PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	04/05/2021	Prepared by:	T.D. Murthy
PO/WO no.	76395	PO / WO Date.	15/04/2021
Supplier Name	Green Belt Services	PO/WO amount	Rs. 54,060/-
Firm/Company	Serene Constructions LLP	Project	Serene Farms
Sl. No.	Bill No.	Bill Date	Bill amount
1.	19	27/04/2021	Rs. 57,717/-
2.	-	-	-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 57,717/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	18	24/04/2021	91523	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 57,717/-
Amount E – PO / WO value:	Rs. 54,060/-
Amount F – Difference (A – E):	Rs. 3,657/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	**08/05/2021**
Remarks: **Transport charges added in above bill.**	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 04 MAY 2021 MANISH PARIKH MANAGER PROCUREMENT				
Date		4/5					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN :36AAUFG2910P1ZT

Composite Scheme

INVOICE

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING,CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. Serene Constructions. LLP.

penkapally — Hyd.

Sl.No. 19 Date: 27/04/2021

D.C.No. 18 Date: 24/4/21

P.O.No. 76395 Date :

S.No.	PARTICULARS	Qty.	Rate	AMOUNT Rs.	Ps.
1	Supply of Friscograss & plants (Goldenduranta)	60Bags 3000 no's		57,717	00
		TOTAL		57,717	00

INWARD No. 79999 Date 27/4

GREEN BELT SERVICES

Bank Name: HDFC Bank

A/c. No.50200055048996

IFSC Code: HDFC0002019

Rupees inwards: Fifty Seven Thousand Seven Hundred seventeen only

For GREEN BELT SERVICES

Authorised Signatory

GSTIN :36AAUFG2910P1ZT **DELIVERY CHALLAN** Cell : 8897895924

Composite Scheme

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. Serene Constructions LLP.
yenkapally. - Hyd.

D.C.No. 18 Date 24/04/2021

P.O.No. 76395 Date : ....

S.No.	PARTICULARS	QUANTITY
1	Frisco grass —	60.Bags
2	Golden duranta -	3,000 no's
3	Transport Extra —	

INWARD

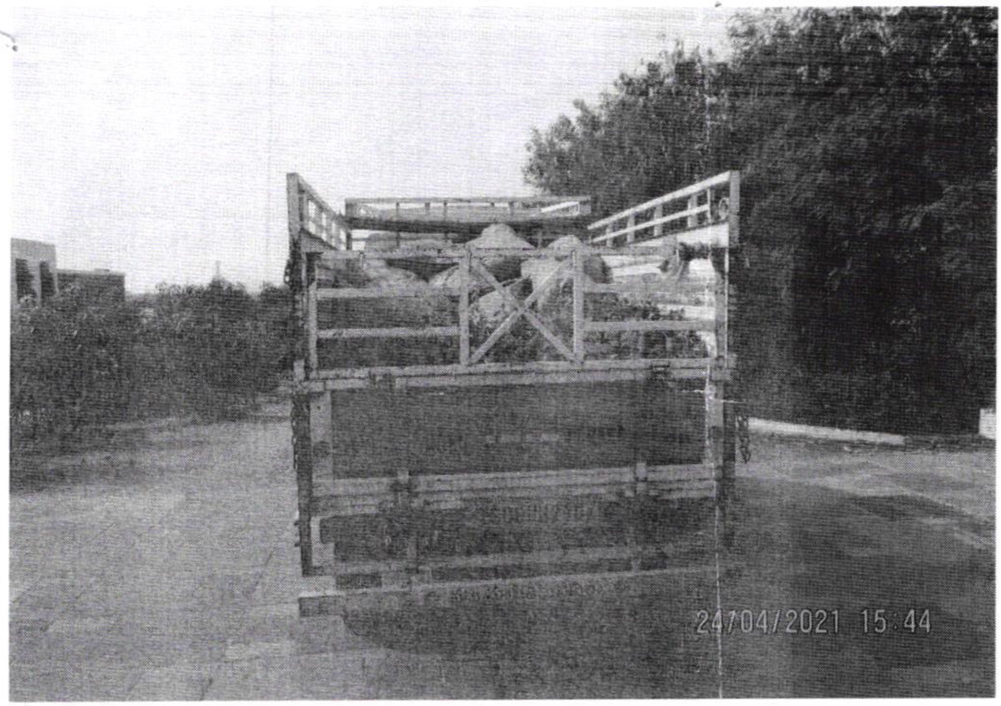
Inward No: 36	Dt: 24/04/21
MRN No: 91523	Dt: 26/04/21
Received By: M. Kiran	Sign: M Kiran

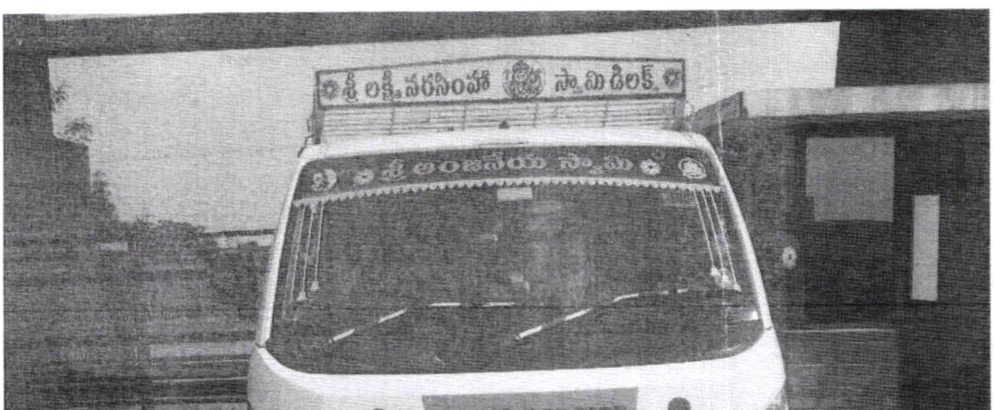
Serene Construction (Hyd) LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 71580
Date 3/5

For GREEN BELT SERVICES

Receivers Signature *Authorised Signatory*


24/04/2021 15:44


GOODS CARRIER
INTRA
24/04/2021 15:44

Purchase Order

Page(s) 1 Of 1   16-04-2021 3:51:51 PM

76395
30.03.21 5:01:54

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Green Belt Services 4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49	**Doc No**	76395	150517
	Doc Date	15-04-2021	
	Quote No	Nil	
GSTIN 36AAUFG2910P1ZT	**Quote Date**	15-04-2021	
8897895924	**SupplyType**	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6096 - Miscellaneous - Grass - NA - Bags *Fescus grass*	60.00	350.00	0.00	6.00	22,260.00
2	6031 - Miscellaneous - Plants - NA - nos *Golden duranta*	3,000.00	10.00	0.00	6.00	31,800.00
				Total Order Value . . .		**54,060.00**

Rupees : Fifty Four Thousand Sixty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Rs.....
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.01,2,25,27,32 purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Serene Constructions LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Green Belt Services***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Serene construction llp	Date:	12-04-21
Site & Phase:	Serene farms	Time:	17:17
Supplier		Req. No.	150517
Material required before date:	15-04-21	ID No.	65375

No	Description	Size	Quantity	Units	Inward No	Date
1	Fescues grass	Std	60	Bags		
2	Golden duranta	Std	3000	Nos		
3						
4	76395					
5						
6						
7						
8						
9						
10						

Remarks: The above materials required for villa NO 01,2,25,27,32 and 15 (Golden duranta each villa 500 nos x 6 villa = 3000nos)

Prepared By	SYED GOLAM SARWAR	Approve by	
Sign. & Date	12-04-21	Sign. & Date	

NOTE: on receipt of material at site write inward number and date in last 2 columns.

APPROVED FOR CONSTRUCTION
1 5 APR 2021
SOHAM MODI
MANAGING DIRECTOR

Estimate/Draft PO

 15-04-2021 11:39:06 AM Original / Office Copy / Purchase Div.Copy

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Green Belt Services	**Doc No**	76395	150517
4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49	**Doc Date**	15-04-2021	
	Quote No	Nil	
GSTIN 36AAUFG2910P1ZT	**Quote Date**	15-04-2021	
8897895924	**SupplyType**	Supply	

Kind Attn : Mr.Ravi Shanker

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Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Within 7 days

Delivery Location Serene Farms
Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503
Phone. ..

Penality For Delay Nil

Transportation Extra.

Warranty Nil

Advance Paid Rs.....

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.01,2,25,27,32 purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

APPROVED FOR CONSTRUCTION
1 5 APR 2021
SOHAM MODI
MANAGING DIRECTOR

For ***Serene Constructions LLP***

Authorised Signatory

Name : ______

Accepted the above Terms And Conditions

For ***Green Belt Services***

Name : ______

Date : __/__/____