PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/4/21	Prepared by:	Prabhakar
PO/WO no.	76184	PO / WO Date.	6/4/21
Supplier Name	Sumit Labs LLP	PO/WO amount	904.01
Firm/Company	Vista Homes	Project	Vista Homes
Sl. No.	Bill No.	Bill Date	Bill amount
	17089	23/4/21	163.52
Amount A – Bills total(Excluding Transport & Hamali Charges):			163.52

Sl. No.	DC.No	DC. Date	MRN No.	DC matches MRN
1.	14688	23/4/21	91459	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				

Amount B –Other Credits : Transportation charges/Charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	163.52
Amount E – PO / WO value:	904.01
Amount F – Difference (A – E): GST-18%	741.01

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptabl~~e limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. / ☑ No
Payment – due date	3/5/21

Remarks: — Part Bill —

Incentive Rs 20/-

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		30/4/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	17089
Kapra, Opp to MRR School, Ecil	Invoice Date.	23-04-2021
	PO No.	76184
SY.no.193	PO Date.	06-04-2021
	Req ID	65225
GSTIN : 36AAGFV2068P1ZJ	Req Date	06-04-2021
	Loc Req No	180747

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos	9608	12	5.50	66.00	12	7.92
	Cello Blue						
2	7533 - Stationery - other - Highlighter - NA - nos	9608	4	20.00	80.00	12	9.60
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	146.00	17.52
	8.76	8.76	Total Invoice Amount	163.52	

Rupees : One Hundred Sixty Three and Paise Fifty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD.
INWARD
No. 79924
Date 24/4
9

Purchase Order

06-04-2021 17:09:09 Orig 76184

30.03.21 4:51:32

...any : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

...pplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335531 9618244433

Doc No	76184	180747
Doc Date	06-04-2021	
Quote No	Nil	
Quote Date	06-04-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7560 - Stationery - other - Pen - NA - nos *Cello Blue*	24.00	5.50	0.00	12.00	147.84
2	7560 - Stationery - other - Pen - NA - nos *Cello Black*	12.00	5.50	0.00	12.00	73.92
3	7560 - Stationery - other - Pen - NA - nos *Blue*	12.00	3.50	0.00	12.00	47.04
4	7594 - Stationery - other - Stapler pin - other - boxes *Big*	5.00	19.00	0.00	18.00	112.10
5	7594 - Stationery - other - Stapler pin - other - boxes *Small*	6.00	6.30	0.00	18.00	44.60
6	7512 - Stationery - other - CD Marker - NA - nos	6.00	18.90	0.00	12.00	127.01
7	7533 - Stationery - other - Highlighter - NA - nos	4.00	20.00	0.00	12.00	89.60
8	7514 - Stationery - other - Cello Tape - other - nos	3.00	55.00	0.00	18.00	194.70
9	7528 - Stationery - other - Fevistick - NA - nos	3.00	20.00	0.00	12.00	67.20
					Total Order Value . . .	**904.01**

Rupees : Nine Hundred Four and Paise One Only.

Part Bill
Invoice no: 17689
Date: 23/4/21
Amount: 163.82
Balance recevd

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.

For *Vista Homes*

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________ Name : ____________ Date : __/__/____

Contact

Requisition Form

	Vista Homes	Date:	06.04.21
	Vista Homes	Time:	12:30
		Req. No.	180747
..al required before date:	08.04.2021	ID No.	65225

..o	Description	Size	Quantity	Units	Inward No	Date
1	**Cello Blue pens**		24	No's		
2	**Cello Black Pens**		12	No's		
3	Ordinary Blue Pens		12	No's		
4	Stapler Pins	Big	05	No's		
5	Stapler pin	Small	06	Box		
6	CD Markers		06	No's		
7	Highlighters 76184		04	No's		
8	Cello Tape	Big	03	No's		
9	Fevi stick		03	No's		
0						

Remarks: For Site office purpose.

Prepared By	T.Madhu	Approved by	APR 2021
Sign.& Date	06.04.21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	DC No.	14638
Kapra, Opp to MRR School, Ecil	DC Date.	23-04-2021
	PO No.	76184
SY.no.193	PO Date.	06-04-2021
	Req ID	65225
GSTIN : 36AAGFV2068P1ZJ	Req Date	06-04-2021
	Loc Req No	180747

	Description of Goods	HSN/SAC	Qty
1	7560 - Stationery - other - Pen - NA - nos	9608	12
2	7533 - Stationery - other - Highlighter - NA - nos	9608	4
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 71265
Date: 23/4
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 25892	Dt: 23/4/21
GRN No: 98459	Dt: 24/4/21
Received by:	Sign:
Vista Homes	

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	17089
Kapra, Opp to MRR School, Ecil	Invoice Date.	23-04-2021
	PO No.	76184
SY.no.193	PO Date.	06-04-2021
	Req ID	65225
GSTIN : 36AAGFV2068P1ZJ	Req Date	06-04-2021
	Loc Req No	180747

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos	9608	12	5.50	66.00	12	7.92
	Cello Blue						
2	7533 - Stationery - other - Highlighter - NA - nos	9608	4	20.00	80.00	12	9.60
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	146.00		17.52
	8.76	8.76	Total Invoice Amount	163.52		

Rupees : One Hundred Sixty Three and Paise Fifty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD

Inward No: 25892	Dt: 23/4/21
MRN No: 91459	Dt: 24/4/21
Received By:	Sign:

Vista Homes