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PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	30/4/21	Prepared by:	Prabhakar
PO/WO no.	76642	PO / WO Date.	23/4/21
Supplier Name	S.S Balaji Enterprises	PO/WO amount	755.20
Firm/Company	MPPL	Project	MPD Greens
Sl. No.	Bill No.	Bill Date	Bill amount
	13	26/4/21	755.20
			/
Amount A – Bills total(Excluding Transport & Hamali Charges):			755.20

Sl. No.	DC.No	DC. Date	MRN No.	DC matches MRN
1.	/	/	/	☑ Yes □ No
2.				□ Yes □ No
3.				
Amount B –Other Credits : Transportation charges/Charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				755.20
Amount E – PO / WO value:				755.20
Amount F – Difference (A – E): GST-18%				—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	3/5/21
Remarks:	Incentive Rs 20/=

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		30/4					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

"SHREE GANESHAY NAMAH"

Tax Invoice

SBE	**SRI BALAJI ENTERPRISES** #14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01 E-mail : seetaram.joshi@yahoo.com Mob: 9030605690, 9885288441 **GSTN : 36AEIPJ0494H1ZF**	Invoice No. **13** PO / DOC No. **76642** Vehicle No. **TS10EB-4519**	Dated **26-04-2021** D.C. No. Destination **HEAD OFFICE**

Billing Address :
MODI PROPERTIES PVT LTD
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36AABCM4761E1ZM

Shipping Address :
GREENS TOWERS
Bemupet main road
MG Road, Secunderabad - 03
GSTN : 36AABCM4761E1ZM

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1		SILICON GEL TUBE			4	160.00	640.00
						Cartage	
					4		640.00

re Tax : Rs 640.00 Tax Rs.: 115.20 Post Tax Rs.: 755.20 R/o Rs.: 0.46 **Final Rs.: 755.66**

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
0	640	9%	57.6	9%	57.6			115.2
								0
								0
Total	**640**	**0.09**	**57.6**	**0.09**	**57.6**	**0**	**0**	**115.20**

TERMS & CONDITIONS :
1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 80065 Date 29/4

For SRI BALAJI ENTERPRISES

SRI BALAJI ENTERPRISES SBE HYD.

Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

Purchase Order

 23-04-2021 2:49:54 PM Orig

76642

16.04.21 1:14:52

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Sri Balaji Enterprises	**Doc No**	76642	182762
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	23-04-2021	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	23-04-2021	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3130 - Chemicals - Silicon Gel Tube - NA - pkts	4.00	160.00	0.00	18.00	755.20
				Total Order Value . . .		**755.20**

Rupees : Seven Hundred Fifty Five and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Same Day
Delivery Location	Greens Towers Begumpet Main Road, Hyd. Opp. Hyderabad Public School. Phone. 66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for green towers purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	17-04-2020
Site & Phase :	Green Towers	Time:	15:45PM
upplier		Req. No.	182762
Material required before date: Urgent		ID No.	65463

No	Description	Size	Quantity	Units	Inward No	Date
1	Tan brown granite	5'4"x4"	01	NOS		
2	Janata paste	std	02	Nos		
3	araldite ~~76539~~	std	02	Nos		
4	Silicon (for iron sheet) 76642	std	04	Nos		
5						
6						
7			APPROVED			
			23 APR 2021			
9						
10			MINISH PARIKH MANAGER PROCUREMENT			

Remarks .: towards greens towers purpose			
Prepared By	Meenakshi. N	Approved by	
Sign.& Date	17-04-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.