : ___/___/___

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:	20.04.2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:	04:00	
Supplier				Req. No.	168618	
Material required before date:			ID No.		65634	
No	Description	Size	Quantity	Units	Inward No	Date
1	Measuring Tape 76701	5mts	10	nos		
2	Tile Grout Silk 76700		70	nos		
3	Tile Grout White		70	nos		
4	Tile Adhesive (Roff Brand) 76702	20kgs	20	bags		
5	Hold Fast		100	kg		
6						
7						
8						
9						
10						
11						
Remarks: For Stock Maintenance Purpose						
Prepared By		BHAVANI				
Sign. & Date		20.4.2021		Sign. & Date		

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APPROVED BY
22 APR 2021
SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.