PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	03.05.21	Prepared by:	BHAVANI
PO/WO no.	76098	PO / WO Date.	02-04-21
Supplier Name	Global safety solutions	PO/WO amount	1,062
Firm/Company	MCMET	Project	Manilal modi memorial Hospital
Sl. No.	Bill No.	Bill Date	Bill amount
1	1521	10-04-21	945
2			/
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			945/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	1521	10/4/21	91538	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	945
Amount E – PO / WO value:	1,062
Amount F – Difference (A – E): GST-18%	117/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	08-05-21

Remarks: In PO wrongly Entered GST 18%, so it difference is acceptable
→ Incentive RS-20/-

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 04 MAY 2021 MINISH PARIKH				
Date	3/5/21	3/5/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

(DUPLICATE FOR TRANSPORTER)

GLOBAL SAFETY SOLUTIONS
#5-5-48,Ranigunj,
Secunderabad-500003
GSTIN/UIN: 36AAOFG9573A1Z5
State Name : Telangana, Code : 36
E-Mail : gss.infoteam@gmail.com

Buyer
MC Modi Eductional Trust
5-4-187/3 & 4, IInd Floor, MG Road,
Secunderabad-500003
GSTIN/UIN : 36AAATM5488Q2ZO
State Name : Telangana, Code : 36

Invoice No.	Dated
1521	**10-Apr-2021**
Delivery Note	Mode/Terms of Payment
Supplier's Ref.	Other Reference(s)
Buyer's Order No.	Dated
76098-162098	**10-Apr-2021**
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

Sl No	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Cut Resistant Hand Gloves**	61161000	5 %	**20 prs**	45.00	prs		**900.00**
	CGST@2.5%				*2.50*	%		22.50
	SGST@2.5%				*2.50*	%		22.50
	Total			**20 prs**				**₹ 945.00**

INWARD
Inward No: Dt:
MRN No: Dt:
Received By: Sign:
MC MODI EDUCATIONAL TRUST

Amount Chargeable (in words) *E & O.E*
INR Nine Hundred Forty Five Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
61161000	900.00	2.50%	22.50	2.50%	22.50	45.00
Total	**900.00**		**22.50**		**22.50**	**45.00**

Tax Amount (in words) : **INR Forty Five Only**

Company's PAN : **AAOFG9573A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **AXIS BANK**
A/c No. : **919020070179320**
Branch & IFS Code : **MG Road, Secunderabad & UTIB0000068**

for GLOBAL SAFETY SOLUTIONS

Authorised Signatory

This is a Computer Generated Invoice

MODI PROPERTIES PVT. LTD. INWARD No. 80025 Date 28/4 Sign SECBAD

GSTIN : 36AAOFG9573A1Z5 **DELIVERY CHALLAN** ✆ : +91 6281248297
+91 9581228898
+91 9502555088

GLOBAL SAFETY SOLUTIONS

Manufacturers Representatives and Marketers of Industrial and Safety Products.
5-5-48, Ranigunj, Secunderabad - 500 003. T.S.
E-mail : gss.infoteam@gmail.com

To, MC Modi Educational Trust (Modi Properties)

PARTY GSTIN :

No. 1521 Date 10/04/2021

Against your order No. 76098-162098

Date

S. No.	PARTICULARS	QTY.	RATE	HSN CODE	TAX
1)	Cut Resistant hand Gloves	20 Prs	45/-		

INWARD
Inward No: 10204 Dt: 20/4/21
MRN No: 91538 Dt: 26/4/21
Received By: Sign:
MC MODI EDUCATIONAL TRUST

MODI PROPERTIES PVT. LTD. INWARD No. 21416 Date 28/4 Sign. SEC'BAD

Goods once sold will not be taken back or exchanged.
Received the materials in good condition.
Subject to Secunderabad Jurisdiction

For **GLOBAL SAFETY SOLUTIONS**

Signature of Customer.

Purchase Order

76098
30.03.21 4:51:32

 02-04-2021 2:26:18 PM

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

Supplier Details			
Global Safety Solutions 5-5-48, Ranigunj, secunderbad	**Doc No**	76098	162098
	Doc Date	02-04-2021	
	Quote No	Nil	
GSTIN 36AAOFG9573A1Z5	**Quote Date**	02-04-2021	
9502555088/9581228898	**SupplyType**	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4032 - Consumables - Gloves - NA - pairs	20.00	45.00	0.00	18.00	1,062.00
					Total Order Value . . .	**1,062.00**

Rupees : One Thousand Sixty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Manilal Modi Memorial Hospital . Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***MC Modi Educational Trust***

Authorised Signatory

Name : 03/04/2021

Accepted the above Terms And Conditions

For ***Global Safety Solutions***

Name : _____

Date : __/__/____

Requisition Form

Company Name:	MCMET	Date:	01.04.2021
Site & Phase :	Manilal Modi Memorial Hospital	Time:	03:30PM
Supplier		Req. No.	162098
Material required before date:	03.04.2021	ID No.	65128

No	Description	Size	Quantity	Units	Inward No	Date
1	**Cocunut Brooms**		20	No's		
2	**Bombay Brooms (Small)** ~~76097~~		20	No's		
3	**Sponges**		30	No's		
4	**Hand Gloves** 76098		20	No's		
5						
6						
7						
8						
9						
10						

APPROVED 02 APR 2021

Remarks: For site use.

Prepared By	Pushpalatha	Approved by	Madhu
Sign.& Date	01.04.2021	Sign. & Date	01.04.2021

Note: On receipt of material at site write inward number and date in last 2 columns.